

**Council Meeting
Nutter Fort
March 26, 2013**

The regular meeting of council of Nutter Fort was held, Tuesday, March 26, 2013 in council chambers with the following members present; Stephen Korn, Barbara Gorby, William Benincosa, Robin Newhouse, and Recorder Sam Maxson. Absent were; Mayor Nathan Rohrbough and Councilor Karen Phillips. Also present were; Police Chief Ron Godwin, Supervisor Jim Wolfe, and Treasurer Julia Foley. Absent was Fire Chief Jeremy Haddix. Guests were; Jim Link, Charlotte Link, Leanne Spornak, Jason Heflin, and Greg Cromer.

The meeting was called to order at 7:30PM by Recorder Maxson with Councilor Newhouse asking prayer, followed by the pledge of allegiance.

- Due to the Fire Chief being out of town, Robin Newhouse motioned to table a decision on establishing and implementing fees for Public Safety Services. After a second by Barbara Gorby, the motion was approved by unanimous vote.

Discussion on seeking a new town attorney was postponed.

An appraised value of the property at 1405 Buckhannon Pike has not been received, so no decision was made concerning the possible purchase of the property. The property is to be appraised as a vacant commercial lot with no structures.

- Permission to place the sale of the maintenance department 1998 red Dodge truck out for bid, was granted by unanimous vote after a motion by Barbara Gorby and a second by Stephen Korn.
- The building permits (attached) were approved by unanimous vote following a motion by Robin Newhouse and a second by Stephen Korn.
- William Benincosa motioned approval of the bills (attached) and, following a second by Barbara Gorby, the motion was approved by unanimous vote.
- Barbara Gorby motioned approval of the minutes of the March 12, 2013 meeting and, after a second by Stephen Korn, the minutes were approved by unanimous vote.

Police Chief's Report Councilor Newhouse asked that the Police Chief present a monthly arrest/citation report. Chief Godwin said that the 9-1-1 center is updating their computer system and soon he will be able to make such a report.

Fire Chief's Report Chief Haddix was out of town

Maintenance Supervisor's Report None

Treasurer's Report The 2 new office employees have begun work and will be introduced to council at the next meeting. Genesis Youth Center has contacted the office about proclaiming April as Child Abuse Prevention Month. They would like to hold a celebration at 6:00 PM, April 9 in our parking lot. Suggested was a reception afterwards in the fire department bay. Genesis will provide a resolution and distribute ribbons to our businesses.

Old Business Discussion was held about the recycling grant. Julia also informed council that Leslie Holbert obtained the \$10,000 grant for bins and collection boxes and Julia Foley and Alicia Cable the grant for banners.

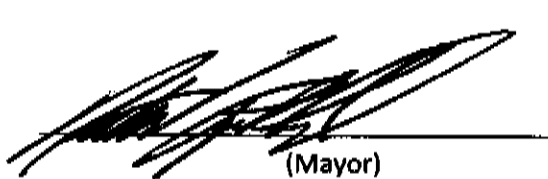
Councilor Newhouse asked that all reports sent to council from the grant coordinator also be sent to the office.

New Business None

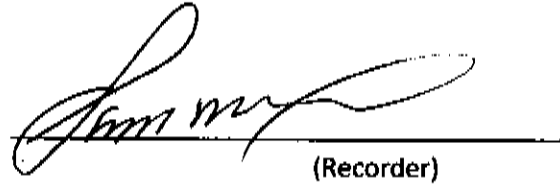
Citizen's Comments Aerial photographer Greg Croman showed council aerial photos he took of Nutter Fort last fall.

- William Benincosa motioned we purchase from Mr. Croman. 1 24 X 36 framed photo and 2- 20 X 28 framed photo at a cost of \$395. After a second by Robin Newhouse, the motion was approved by unanimous vote.

Being no further business, the meeting was adjourned at 8:16PM after a motion by Barbara Gorby and a second by Stephen Korn.



