



Town of Nutter Fort Minutes Council Meeting – June 11, 2025 – 6:30 p.m.

Called to order at 6:31 p.m. by Recorder Natalie Haddix

Attendance – Councilor Rick Lafferty, Councilor Karen Phillips (via phone), Councilor Charlene Louk, Recorder Natalie Haddix, Councilor Bryan Gonzalez

Department Heads – Police Chief Ron Godwin, EMS Supervisor Nathan Rohrbough (via phone) PW Supervisor Travis Yost, PT Code Enforcement Officer Robert Leonard

Absent: Mayor Sam Maxson, Councilor Emily Lamm

Guests – Kathy Powell, Shirley Sheets, Cynthia Lafferty, Jennifer Robinson, Mark Hays, Shawn Spurlock, Officer Heatherington

Minutes:

- *Approval of minutes:* Minutes for the 5/27/2025 Council Meeting were approved by unanimous vote after a motion was made by Charlene Louk and seconded by Bryan Gonzalez.

Treasurer's Report:

- None

Approval of Accounts Payable:

- Accounts payable items, presented via handout, were approved by unanimous vote after a motion by Charlene Louk, seconded by Rick Lafferty.

Unfinished Business:

- *Review-Discuss-Consider – Ordinance 2025-03 – An Ordinance amending Article 911 to Modify Requirements for Resurfacing of Excavation of Town Streets – 1st Reading* – Discussion was held regarding the resurfacing of excavating town streets. Ordinance was tabled at the last meeting to ensure that the roads are returned to as good or better condition. Existing provision under Chapter One, Streets and Sidewalks, Article 11, Excavations, Section 911.03: Granting of permit, cash deposit or bond. Section 911.03 covers the town for the current gas company excavations and can be revised further later in time. The existing ordinance mandates restoration to “as good condition as it was prior to making of the excavation”, in conjunction with the Public Works department’s supervision. No action was needed on this item.

New Business:

- *Review-Discuss-Consider – Set time for election canvass meeting on 6/16/2025* – Discussion was held regarding the timing of the election canvass meeting. Time was set for 6:00pm on Monday, June 16, 2025. This meeting time was passed unanimously after Charlene Louk made the motion, which was seconded by Rick Lafferty.
- *Review-Discuss-Consider – Personnel Matter & Legal Matter*
 - *If Matters Arise: Enter into Executive Session to discuss matters relating to personnel matters, the sale, lease or purchase of real property, economic development issues to disclosing competitive issues, to confer with legal counsel regarding matters that which, if made public would be detrimental to the interest of the Town and for any other lawful purpose.* – Not Applicable

Committee Reports:

- Chief of Police Report:

- Police cruisers are overdue for replacement. The 2012 vehicle is being stripped of equipment and striping. There is money already set aside in the budget for at least one new replacement and congressional money for a vehicle may still come through. Wants to order one now, even though two actually need replaced, but will wait until successful hiring takes place. Acquisition of this vehicle and the equipment it needs will take months.
- Charlene Louk moved to proceed with the already budgeted purchase of the cruiser, with a second by Karen Phillips. The motion carried unanimously.
- Internal NFPD policies and procedures are in the process of being updated, specifically relating to the new tasers, body cams, and evidence procedures.
- Getting prices on vehicles, since they are overdue for replacement, specifically the 2012 and 2014 vehicles. This was previously delayed due to staffing numbers. Will follow up with the Treasurer to further discuss and will present the findings at a future council meeting.
- Fire Chief Report:
 - Wanted to thank the community for the continued passing of the Fire Levy for the next five years.
- EMS/Ambulance Report:
 - Approximately 120 runs so far in June, both emergency and non-emergency.
 - Received the new Ambulance and hopes to have it serving the community by August. Waiting on equipment to come in. Also received the winning bid for a Stryker Power Load System that was barely used and saved the community approximately \$30,000 by acquiring this piece of equipment that will go in the new Ambulance.
 - There was a fatal fire in Nutter Fort that occurred yesterday. Nutter Fort was assisted by Clarksburg and Bridgeport Fire Departments.
- Public Works Supervisor Report:
 - Met with the gas company and noted that the streets will need to be restored to their original condition. They will be working until September. Temporary repairs will be done to crossings. They are mostly done with the intersections on Pennsylvania.
 - WV DOH will be working near John Payton's garage to alleviate water issues. The project will address an outlet across from John Payton's garage.
- Engineer Report:
 - n/a
- Code Enforcement Report:
 - The part time Code Enforcement officer noted that grass maintenance is under control.
 - Seven rental property inspections have taken place so far with two needing corrections.

Public Comment:

- Resident Jennifer Robinson:
 - Statement: Advised that she wanted to wait to make her statement when all council was available.

The meeting adjourned by acclamation at 6:52 p.m.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor