

**Council Meeting  
Nutter Fort  
November 26, 2013**

The regular council meeting of Nutter Fort, was held in council chambers with the following members present: William Benincosa, Donald Webster, Bruce Kidd, Mayor Nathan Rohrbough, and recorder Sam Maxson. Absent were councilors Stephen Korn and Karen Phillips. Also present were Assistant Maintenance Supervisor Jerry Riley, Police Chief Ron Godwin, and Treasurer Julia Foley. Absent were Maintenance Supervisor Jim Wolfe and Fire Chief Jeremy Haddix who were both on vacation. Guests were Mr. and Mrs. Rick Bennett of Feline Construction.

The meeting was called to order at 7:30PM by Mayor Rohrbough with Councilor Benincosa asking prayer, followed by the pledge of allegiance.

Bids were opened for the asbestos abatement and demolition of 1405 and 1405 ½ Buckhannon Pike. Feline Construction bid \$17,000 which stated asbestos abatement, demolition, and removal of all concrete foundation, as well as hauling in fill dirt to level and seed the properties. A bid of \$13,494.30 was received from Elk Creek Trucking that stated asbestos removal and demolition. It was not stated if this includes the removal of foundation and filling and reclamation. The Mayor called Elk Creek and, on speakerphone, asked if this included filling in and removal. Elk Creek said he would remove and pull the dirt into the basement so there was no high wall. Mr. Bennett, of Feline said the bid advertisement was not clear, but he knew the plans for the property which is why his bid included hauling in dirt and leveling the lot.

- Bruce Kidd motioned we reject both bids, re-advertise with a more accurate description of what would be required and have a pre-bid meeting with bidders and the code enforcement officer. Following a second by Donald Webster, the motion was approved by unanimous vote.
- A resolution (attached) was approved by unanimous vote that would allow us to move investments between the WV Money Market Funds and the WV Short Term Bond Pool, pending a conversation between The WV Short Term Bond Pool and Bruce Kidd. The motion was made by Bruce Kidd and seconded by William Benincosa.
- Bruce Kidd motioned approval of the general budget revision (attached) and, following a second by William Benincosa, the motion was approved by unanimous vote.

Discussion was held concerning a possible increase in residential waste collection rates. The waste department funds are not "as healthy as they should be" according to treasurer Foley. Our rates have not increased since 2007 and are well below charges from surrounding areas. A list of waste collection rates will be compiled for comparison.

A special work session will be held, Tuesday, December 3 at 7:30PM to further discuss the rates.

- An ordinance to increase wages for the police department (attached) was passed by unanimous vote on the first reading after a motion by Bruce Kidd and a second by Donald Webster.
- The building permits (attached) were approved by unanimous vote after a motion by Bruce Kidd and a second by Donald Webster.
- Bruce Kidd motioned approval of the bills (attached) and, following a second by Donald Webster, they were approved by unanimous vote.
- The minutes of the November 11, 2013 meeting were approved by unanimous vote after a motion by Donald Webster and a second by Bruce Kidd.

**Old Business** The electrical service for lighting the flagpoles on the "island" in front of the FOP is installed and awaiting connection by Allegheny Power which should occur next week.

**New Business** The mayor reports that the Holiday celebration was a success. He read a request for funding to "adopt a grandparent" at Clarksburg Nursing and Rehab. The cost is \$25 each. Everyone was in agreement to sponsor 4 grandparents at a cost of \$100.

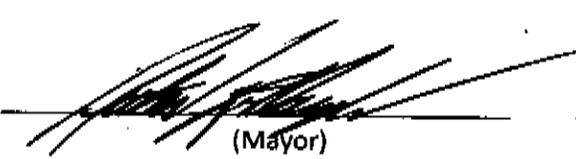
**Police Chief's Report** Chief Godwin reports that out of 30 applying for the open officer's slot, only 3 finalists remain. He is currently doing the background check on these and a new officer should be hired next week. He also reported that the City of Clarksburg is sending us a check for some of the expenses we occurred in training officer Levine who left Nutter Fort to become a Clarksburg police officer shortly after returning from training.

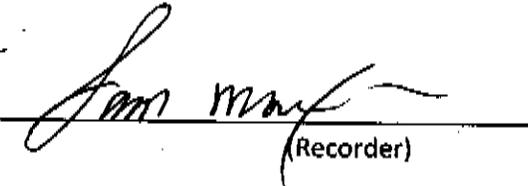
**Maintenance Supervisor's Report** Assistant Supervisor Riley reports the entrance signs coming into town have been repainted and clear coated.

**Fire Chief's Report** Chief Haddix is on vacation

**Treasurer's Report** None

The meeting was adjourned at 8:25 PM after a motion by Bruce Kidd and a second by Donald Webster.

  
(Mayor)

  
(Recorder)

### RESOLUTION AUTHORIZING INVESTMENT IN CONSOLIDATED FUND

WHEREAS, W. Va. Code §12-6C-6 authorizes spending units and political subdivisions of the State of West Virginia to participate and invest in the Consolidated Fund, which is administered and managed by the Board of Treasury Investments and used to purchase securities and other investments authorized by law; and

WHEREAS, the Town of Nutter Fort  
Name of Governing Body  
the Governing Body of Nutter Fort, WV  
Name of Spending Unit/Political Subdivision

a spending unit or political subdivision of the State of West Virginia, has reviewed the *Investment Policy* of the West Virginia Board of Treasury Investments and the provisions of all applicable agreements, applications, state and local laws, policies, rules or ordinances; and

WHEREAS, the undersigned Governing Body has made an independent determination that investment in the Consolidated Fund in accordance with the provisions of the aforesaid statute is in the best interests of the spending unit or political subdivision and is within the scope of activities and investments for which it is authorized by law; **NOW THEREFORE BE IT:**

RESOLVED: That The Town of Nutter Fort  
Name of Spending Unit/Political Subdivision

is hereby authorized to participate in the Consolidated Fund for the purpose of investment, and its treasurer or designated financial officer is further authorized to do all things necessary in order to participate in the investment pools in the Consolidated Fund as selected below:

WV Money Market	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
WV Government Money Market	Yes <input type="checkbox"/>	No <input type="checkbox"/>
WV Short Term Bond Pool	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

ADOPTED on the 26th day of November, 2013 by the

Town Council of Nutter Fort

Name of Governing Body

SIGNED: \_\_\_\_\_ TITLE: Mayor

ATTEST: \_\_\_\_\_ TITLE: Recorder

Please return to: West Virginia State Treasurer's Office, Attn: Participant Accounting, 1 Players Club Drive, Charleston, WV  
25311 Telephone (304)340.1573 or (304)340.1577

**REQUEST FOR REVISION TO APPROVED BUDGET**

CONTROL NUMBER

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

2013/2014

Orla Ash, Director  
West Virginia State Auditor's Office  
200 West Main Street  
Clarksburg, WV 26301  
Phone: 627-2415 ext. 5114  
Fax: 627-2417

Town of Nutter Fort  
GOVERNMENT ENTITY

FY

1

FUND

2

REV. NO.

1

PG. OF NO.

Person To Contact Regarding

Budget Revision: **Julia Foley**

Phone: **304-622-7713**

Fax: **304-623-0288**

1415 Buckhannon Pike

STREET OR PO BOX

Municipality

Government Type

Nutter Fort

26301

CITY

ZIP CODE

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	2011 & prior yr property tax collections	REVISSED AMOUNT
301-02-05	Prior Year Taxes		15,000		15,000
301-06	Supplemental Taxes		3,000	Supplemental property tax collections	3,000
302	Tax Penalties, Interest & Publication Fees		1,500	Property tax penalties on delinquent taxes	1,500
329	Inspection Fees	100	500	Electrical Inspection Fees	600
330	IRP Fees (Interstate Registration Plan)	1,500	1,000	Collected by the State Fees on oversize/load trucks	2,500
385	Federal Government Grants		1,200	Finalization of Haz. Mat. Grant	1,200
<b>NET INCREASE/(DECREASE) Revenues (ALL PAGES)</b>			<b>40,150</b>		

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 389, Contributions from Other Funds:

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	Purchase of 1405 & 1/2 plus demo, legal fees & auction expense	REVISSED AMOUNT
428	Acquisition of Property		100,000		100,000
438	Elections		68	Election expense billed & paid after 06/30/2013	68
444	Contributions / Transfers to Other Funds	128,145		Temp. transfer of funds for purchase of 1405 & 1/2 Buck. Pike 100,000	28,145
700	Police Department	401,050	17,082	Coverage of wage increase	418,132
753	Snow Removal	21,250	10,000	Snow plow purchase	31,250
802	Recycling Center	20,610	13,000	Purchase of recycle bins	33,610
	#N/A				
<b>NET INCREASE/(DECREASE) Expenditures</b>			<b>40,150</b>		

**REVENUES (CONT)**

LGSD BR

Town of Nutter Fort

Town of Nutter Fort

CONTROL NUMBER

2013/2014

1

2

**BUDGET REVISION REQUEST-SUPPLEMENT**

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISSED AMOUNT
386	State Government Grants	8,000	16,000	Grant Monies from DUI (1820), Recycle (3180), Snow Plows (7000), Sec. Doors (2000) & G15 (2000)	24,000
386	Insurance Claims	2009 Dodge PU & supplement on 2009 Dodge Cruiser	1,450		1,450
399	Miscellaneous Revenues	1,000	500	88 Court coin box, payroll ded. Agreements, sale of scrap, etc.	1,500
	#N/A				
	#N/A				

**NET INCREASE/(DECREASE) Revenues (THIS PAGE)**

17,950

Explanation for Account # 378, Municipal Specific:

Explanation for Account #369, Contributions from Other Funds:

AN ORDINANCE AMENDING, ESTABLISHING AND PROVIDING FOR A SALARY INCREASE FOR THE POLICE DEPARTMENT OF THE TOWN OF NUTTER FORT, HARRISON COUNTY, WEST VIRGINIA THAT AFFECTS THE PERSONEL POLICY DEALING WITH WAGES AND BENEFITS IN REGARD TO THE POLICE DEPARTMENT AND WILL TAKE EFFECT ON DECEMBER 30, 2013.

*Whereas the Nutter Fort Police Department is underpaid in comparison with other agencies similar in size to the Town of Nutter Fort, and;*

*Whereas, the Town of Nutter Fort has continually suffered losses for training and related expenses for entry level patrolmen that exit their employment with the Town of Nutter Fort after obtaining certification through the WV State Police Academy in order to seek a more competitive wage and;*

*Whereas, the Town of Nutter Fort suffers a loss of manpower while completing the process to fulfill the open position/s,*

*Now Therefore, it is hereby ordained by the Council of the Town of Nutter Fort, Harrison County, West Virginia to adopt the following changes regarding compensation for the Nutter Fort Police Department personnel.*

## COMPENSATION FOR NUTTER FORT POLICE DEPARTMENT PERSONNEL

Beginning December 30, 2013, the Town of Nutter Fort Police Department employees shall be compensated in the following manner:

- **Chief of Police** will be compensated as follows on an hourly basis.

The Chief of Police position will be compensated \$17.13/hour for his wages.  
The yearly earnings (excluding OT pay and benefits) for the **Chief of Police** will be \$35,630.40.

- **The Rank of Lieutenant will be required to possess a minimum of five years' experience** and will be compensated as follows.

The lieutenant position will receive an additional \$1,500.00 annually than a certified patrolman that is not serving probation making the hourly wage for this position \$14.81  
The yearly earnings (excluding OT pay and benefits) for the **Rank of Lieutenant** will be \$30,804.80

- **The Rank of Sergeant will be required to possess a minimum of three years' experience** and will be compensated as follows.

The sergeant position will receive an additional \$750.00 annually than a certified patrolman that is not serving probation making the hourly wage for this position \$14.44  
The yearly earnings (excluding OT pay and benefits) for the **Rank of Sergeant** will be \$30,035.20

- **Patrolmen with one continuous year of employment with the Town of Nutter Fort Police Department, after probation and certified through the WV State Police Academy or possessing equivalent training** will be compensated as follows on an hourly basis in the following manner.

A Patrolman that encounters the above requirements will receive wages in the amount of \$14.08/hour.  
The wages (excluding OT pay and benefits) for that **Patrolmen** will be \$29,286.40 annually.

- **Entry Level Patrolmen that are certified through the WV State Police Academy or possessing equivalent training and serving their probation** will be compensated in the following manner on an hourly basis.

A **Patrolman** that meets this criteria, will be compensated \$13.49/hour.  
The yearly wage (excluding OT pay and benefits) for the **Entry Level Patrolmen with WV State Police Academy Certification or equivalent, serving probation** will be \$28,059.20.

- **Entry Level Patrolmen WITHOUT certification** will be compensated in the following manner on an hourly basis.

A **Patrolman** that begins employment with the Town of Nutter Fort and has NO experience or certification will be paid \$11.22/hour.

The yearly wages (excluding OT pay and benefits) for the **Entry Level Patrolmen WITHOUT Certification or equivalent** will be paid \$23,337.60.

*\*The above specified wages will be subject to future increases that effect all employees of the Town of Nutter Fort.*

Passed by the Council of the Town of Nutter Fort this the \_\_\_\_ day of \_\_\_\_\_, 2013.

Passed by the Council of the Town of Nutter Fort on the second and final reading this the \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor - Nathan Rohrbough

Attest:

\_\_\_\_\_  
Recorder - Sam Maxson

General Revenue Account  
Purchase Journal

For the Period From Nov 9, 2013 to Nov 22, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
11/9/13	Gall's Inc.	Boots, shirts, & trousers for police Gall's Inc.	632.02	632.02
11/9/13	James & Law Company	Minute paper James & Law Company	176.14	176.14
11/9/13	Super America Group, Inc.	Police Department monthly fuel expense Fire Department monthly fuel expense Maintenance Department monthly fuel expense Recycle Department fuel expense Super America Group, Inc.	1,538.76 990.12 103.01 84.22	2,716.11
11/9/13	Amazon	Handheld shop vac for Town Hall Amazon	56.17	56.17
11/9/13	Smith, McMunn & Glover	Professional legal fees on purchase of property located at 1405 & 1405 1/2 Buckhannon Pike Smith, McMunn & Glover PLLC	1,044.00	1,044.00
11/9/13	Commercial Insurance	Addition of recycle bins & triple side loaders to liability insurance Commercial Insurance	32.00	32.00
11/9/13	Schwaab, Inc.	1/4 of cost for (5) date stamps - general Schwaab, Inc.	74.38	74.38
11/9/13	Perry & Associates, CPA's	50% of cost for audit preparation services - General Perry & Associates, CPA's	2,100.00	2,100.00
11/9/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals Airgas Mountian States	39.36	39.36
11/9/13	Town of Nutter Fort Payroll	Monthly RHBT - Treasurer's Office expense Monthly RHBT - Recycle Department expense Monthly RHBT - Police Department expense Monthly RHBT - Street Department expense	153.52 13.35 367.13 82.00	
		Town of Nutter Fort Payroll Account		616.00
11/9/13	YMCA of Harrison County	Monthly billing for corporate membership - October 2013 YMCA of Harrison County	32.00	32.00
11/9/13	Janet Conrad	Reimbursement of planting bulbs Janet Conrad	10.58	10.58
11/9/13	Schwaab, Inc.	1/4 of cost for (5) date stamps - waste Schwaab, Inc.	74.37	74.37
11/9/13	Perry & Associates, CPA's	8% of cost for audit preparation services - Waste Perry & Associates, CPA's	336.00	336.00
11/9/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals - waste Airgas Mountian States	36.35	36.35
11/10/13	Payroll Account of Nutter F	Waste Account - Employer share of monthly Pension Payroll Account of Nutter Fort	1,006.83	1,006.83
11/11/13	Quality Machine Co., Inc.	1/2 of costs to repair controls on bucket truck - General 1/2 of cost to repair controls on bucket truck - Fire Quality Machine Co., Inc.	1,057.27 1,057.27	2,114.54
11/12/13	Sandy's Hardware	Driver Bit Set Sandy's Hardware	9.99	9.99
11/12/13	Sandy's Hardware	Paint & brushes Sandy's Hardware	50.87	50.87
11/12/13	Dominion Hope Gas	55% of monthly budget for all departments Fire Dept Usage Dominion Hope Gas	226.88 296.50	523.38
11/12/13	Dominion Hope Gas	Waste account - 15% of monthly budget amount Dominion Hope Gas	61.87	61.87
11/13/13	Sandy's Hardware	Paint brushes Sandy's Hardware	5.28	5.28
11/13/13	Sandy's Hardware	Gloves Sandy's Hardware	39.95	39.95
11/13/13	Sandy's Hardware	Polyurethane Sandy's Hardware	18.78	18.78
11/13/13	John Deere Financial	1/4 cost of (4) pairs of boots John Deere Financial	155.99	155.99
11/13/13	Jefferds Corporation	Garbage truck parts - blade repairs Jefferds Corporation	2,648.79	2,648.79
11/13/13	John Deere Financial	1/4 cost of (4) pairs of boots - Waste John Deere Financial	155.99	155.99