(Mayor)



(Recorder)

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Sam Terango II	115 Shawn Avenue	Addition to garage & Home	Cook Brothers	38000.00	

3/22/13 at 11:30:18.45

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**General Revenue Account
Purchase Journal**

For the Period From Mar 9, 2013 to Mar 22, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
3/9/13	Sandy's Hardware	(2) Push brooms Sandy's Hardware	37.78	37.78
3/9/13	Sandy's Hardware	(10) Black top patch Sandy's Hardware	109.90	109.90
3/9/13	Amtower Auto Supply, Inc.	Tools for shop Amtower Auto Supply, Inc.	39.39	39.39
3/9/13	Amtower Auto Supply, Inc.	Brake pads & hoses for salt truck Amtower Auto Supply, Inc.	118.97	118.97
3/9/13	Rossman & Co./PCB	Ticket collection fees Rossman & Co./PCB	363.80	363.80
3/9/13	Advance Auto Parts	U-Joints for salt truck Advance Auto Parts	94.98	94.98
3/9/13	Advance Auto Parts	Washer fluid for 202 Advance Auto Parts	4.09	4.09
3/9/13	Environmental Sys. Resea	Annual maintenance for ArcGIS 6/1/2013-5/31/2014 Environmental Sys. Research Inst.	400.00	400.00
3/9/13	Airgas Mountian States	1/4 of monthly cylinder rentals Airgas Mountian States	35.86	35.86
3/9/13	Harrison Co. Commission	(5) days of boarding Harrison Co. Commission	10.00	10.00
3/9/13	MERIT Training Programs	Nutter Fort Meth Lab Field Response Training - 1/2 down, remaining 1/2 upon completion of training	1,687.50	

		completion of training MERIT Training Programs LLC		1,687.50
3/9/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals Airgas Mountian States	35.85	35.85
3/10/13	Nutter Fort Payroll	Waste account FICA/Medicare Tax Nutter Fort Payroll	198.78	198.78
3/10/13	Payroll Account of Nutter F	Waste Account - Employer share of monthly Pension Payroll Account of Nutter Fort	859.93	859.93
3/11/13	Nutter Fort Payroll Account	Bi-weekly Treasurer Office wages Bi-weekly Police Department wages Bi-weekly Street Department wages Bi-weekly Recycle Department wages Treasurer's office Ins Opt out Police Dept. ins opt out Code Official's bi-weekly wages Fire Chief bi-weekly wages & Ins. Opt Out Fire Chief Insurance Opt Out Fire Dept. Grant Service Wages Snow removal wages Nutter Fort Payroll Account	2,224.83 6,252.91 4,043.98 225.08 250.00 250.00 370.46 1,076.92 125.00 72.50 397.88	15,289.56
3/11/13	Time Warner Cable-SWO	55% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	49.97	49.97
3/11/13	Strobes N' More	(3) Strobe lights for maintenance (2) Strobe lights for fire department Strobes N' More	445.48 71.48	516.96
3/11/13	Midwest Radar & Equipme	(5) police radar calibrations Midwest Radar & Equipment	225.00	225.00
3/11/13	Sandy's Hardware	(8) black top patch Sandy's Hardware	87.92	87.92
3/11/13	Sandy's Hardware	(8) black top patch Sandy's Hardware	87.92	87.92
3/11/13	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax Police Dept. bi-weekly FICA/Medicare Tax Fire Dept. bi-weekly FICA/Medicare Tax Street Dept. bi-weekly FICA/Medicare Tax Recycle Dept. bi-weekly FICA/Medicare Tax Code Enforcement bi-weekly FICA/Medicare Tax Treasurer's Ins. Opt Out FICA/Med. Police Dept. Ins. Opt Out FICA/Med. Fire Dept. Opt Out FICA/Med. Fire Dept. Grant Svs FICA/Medicare Snow removal FICA/Medicare Nutter Fort Payroll	167.84 471.71 81.24 305.07 16.98 27.95 18.86 18.86 9.43 5.47 30.02	1,153.43
3/11/13	Time Warner Cable-SWO	Waste Account - 15% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	13.61	13.61
3/12/13	Sandy's Hardware	(10) concrete mix Sandy's Hardware	39.90	39.90
3/12/13	Sandy's Hardware	Reflector bulbs for 203 Sandy's Hardware	25.47	25.47
3/12/13	Dominion Hope Gas	55% of monthly budget for all departments Dominion Hope Gas	167.75	167.75
3/12/13	Nutter Fort Payroll Account	Bi-weekly waste wages Nutter Fort Payroll Account	2,660.39	2,660.39
3/12/13	U.S. Cellular	Monthly cell service for Mayor (\$20.00 reimbursed through payroll deduction for add on features) Monthly cell service for Police (\$120.95 reimbursed through payroll deduction for add on features) Monthly cell service for Maintenance Monthly cell service for Fire Chief (\$25.95 reimbursed through payroll deduction for add on features) U.S. Cellular	84.88 404.70 134.79 90.83	715.20
3/12/13	Town of Nutter Fort Payroll	Monthly Health Ins. - Recycle Department Monthly Health Ins. - Treasurer's Office Monthly Health Ins. - Police Department Monthly Health Ins. - Street Department Monthly Health Ins. - Fire Department Town of Nutter Fort Payroll Acct.	74.70 896.71 2,885.43 3,138.46 597.81	7,593.11
3/12/13	Town of Nutter Fort Payroll	Monthly RHBT - Treasurer's Office expense Monthly RHBT - Recycle Department expense Monthly RHBT - Police Department expense	112.14 18.69 280.35	

