

**Council Meeting
Nutter Fort
October 9, 2012**

The regular council meeting of Nutter Fort, was held in Council Chambers with the following members present: Stephen Korn, Barbara Gorby, William Benincosa, Karen Phillips, Robin Newhouse, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Also present were: Fire Chief Jeremy Haddix, Police Chief Ron Godwin, Supervisor Jim Wolfe, and Treasurer Julia Foley. Guests were: Charlotte Link, Jim Link, Ryan Roberts, Leanne Spornak, Bruce Kidd, and Kathy Helmick, Kathy Wagner and Cynthia Wolasek of the WV Breast Cancer Committee.

The meeting was called to order at 7:30PM, by Mayor Rohrbough, after prayer led by Councilor Newhouse and the pledge of allegiance.

- Robin Newhouse moved we approve the resolution (attached) concerning special use for the property at 600 Maryland Ave. After a second by Barbara Gorby, the motion was approved by unanimous vote.
- The ordinance (attached) revising the LED sign regulations, was passed on the 1st reading by unanimous vote, after a motion by Robin Newhouse and a second by Barbara Gorby.
- The resolution (attached) in support of breast cancer awareness was passed by unanimous vote, following a motion by Robin Newhouse and seconded by Karen Phillips.

A discussion was held about the Harrison County Board of Education receiving a bid of \$100,000 for the sale of the 21 acres behind Nutter Fort elementary school. It was decided that a letter be sent to the BOE stating we had discussed the issue and informing them that this parcel is zoned R-1A.

Trick or treat in Nutter Fort, will be Wednesday, October 31 from 6:00PM until 7:00PM, with a party in the fire department from 7:00PM until 8:00PM.

- The building permits (attached) were approved by unanimous vote after a motion by Karen Phillips and a second by Barbara Gorby.
- Karen Phillips motioned approval of the bills (attached, and, after a second by Stephen Korn, they were approved by unanimous vote.
- The minutes of the September 25, 2012 meeting, were approved by unanimous vote after a motion by Barbara Gorby and a second by Robin Newhouse.

Old Business None

New Business A letter to businesses will soon be sent soliciting donations for more Christmas lights. The city Christmas tree will be placed in the side yard beside the office, since placing it in the front would block the new LED sign. The official tree lighting will be November 18.

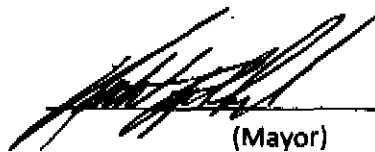
Police Department Report None

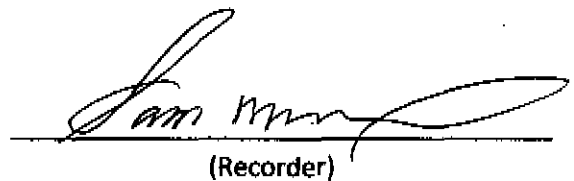
Fire Department Report Chief Haddix told council that 2 of the 3 engines are 20 years old and they are considering replacing engine 75. He has talked with George Owens and learned that a replacement would cost around \$586,000. They would sell engine 35 and use that money, along with \$50,000 from the fundraising account as down payment. This would be a lease/purchase for 15 years at 3.8% interest.

Maintenance Department Report No Report

Treasurer's Report Julia reports they have been working with FEMA in regards to a request for reimbursement from aid during the recent storm. She told council we will be receiving \$26,000 from them. George Murphy, the successful bidder of the property at 802 Illinois Ave. is ready to close the deal.

The meeting was adjourned at 8:16PM after a motion by Barbara Gorby and a second by William Benincosa.


(Mayor)


(Recorder)

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF NUTTER FORT RATIFYING THE ACTION OF COUNCIL WHEREIN A SPECIAL USE REQUEST WAS GRANTED TO AMOS CARVELLI FUNERAL HOME FOR THE USE OF PROPERTY LOCATED AT 600 MARYLAND AVENUE FOR STORAGE PURPOSES ONLY

WHEREAS, a special use request being made by Amos Carvelli Funeral Home for the use of property located at 600 Maryland Avenue for storage purposes only came before the City Council of the Town of Nutter Fort at its meeting on August 28, 2012; and

WHEREAS, said special use request was made pursuant to Section 1809.10 of the Codified Ordinances of the Town of Nutter Fort; and

WHEREAS, the City Council of the Town of Nutter Fort, having no concerns with said request, considering said request to be reasonable and appropriate, and being in agreement thereto, unanimously approved the same per its authority in the aforementioned section of the Town's Codified Ordinances.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Nutter Fort hereby grants the special use request made by Amos Carvelli Funeral Home regarding the above-captioned property and further ratifies the action previously taken relative thereto.

ADOPTED by the Council of the Town of Nutter Fort, West Virginia, on the ____ day of _____, 2012.

Nathan Rohrbough, Mayor

ATTEST:

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 24 OF CHAPTER SEVENTEEN, ARTICLE 1751 OF THE CODIFIED ORDINANCES OF THE TOWN OF NUTTER FORT.

It is hereby ordained by the Council of the Town of Nutter Fort, Harrison County, West Virginia to adopt the following changes to 1751.24 regarding LED Sign rental and use.

1751.24 LED Sign fees, rules and regulations.

The town hereby establishes a schedule of fees, rules and regulations for the LED sign owned by the Town of Nutter Fort.

The Town Council of Nutter Fort hereby agrees to allow the general public to display announcements for a certain fee. Announcements may be defined as birthdays, anniversaries, and important events. The rate for one day rental of the sign will be twenty-five dollars (\$25.00). Discounted rates are available as follows:

Additional days for the same announcement may be purchased for Ten Dollars (\$10.00) per day, up to a maximum of four days.

The sign may be rented in conjunction with the Town's Parking lot for an inclusive fee of Forty dollars (\$40.00).

One day announcements will be displayed for a twenty-four hour period of time. One wishing to display an announcement must also complete an application. The application will consist of the date the announcement should be displayed, as well as a description of the message. The message content will be limited to four frames of display. The application and the fees must be submitted at least 24 hours in advance. The town will not rent the LED sign for any political or business advertisements.

As per the Town Council of Nutter Fort:

- 1) The display of political or commercial (business) announcements will not be permitted.
- 2) However, the Town may, at its discretion, welcome a new business location by use of the LED sign.
- 3) All applications will be reviewed by the Mayor. The Mayor may reject any display that he or she feels inappropriate.
- 4) All funds collected from the general public for the purchase of display on the LED sign will be accounted for in the General Revenue Account.
- 5) Town Employees and Officials are entitled use of the sign free of charge for announcement regarding immediate family members, restricted to a maximum use of four times annually per employee/official

PASSED by the council of the Town of Nutter Fort on the first reading this the ____ day of October 2012.

PROCLAMATION

West Virginia Breast Cancer Awareness Day And Breast Cancer Awareness Month



In 2012, an estimated 1,316 West Virginia women will be diagnosed with breast cancer and approximately 294 women will die from the disease. Breast cancer continues to be a leading cause of cancer related deaths among WV women. A woman has a 1 in 8 lifetime risk of developing breast cancer and a 1 in 36 chance of dying from the disease.

Currently, the best method to reduce deaths due to breast cancer is through early detection of the disease. The American Cancer Society recommends a yearly mammogram for women starting at age 40. Clinical breast exams by a physician or nurse are recommended every three years for women in their 20s and 30s and every year for women 40 and over. Breast self-exam (BSE) is an option for women starting in their 20s. Women should be told about the benefits and limitations of BSE.

Clinical breast exams, breast self-exams, and mammograms can save lives. Women should talk to their health care provider about their individual screening schedule.

In recognition of the important lifesaving early detection practices available for breast cancer, I Nathan T. Rohrbough of The Town of Nutter Fort, Harrison County, do hereby proclaim October 9, 2012, as West Virginia Breast Cancer Awareness Day and October 2012 as Breast Cancer Awareness Month. I urge all women to become aware that they are at risk for developing breast cancer and to discuss screening with their health care providers.

