

**Council Meeting
Nutter Fort
May 22, 2012**

The regular meeting of Council of Nutter Fort, was held, Tuesday, May 22, 2012, in Council Chambers with the following members present: Barbara Gorby, William Benincosa, Karen Phillips, Robin Newhouse, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Absent was Councilor Stephen Korn. Also present were: Fire Chief Jeremy Haddix, Police Chief Ron Godwin, Supervisor Jim Wolfe, Treasurer Julia Foley, Leslie Holbert, and Fire fighter David Nuzum. Guests were: Leanne Spornak, Jim Link, Charlotte Link, Lynne Newhouse, Ryan Ward, and Jenalda Heflin.

The meeting was called to order at 7:30PM, by Mayor Rohrbough with councilor Newhouse asking prayer, followed by the pledge of allegiance.

Supervisor Jim Wolfe distributed copies of a quote on "state bid" prices (attached) for the paving and milling as needed for portions of Maryland and Burton Avenues at a cost of \$100,565.26.

- William Benincosa motioned to accept this quote, and, after a second by Barbara Gorby, the motion was passed by unanimous vote.

Discussion was held on installing "hands-free" cellular phone devices in city vehicles. A cost estimate and types available will be presented at the next regular meeting.

Julia Foley presented a comparison (attached) of hiring a part time maintenance worker thru Manpower and also thru the CWEP worker. Cost of a worker thru Manpower is \$12.60 per hour with no other costs. Using CWEP (community service workers), when available would only cost us the extra Workman's Compensation cost.

Robin Newhouse suggested calling RCB and Notre Dame High Schools and seek applicants for summer youth.

- Robin Newhouse motioned and Barbara Gorby seconded a motion that Jim Wolfe advertise for part time summer workers at least 18 years old, preferably college students. The motion was approved by unanimous vote.

ADP representative, Ryan Ward, presented a proposal to provide payroll service for Nutter Fort. Julie Foley distributed copies (attached) outlining our annual cost of processing the payroll. The total cost for doing payroll "in house" is \$6596.40. The annual cost using ADP would be \$3738. Additional benefits, according to Mr. Ward would no fee for some H.R. services along with some background screening for potential employees. A workshop to hear further information will be held, Tuesday, May 29th at 6:00PM.

- The resolution (attached) accepting the \$5000 Community Partnership Grant to assist in the purchase of a 2012 4x4 pickup truck was approved by unanimous vote after a motion by Karen Phillips and a second by Robin Newhouse.

Discussion was held about the appointment of 2 members to the Board of Zoning Appeals. It was noted that there was a misunderstanding as to the rules as to how many members were to comprise this board. Debbie Johnson and Sammie Cottrill were sent letters April 29, 2010 notifying them that they were being removed due to a new law that was understood to limit the board to 3 members. Later it was found out that 3 was the minimum number to be on the board.

- A motion was made by Barbara Gorby to appoint Debbie Johnson and Sammie Cottrill to the board of Zoning Board of Appeals Board. After a second by Sam Maxson, the motion was passed.

- Robin Newhouse motioned approval of the building permits (attached) with a correction that the address of the Thomas Ave permit was 106 ½ and not 310 as printed. After a second by Barbara Gorby, the motion was passed by unanimous vote.
- The bills (attached) were approved by unanimous vote after a motion by Karen Phillips and a second by Barbara Gorby.
- Barbara Gorby motioned approval of the minutes of the May 8, 2012 meeting, and, following a second by Robin Newhouse, they were approved by unanimous vote.

Old Business The code enforcement officer is doing research on the FEMA regulations that was on the May 8, 2012 agenda. A proclamation honoring Nutter Fort native Doug Welch is being prepared and will be ready at the next meeting. There has been no action on the personnel matter discussed at the May 8 meeting. The mayor has seen the need to hire an attorney

.Supervisor Wolfe reports he has ordered portable speed bumps.

Barbara Gorby reported that Mr. Garret has asked her what we are going to do about the drain across from his house. He says we installed the drain a few years ago that is partially on private property. He wants us to take it out. Supervisor Wolfe, along with Code Enforcement Officer Adam Barberio, will look at the situation and report back. He will also order some street signs. Robin Newhouse says that some of the stop signs need replaced. He suggests we install a “No Pets” sign in the park on Michigan Ave. and that some clean-up of the park needs done. He also suggests a “No Profanity” sign placed at the basketball court on Ohio Ave. Newhouse also asked that the monument and flags on “the island need illuminated better. He says he talked with Anthony Rome of the Department of Highways and he said we could trench the street between the island and the FOP parking lot to install conduit for electric.

Fire Department Report Chief Haddix reports that Hickman Signs has presented the final design for the top of the new LED sign. And everyone thought it looked good. The sign will be installed soon.

Police department Report Chief Godwin told council that he has designed a schedule for police coverage. Lt. Larry Stout has resigned and went to work with his dad, making us 2 officers short. The sheriff’s department will assist as needed.

Maintenance Department Report None

- A motion to adjourn was made at 9:03PM by William Benincosa and seconded by Barbara Gorby.

(Mayor)

(Recorder)