		Monthly RHBT - Street Department expense	211.82	
		Town of Nutter Fort Payroll Account		623.00
3/12/13	Town of Nutter Fort Payroll	Monthly Health Ins. - Waste Account	1,359.96	
		Town of Nutter Fort Payroll Account		1,359.96
3/12/13	Nutter Fort Payroll Account	Treasurer's office expense for monthly dental insurance	91.76	
		Police Department's expense for monthly dental insurance	94.76	
		Street Department's expense for monthly dental insurance	94.74	
		Fire Department's expense for monthly dental insurance	94.76	
		Nutter Fort Payroll Account		376.02
3/12/13	Town of Nutter Fort Payroll	Monthly Health Ins. - Recycle Department	74.70	
		Monthly Health Ins. - Treasurer's Office	896.71	
		Monthly Health Ins. - Police Department	3,019.82	
		Monthly Health Ins. - Street Department	3,138.46	
		Monthly Health Ins. - Fire Department	597.81	
		Town of Nutter Fort Payroll Acct.		7,727.50
3/12/13	Payroll Account of Nutter F	Mayor - Employer share of monthly Pension	62.65	
		Council - Employer share of monthly Pension	42.00	
		Recorder - Employer share of monthly Pension	28.00	
		Treasurer's office - Employer share of monthly Pension	434.46	
		Police Department - Employer share of monthly Pension	2,387.18	
		monthly Pension		
		Police Judge - Employer share of monthly Pension	35.00	
		Street Department - Employer share of monthly Pension	1,119.19	
		Recycle Department - Employer share of monthly Pension	88.16	
		Fire Chief - Employer share of monthly retirement expense	301.54	
		Payroll Account of Nutter Fort		4,498.18
3/12/13	Nutter Fort Payroll Account	Mayor's monthly Salary	447.50	
		Council - Monthly Salary	500.00	
		Recorder's Monthly Salary	200.00	
		Police Judge's Salary	250.00	
		Nutter Fort Payroll Account		1,397.50
3/12/13	Nutter Fort Payroll	Mayor's FICA/Medicare monthly expense	33.76	
		Council's FICA/Medicare monthly expense	37.72	
		Recorder's FICA/Medicare monthly expense	15.09	
		Police Judge's FICA/Medicare monthly expense	18.86	
		Nutter Fort Payroll		105.43
3/12/13	Nutter Fort Payroll	Waste Account Official's FICA/Medicare monthly expense	1.91	
		Nutter Fort Payroll		1.91
3/12/13	Town of Nutter Fort Payroll	Monthly RHBT - Waste Department share	623.00	
		Town of Nutter Fort Payroll Account		623.00
3/12/13	Nutter Fort Payroll Account	Waste account's share of monthly dental insurance for town employees	367.02	
		insurance for town employees		
		Nutter Fort Payroll Account		367.02
3/12/13	Dominion Hope Gas	Waste account - 15% of monthly budget amount	45.75	
		Dominion Hope Gas		45.75
3/12/13	MonPower	Ohio Avenue Playground monthly charges	11.67	
		MonPower		11.67
3/13/13	YMCA of Harrison County	monthly billing for corporate membership	64.00	
		YMCA of Harrison County		64.00
3/14/13	Sandy's Hardware	Bits, adapter, sillcock, outbox	56.62	
		Sandy's Hardware		56.62
3/15/13	City of Nutter Fort	55% of monthly water and sewer service for all departments	99.24	
		City of Nutter Fort		99.24
3/15/13	Sandy's Hardware	Dowel rod for recycling banner - foyer	2.49	
		Sandy's Hardware		2.49
3/15/13	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments	27.04	
		City of Nutter Fort		27.04