Nathan T. Rohrbough, Mayor

Sam Maxson, Recorder

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Donna Highland	409 Ohio Avenue	Porch addition with roof	CF's Construction	\$13,500.00	
Brad Morris	501 Ohio Avenue	Remove top porch and repair lower porch	Will's Construction	\$2,000.00	
Aaron Martin	517 Indiana Avenue	Pathway to rear entrance of house		\$500.00	
Foodlion	600 Buckhannon Pike	Replace 4 light poles & fixtures. Also add 1 with base, pole & fixture	Valentine Electric	\$34,400.00	
Ronald Godwin	205 Pennsylvania Avenue	Roof over concrete pad		\$900.00	
Lloyd Loudon	104 1/2 Maryland Avenue	Erect privacy fence		\$2,000.00	
Cynthia Forquer	215 1/2 Burton Avenue	Replace porch roof with rubber roofing	All About Glass	\$2,825.00	
Foodlion	600 Buckhannon Pike	Remove 6 check stands; Install 4 new stands along with a customer service kiosk.	Mid Carolina Electrical Inc.	\$15,000.00	
Heaster Hart	203 Buckhannon Pike	Replace outside signage	City Neon, Inc.	\$3,148.00	
Donald Webster	501 1/2 Indiana Avenue	Replace 15 sq. shingles and portion of kitchen floor		\$1,700.00	
Pat Daniels	519 Kentucky Avenue	Remodel	Perry Electric	\$10,000.00	
Elouise Miller	410 Pennsylvania Avenue	Replace shingles with metal Roofing	Stemple Builders	\$3,000.00	
Betty Funk	207 Indiana Avenue	Replace Sidewalk		\$650.00	
Pauline Short	600 Pennsylvania Avenue	Replace roofing	Bear Paw Contracting	\$7,000.00	
Foodlion	600 Buckhannon Pike	Sign Installation	Budget Signs, LLC	\$3,250.00	
Matthew & Nicole Romano	320 Nutter Run Road	Install footer/foundation		\$10,000.00	

10/5/12 at 14:23:54.86

General Revenue Account Purchase Journal

For the Period From Sep 22, 2012 to Oct 5, 2012

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
9/24/12	City of Nutter Fort	55% of monthly water and sewer service for all departments City of Nutter Fort	112.23	112.23

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9/24/12	Nutter Fort Payroll Account	bi-weekly waste department wages Nutter Fort Payroll Account	2,861.64	2,861.64
9/24/12	Frank Mano Jr.	1/3 cost of filters and oil for maintenance vehicles Frank Mano Jr.	139.35	139.35
9/24/12	Nutter Fort Payroll Account	Treasurer Office bi-weekly wages Police Department bi-weekly wages Street Department bi-weekly wages Recycle Department bi-weekly wages Treasurer insurance opt out Police insurance opt out Code enforcement wages Fire Chief wages Fire Chief Ins. Opt. Out Nutter Fort Payroll Account	2,514.89 7,784.33 3,819.21 340.48 250.00 250.00 338.46 1,076.92 125.00	16,499.29
9/24/12	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments City of Nutter Fort	30.62	30.62
9/24/12	Nutter Fort Payroll	Waste account's bi-weekly FICA/Medicare Tax Nutter Fort Payroll	261.60	261.60
9/24/12	MonPower	Rt. 20 Traffic signal monthly charges PA Avenue Traffic signal monthly charges Ohio Avenue Playground monthly charges Caution light signal monthly charges MonPower	43.65 45.53 20.59 9.60	119.37
9/25/12	Meadowfill Landfill, Inc.	69.36 ton of waste @ \$45.35 per ton disposed for service period of September 1st-15th. Meadowfill Landfill, Inc.	3,145.49	3,145.49
9/25/12	Bank Card Services	New cell phone for Fire Chief purchased at U.S. Cellular Protective cover for Police Chief's cell phone purchased at U.S. Cellular Bank Card Services	299.99 49.99	349.98
9/25/12	Wright Express Fleet Servi	Monthly fuel expense for garbage truck Wright Express Fleet Services	875.01	875.01
9/25/12	Nutter Fort Payroll Account	Bi-weekly waste wages Nutter Fort Payroll Account	2,938.29	2,938.29
9/25/12	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax Police Dept. bi-weekly FICA/Medicare Tax Fire Dept. bi-weekly FICA/Medicare Tax Street Dept. bi-weekly FICA/Medicare Tax Recycle Dept. bi-weekly FICA/Medicare Tax Code Enforcement bi-weekly FICA/Medicare Tax Treasurer Ins. Opt out FICA/Medicare Police Ins. Opt out FICA/Medicare Fire Chief Ins. Opt out FICA/Medicare Nutter Fort Payroll	133.02 530.19 81.17 250.17 25.67 25.51 18.84 18.84 9.42	1,092.83
9/25/12	Ron Smith	Refund for LED Sign rental paid September 5, 2012 Ron Smith	25.00	25.00
9/26/12	Bank Card Services	New office chair, assembly fee and warranty purchased at Staples Bank Card Services	109.16	109.16
9/26/12	CMR Rebuild	1/3 cost of repairs to 95 Ford Dump - Master cylinder, clutch arm, flywheel and labor CMR Rebuild	787.31	787.31
9/26/12	Capitol Doors, Inc.	1/4 cost of replacement for outside keyed wall station and service on all doors Capitol Doors, Inc.	96.32	96.32
9/26/12	Colours, Inc.	Street paint supplies Colours, Inc.	35.06	35.06
9/26/12	City of Clarksburg	August composting fees City of Clarksburg	41.60	41.60
9/26/12	Time Warner Cable Info S	Refund January Excise Tax filed in error by Time Warner Cable Time Warner Cable Info SVCS (WV), LLC	204.23	204.23
9/26/12	Manpower	Extra maintenance workers for week ending 09/16/2012 Manpower	960.75	960.75
9/26/12	Jim's Service Center	Inspection of 2 maintenance trucks Jim's Service Center	24.00	24.00
9/26/12	Jim's Service Center	99 Ford F550 Pick up truck - Replace both rear brake rotors & brake pads Jim's Service Center	229.00	229.00
9/26/12	Jim's Service Center	2009 Chrysler Charger Cruiser - Service and replace front brake rotors and right outer tie rod end Jim's Service Center	414.97	414.97
9/26/12	Clarksburg Asphalt Compa	8.98 ton of asphalt for street patching Clarksburg Asphalt Company	637.58	637.58
9/26/12	WV Uniforms	Black Straw Hat - Police Department WV Uniforms	107.00	107.00
9/26/12	Harrison County Mayors' A	Annual membership dues	100.00	