11/14/13	Nutter Fort Payroll Account	Bi-weekly Treasurer Office wages	1,509.82	
		Bi-weekly Police Department wages	6,860.25	
		Bi-weekly Street Department wages	4,449.83	
		Bi-weekly Recycle Department wages	70.05	
		Bi-weekly Police Dept Special Duty wages	153.60	
		Treasurer's office Ins Opt out	250.00	
		Code Official's bi-weekly wages	370.46	
		Fire Chief bi-weekly wages	1,100.96	
		Fire Chief Insurance Opt Out	125.00	
		Treasurer's Office Annual Employee Compensation	2,000.00	
		Police Dept Annual Employee Compensation	2,500.00	
		Code Enforcement Annual Employee Compensation	75.00	
		Fire Chief's Annual Employee Compensation	500.00	
		Maintenance Dept Annual Employee Compensation	4,000.00	
		Nutter Fort Payroll Account		23,964.97
11/14/13	Sherwin-Williams	Polyurethane & brushes Sherwin-Williams	44.42	44.42
11/14/13	Appalachian Tire Products,	(4) tires for cruiser Appalachian Tire Products, Inc	567.36	567.36
11/15/13	City of Nutter Fort	55% of monthly water and sewer service for all departments City of Nutter Fort	141.11	141.11
11/15/13	Sandy's Hardware	Marking paint Sandy's Hardware	5.49	5.49
11/15/13	Sandy's Hardware	Paint brushes Sandy's Hardware	0.99	0.99
11/15/13	Clarksburg Asphalt Compa	19.20 tons of wearing asphalt @ \$71/ton Clarksburg Asphalt Company	1,363.20	1,363.20
11/15/13	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments City of Nutter Fort	38.48	38.48
11/16/13	Waste Management	73.59 tons of waste @ \$45.35 per ton disposed for service period of 11/1/13-11/15/13. Waste Management	3,337.35	3,337.35
11/18/13	Time Warner Cable-SWO	55% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	49.97	49.97
11/18/13	Sandy's Hardware	Chalk line Sandy's Hardware	14.99	14.99
11/18/13	Nutter Fort Payroll Account	Bi-weekly waste wages Nutter Fort Payroll Account	3,483.75	3,483.75
11/18/13	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax	284.92	
		Police Dept. bi-weekly FICA/Medicare Tax	709.33	
		Fire Dept. bi-weekly FICA/Medicare Tax	130.79	
		Street Dept. bi-weekly FICA/Medicare Tax	640.33	
		Recycle Dept. bi-weekly FICA/Medicare Tax	5.32	
		Code Enforcement bi-weekly FICA/Medicare Tax	33.76	
		Police Special Duty bi-weekly FICA/Medicare Tax	11.64	
		Nutter Fort Payroll		1,816.09
11/18/13	Nutter Fort Payroll	Waste account's bi-weekly FICA/Medicare Tax Nutter Fort Payroll	263.97	263.97
11/18/13	Time Warner Cable-SWO	Waste Account - 15% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	13.62	13.62
11/19/13	Sandy's Hardware	Conduit, couplings, lumber for Veterans Memorial Sandy's Hardware	59.25	59.25
11/20/13	Josh Price	Final amount due for repairs to bucket truck transmission, bell housing and cross member Josh Price	1,360.81	1,360.81
11/20/13	Sandy's Hardware	Conduit & PVC adapter Sandy's Hardware	2.07	2.07
11/20/13	Quill Corporation	Heavy duty stapler & dish soap Quill Corporation	47.98	47.98
11/20/13	Advance Auto Parts	Antifreeze for garbage truck Advance Auto Parts	62.94	62.94
			<u>51,406.55</u>	<u>51,406.55</u>