		60.45 tons of waste @ \$45.35 per ton disposed for service period of March 1-15, 2013.	2,970.00	
		Meadowfill Landfill, Inc.		2,970.00
3/18/13	Sandy's Hardware	Copper tube, flux, elbows, couplings	199.11	
		Sandy's Hardware		199.11
3/19/13	Sandy's Hardware	Sillcock, elbows, tees, valves	49.75	
		Sandy's Hardware		49.75
3/20/13	Sandy's Hardware	Sillcock, adapters, brillbits	37.36	
		Sandy's Hardware		37.36
3/20/13	MonPower	55% of monthly electric service for all departments	471.86	
		MonPower		471.86
3/20/13	MonPower	Waste account - 15% of monthly charge for electric service for all departments.	128.68	
		MonPower		128.68
3/22/13	WV Municipal League	Annual Dues	286.74	
		Voluntary Assessment - passed during council meeting on 3/12/13	50.00	
		WV Municipal League		336.74
3/22/13	WV Municipal Clerks & Re	Annual membership renewal for Julia Foley	25.00	
		Annual membership renewal for Sam Maxson	25.00	
		WV Municipal Clerks & Recorders		50.00
			54,252.85	54,252.85

3/22/13 at 11:51:46.59

**Water Board Account
Purchase Journal
For the Period From Mar 9, 2013 to Mar 22, 2013**

Filter Criteria Includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
3/9/13	Airgas-Mid America	1/4 cost of monthly cylinder rentals Airgas-Mid America	35.85	
				35.85
3/10/13	Dominion Hope	15% of monthly budgeted amount for all departments Dominion Hope	45.75	
				45.75
3/10/13	Payroll Account of N	Employer share of monthly Pension Payroll Account of Nutter Fort	661.50	
				661.50
3/11/13	Time Warner Cable	15% charge for monthly road runner Internet service for all departments Time Warner Cable	13.63	
				13.63
3/11/13	Nutter Fort Payroll A	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	153.00	
				153.00
3/11/13	Nutter Fort Payroll A	Mayor's monthly salary expense Oper. labor wages Meter reading wages Customer collection wages Nutter Fort Payroll Account	68.25 1,314.44 194.56 519.99	
				2,097.24
3/12/13	Nutter Fort Payroll A	Mayor's FICA/Medicare monthly expense Nutter Fort Payroll Account	5.22	
				5.22
3/12/13	Payroll Account - To	RHBT -Monthly expense Payroll Account - Town of Nutter Fort	623.00	
				623.00
3/12/13	Clarksburg Water B	Monthly bacteriological exam report for PWSID #3301717 Clarksburg Water Board	42.00	
				42.00
3/12/13	Nutter Fort Payroll A	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	367.02	
				367.02
3/12/13	Payroll Account - To	Monthly expense for group health insurance Payroll Account - Town of Nutter Fort	1,246.63	
				1,246.63
3/15/13	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	27.07	
				27.07
3/15/13	US Postal Service	March 2013 Billing, February 2013 Usage US Postal Service	250.06	
				250.06
3/20/13	MonPower	15% of electric bill for all buildings	128.69	
		MonPower		128.69
3/20/13	Miss Utility of West	Monthly fax service notification - Feb 2013 Miss Utility of West Virginia	10.00	
				10.00
3/22/13	First State Bank 100	Backhoe payment First State Bank 10000	1,020.62	
				1,020.62
			6,727.28	6,727.28

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