9/26/12	Marsh's Lumber & Home	Woodwater life Marsh's Lumber & Home Center	11.95	11.95
9/26/12	Nutter Fort Fire Departme	Ultimate Giveaway tickets purchased by credit card Nutter Fort Fire Department	60.00	60.00
9/26/12	Capitol Doors, Inc.	Waste account's 1/4 cost of replacement for outside keyed wall station and service on all doors Capitol Doors, Inc.	96.29	96.29
9/27/12	Nutter Fort Payroll Account	Treasurer's office expense for monthly dental insurance	95.67	
		Police Department's expense for monthly dental insurance	95.67	
		Street Department's expense for monthly dental insurance	95.67	
		Fire Department's expense for monthly dental insurance	95.66	
		Nutter Fort Payroll Account		382.67
9/27/12	Petty Cash Account	Postage for police supplies return Fee for notice of address change Petty Cash Account	18.25 1.50	19.75
9/27/12	Nutter Fort Payroll Account	Waste account's share of monthly dental insurance for town employees Nutter Fort Payroll Account	382.66	382.66
9/28/12	Manpower	Extra maintenance worker for week ending 09/23/2012 Manpower	428.40	428.40
9/28/12	Harrison Co. Recycling Ce	September recycling fees Harrison Co. Recycling Center	25.00	25.00
9/30/12	Nutter Fort Payroll Account	Waste Account - Officials monthly salary Nutter Fort Payroll Account	25.00	25.00
10/1/12	Meadowfill Landfill, Inc	66.08 ton of waste @ \$45.35 per ton disposed for service period of September 16-30th. Meadowfill Landfill, Inc.	2,996.76	2,996.76
10/1/12	Frontier	55% of monthly telephone service for all departments. Frontier	107.38	107.38
10/1/12	Jim's Service Center	2009 Dodge Charger Cruiser - replace right front outer tie rod end, state inspection, check over all Jim's Service Center	152.20	152.20
10/1/12	MonPower	LED traffic lights - Rt. 20 traffic light/Rt. 20 & Pa. Ave caution light/Buckhannon Pike MonPower	19.16 19.62 10.16	48.94
10/1/12	Nutter Fort Payroll	Mayor - FICA/Medicare Tax Council - FICA/Medicare Tax Recorder - FICA/Medicare Tax Police Judge - FICA/Medicare Tax Nutter Fort Payroll	31.41 35.10 14.04 17.55	98.10
10/1/12	Nutter Fort Payroll Account	Mayor's monthly Salary Council - Monthly Salary Recorder's Monthly Salary Police Judge's Salary Nutter Fort Payroll Account	447.50 500.00 200.00 250.00	1,397.50
10/1/12	Skasiks Quality Cleaners	September police uniform cleaning service Skasiks Quality Cleaners	163.80	163.80
10/1/12	Frontier	Waste Account's 15% of monthly telephone service for all departments. Frontier	29.28	29.28
10/1/12	Nutter Fort Payroll	Waste Account Official's FICA/Medicare monthly expense Nutter Fort Payroll	1.91	1.91
10/1/12	Nutter Fort Payroll Account	Waste Account - Officials monthly salary Nutter Fort Payroll Account	25.00	25.00
10/3/12	MonPower	Monthly charge for street lighting MonPower	1,551.95	1,551.95
10/3/12	Manpower	Extra maintenance help for week ending 09/30/2012 Manpower	428.40	428.40
10/4/12	Special Fire Levy Acct.	Public Utilities Tax collected for the period of 08/06/2012 to 09/06/2012 Special Fire Levy Acct.	2,329.04	2,329.04
10/4/12	MCM Business Systems	Monthly copier maintenance fee MCM Business Systems	35.00	35.00
10/4/12	State Treasurer's Office	Monthly CVRF Collections Monthly LETF Collections Monthly Regional Jail Fee Collections Monthly Community Corrections Collections State Treasurer's Office	90.06 22.51 377.78 112.60	602.95
10/4/12	Town of Nutter Fort Payroll	May Health Ins. - Waste Account Town of Nutter Fort Payroll Account	1,674.40	1,674.40
10/4/12	MonPower	Rt. 20 Traffic signal monthly charges PA Avenue Traffic signal monthly charges Ohio Avenue Playground monthly charges	25.69 20.92 33.36	