**Water Board Account  
Purchase Journal  
For the Period From Nov 9, 2013 to Nov 22, 2013**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
11/9/13	SuperAmerica Group	Share of monthly fuel expense. SuperAmerica Group	189.04	189.04
11/9/13	Schwaab, Inc.	1/4 of cost for (5) date stamps Schwaab, Inc.	74.37	74.37
11/9/13	Sage Software	1/2 of costs for checks on water & sewer deposit account Sage Software	59.22	59.22
11/9/13	Perry & Associates, CPA's	16% of cost for audit preparation services Perry & Associates, CPA's	672.00	672.00
11/9/13	Airgas-Mid America	1/4 cost of monthly cylinder rentals Airgas-Mid America	39.35	39.35
11/9/13	Payroll Account - Town of	Monthly expense for health insurance Payroll Account - Town of Nutter Fort	1,499.03	1,499.03
11/9/13	Miss Utility of West Virgi	Monthly fax service notification Miss Utility of West Virginia	10.00	10.00
11/10/13	Payroll Account of Nutter	Employer share of monthly Pension Payroll Account of Nutter Fort	818.07	818.07
11/12/13	Dominion Hope	15% of monthly budgeted amount for all departments Dominion Hope	61.87	61.87
11/13/13	John Deere Financial	1/4 cost of (4) pairs of boots John Deere Financial	155.99	155.99
11/14/13	Stephens Auto	Down payment on 2014 Ford Water Truck VIN#1FDRP3B6EEA74259 Stephens Auto	4,601.00	4,601.00
11/15/13	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	38.48	38.48
11/18/13	Nutter Fort Payroll Accou	Bi-weekly Oper. labor Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	1,110.98 24.80 1,006.68	2,142.46
11/18/13	Time Warner Cable	15% charge for monthly road runner Internet service for all departments Time Warner Cable	13.62	13.62
11/18/13	Nutter Fort Payroll Accou	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	162.35	162.35
			<b>10,536.85</b>	<b>10,536.85</b>