		MonPower		91.92
10/5/12	State Equipment, Inc.	1/3 cost of fuel, air and oil filters for backhoe State Equipment, Inc.	212.45	212.45
10/5/12	Greer Industries, Inc.	52.31 ton of stone for alley maintenance Greer Industries, Inc.	1,059.28	1,059.28
10/5/12	Dominion Hope Gas	55% of monthly budget for all departments Dominion Hope Gas	323.40	323.40
10/5/12	Tire & Rubber, Inc.	disposal for 4 passenger tires Tire & Rubber, Inc.	17.75	17.75
			46,976.81	46,976.81

10/5/12 at 14:15:06.33

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**Water Board Account
Purchase Journal
For the Period From Sep 22, 2012 to Oct 5, 2012**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
9/24/12	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	30.62	30.62
9/24/12	Nutter Fort Payroll A	Bi-weekly Oper. labor Bi-weekly transmission line repair Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	2,015.39 1,732.77 48.84 1,815.22	5,612.02
9/24/12	Nutter Fort Payroll A	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	272.24	272.24
9/25/12	CMR Rebuild	1/3 cost of repairs to 95 Ford Dump Truck - Master cylinder, clutch arm, master clutch kit, flywheel and labor CMR Rebuild	787.30	787.30
9/25/12	State Equipment Co	1/4 cost of fuel, air and oil filters for backhoe State Equipment Company	212.44	212.44
9/26/12	Frank Mano Jr.	1/3 cost of oil and filters for maintenance vehicles Frank Mano Jr.	139.35	139.35
9/26/12	Capitol Doors, Inc.	1/4 cost of outside keyed wall station, 3 button wall control and maintenance on all garage doors Capitol Doors, Inc.	96.32	96.32
9/27/12	Nutter Fort Payroll A	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	382.66	382.66
9/28/12	Magistrate Clerk of	Remittance of Court Costs collected from Amy Stephens Magistrate Clerk of H.C.	75.00	75.00
9/28/12	Brickstreet Mutual In	Installment for Workers Compensation coverage Brickstreet Mutual Insurance Co.	2,725.00	2,725.00
9/28/12	Clarksburg Asphalt	3.03 ton of asphalt for patching water break holes Clarksburg Asphalt Company	215.13	215.13
10/1/12	Nutter Fort Payroll A	Mayor's FICA/Medicare monthly expense Nutter Fort Payroll Account	5.22	5.22
10/1/12	Clarksburg Water B	Monthly bacteriological exam report for PWSID #3301717 Clarksburg Water Board	42.00	42.00
10/1/12	Nutter Fort Payroll A	Mayor's monthly salary expense Nutter Fort Payroll Account	68.25	68.25
10/2/12	Frontier	15% of monthly telephone service for all departments. Frontier	29.29	29.29
10/3/12	Clarksburg Water B	Water purchased monthly -1,045,700 gallons @ \$2.87 per thousand purchased from 8/27/12 - 9/27/12 Clarksburg Water Board	30,011.59	30,011.59
10/4/12	Water Renewal & R	Monthly required 2.5% deposit to the Water R&R account Water Renewal & Replacement	555.10	555.10
10/5/12	Clarksburg Water B	Bacteriological report for water break/boil water notice Clarksburg Water Board	21.00	21.00
			41,280.53	41,280.53