**Special Fire Levy Account**

**Purchase Journal  
For the Period From Nov 1, 2013 to Nov 22, 2013**

Date	Account ID Account Descrip	Invoice/C	Line Description	Debit Amo	Credit A
11/9/13	706-59 Fire - Capitol Out Cash Basis	70902100	2013 Squad 7 Truck Payment The First State Bank	44,903.17	44,903.17
11/9/13	706-24 Fire - Audit Costs Cash Basis	71044	5% of cost for audit preparation services Perry & Associates, CPA's	210.00	210.00
				<b>45,113.17</b>	<b>45,113.17</b>

11/22/13 at 12:16:17.13

**Coal Severance Fund  
Purchase Journal**

**For the Period From Nov 1, 2013 to Nov 30, 2013**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CMI #	Line Description	Debit Amount	Credit Amount
11/9/13	418-24 City Auditor, Audit Costs Cash Basis	71044	5% of cost for audit preparation services Perry & Associates, CPA's	210.00	210.00
				<b>210.00</b>	<b>210.00</b>

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Jamie Pyles	505 Pennsylvania Avenue	Replace damaged fence		0.	
Doris Carter	212 Ohio Avenue	Replace porch boards Update bathroom plumbing, add dishwasher, cabinets & sink in kitchen.		\$2,000.00	
Joshua Cutler	216 Edison Street	Replace main water valve Replace 2 windows, insulation,		\$1,000.00	
Wolfe Rentals LLC	503 1/2 Maryland Avenue	replace tub with shower		\$2,500.00	
David Fittro	510 4 <sup>th</sup> Street	Install new driveway	J. Michael Contracting	\$4,000.00	
William Benincosa	206 Maryland Avenue	Replace 5 windows		\$700.00	
Timothy Ramsey	206 Burton Avenue	Upgrade electric		\$250.00	
Josh Price	411B Buckhannon Pike	Cut & remove concrete	Black Dog	\$500.00	

General Revenue Account  
Purchase Journal

For the Period From Nov 9, 2013 to Nov 22, 2013

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11/9/13	Commercial Insurance	Addition of recycle bins & triple side loaders to liability insurance Commercial Insurance	32.00	32.00
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11/9/13	Janet Conrad	Reimbursement of planting bulbs Janet Conrad	10.58	10.58
11/9/13	Schwaab, Inc.	1/4 of cost for (5) date stamps - waste Schwaab, Inc.	74.37	74.37
11/9/13	Perry & Associates, CPA's	8% of cost for audit preparation services - Waste Perry & Associates, CPA's	336.00	336.00
11/9/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals - waste Airgas Mountian States	36.35	36.35
11/10/13	Payroll Account of Nutter F	Waste Account - Employer share of monthly Pension Payroll Account of Nutter Fort	1,006.83	1,006.83
11/11/13	Quality Machine Co., Inc.	1/2 of costs to repair controls on bucket truck - General 1/2 of cost to repair controls on bucket truck - Fire Quality Machine Co., Inc.	1,057.27 1,057.27	2,114.54
11/12/13	Sandy's Hardware	Driver Bit Set Sandy's Hardware	9.99	9.99
11/12/13	Sandy's Hardware	Paint & brushes Sandy's Hardware	50.87	50.87
11/12/13	Dominion Hope Gas	55% of monthly budget for all departments Fire Dept Usage Dominion Hope Gas	226.88 296.50	523.38
11/12/13	Dominion Hope Gas	Waste account - 15% of monthly budget amount Dominion Hope Gas	61.87	61.87
11/13/13	Sandy's Hardware	Paint brushes Sandy's Hardware	5.28	5.28
11/13/13	Sandy's Hardware	Gloves Sandy's Hardware	39.95	39.95
11/13/13	Sandy's Hardware	Polyurethane Sandy's Hardware	18.78	18.78
11/13/13	John Deere Financial	1/4 cost of (4) pairs of boots John Deere Financial	155.99	155.99
11/13/13	Jefferds Corporation	Garbage truck parts - blade repairs Jefferds Corporation	2,648.79	2,648.79
11/13/13	John Deere Financial	1/4 cost of (4) pairs of boots - Waste John Deere Financial	155.99	155.99

