

**Council Meeting
Nutter Fort
May 14, 2013**

The regular meeting of council of Nutter fort, was held, Tuesday, May 14, 2013, in council chambers with the following members present; Stephen Korn, Barbara Grby, William Benincosa, Karen Philluips, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Absent was Councilor Robin Newhouse. Also present were Fire Chief Jeremy Haddix, Police Chief Ron Godwin, Maintenance Supervisor Jim Wolfe, and Treasurer Julia Foley. Guests were: Jonathon Rowh, Art Rohrbough, Ryan Haws, Bertis McCarty, Jeff Ash, Pat Arbogast, David Moran, Cindy Britton, Libby Rohrbough, Julie Ford, Marion Powell, Charles Powell, Jim Link, Charlotte Link, Leanna Spornak, Jason White?, and Elizabeth Whitehair.

The meeting was called to order at 7:30PM by mayor Rohrbough, prayer by Councilor Benincosa, followed by the pledge of allegiance.

- Following a public hearing with no comments by the citizens, Barbara Gorby motioned approval of the ordinance (attached) authorizing the purchase of the property located at 1405 Buckhannon Pike. After a second by Sam Maxson, the motion was passed by unanimous vote.
- An ordinance (attached) was passed on the first reading that would increase the compensation rate for election officials after a motion by William Benincosa and a second by Karen Phillips.
- The 2013/2014 sewer account budget (attached) was passed by unanimous vote after a motion by Stephen Korn and a second by Barbara Gorby.
- The 2013/2014 water account budget (attached) was approved by unanimous vote following a motion by Barbara Gorby and a second by Karen Phillips.

Discussion was held concerning the possibility of hiring a new attorney. Johnny Brown, the attorney used previously for a personnel matter, has submitted a proposal to work on an hourly basis at \$175 per hour. His firm has offices in both Morgantown and Charleston and represents several cities and is very familiar with municipal laws. Council agreed to use Mr. Brown as the need arises.

- The building permits (attached) were approved by unanimous vote after a motion by William Benincosa and a second by Karen Phillips.
- William Benincosa motioned approval of the bills (attached) and, after a second by Barbara Gorby, they were approved by unanimous vote.
- The minutes of the April 24, 2013 meeting were approved by unanimous vote following a motion by Barbara Gorby and a second by Karen Phillips.

Old Business: The mayor reported that he and Supervisor Wolfe have assessed the needs of the island in front of the FOP and recommend pouring concrete around the flags and monument and placing a total of 9 LED lights to illuminate the flags. The cost of the lights is \$5793 plus the cost of the approximately 2 yards of concrete. Labor would be done "in house".

The mayor also reported grant coordinator, Dr. Shana Nicholson will attend the next meeting with her report.

New Business Several letters have been sent to property owners concerning high grass and dead storage of vehicles.

Police Chief's Report: Chief Godwin reports the department has been awarded a DUI /Click it or Ticket grant. He is also working on a list of dead vehicle storage in town.

Fire Chief's Report Chief Haddix reports that the new truck is here and they are preparing it for service. The tickets for the Ultimate Give away are at the printers and will be available soon.

Maintenance Supervisor's Report Supervisor Wolfe reports that city wide clean up (extra trash pick-up) is scheduled for next week.

Treasurer's Report Treasurer Foley stated that the town newsletter has been distributed. She also asked permission to place a notice on the LED sign asking motorists to be cautious of bicycles and motorcycles. following a complaint from a cyclist. Council agreed that this would be a good idea.

The mayor reported that the spring sweeping of the streets, contracted to the city of Clarksburg, has been postponed due to the maintenance problems with Clarksburg's sweeper.

Citizen's Comments Burton Ave resident Artie Rohrbough addressed council concerned about what he claims are 2 drug houses on his street. He says that cars are constantly coming and going. He is concerned about the safety of the neighborhood and stated he feels the police are not doing anything about it.

Chief Godwin told Mr. Rohrbough that he is aware of the problem and has enlisted the help of the DEA, the Harrison County SCAT Unit, as well as the drug task force.

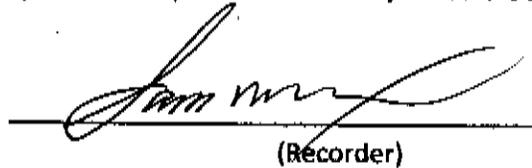
Being no further business, Recorder Maxson motioned and Barbara Gorby seconded to adjourn into executive session to discuss a policing issue.

The regular meeting was resumed at 9:14PM

The meeting was adjourned at 9:15PM after a motion by Karen Phillips and a second by Barbara Gorby.



Mayor



(Recorder)

**AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL
PROPERTY LOCATED AT 1405 BUCKHANNON PIKE FOR AN
AMOUNT NOT TO EXCEED \$80,000 (EIGHTY THOUSAND DOLLARS)
TO BE PAID BY THE TOWN OF NUTTER FORT FROM
UNDESIGNATED SURPLUS FUNDS AND AUTHORIZING THE MAYOR
TO ENTER INTO A CONTRACT OF SALE FOR THE PURCHASE OF
SAID REAL PROPERTY**

WHEREAS, the Town of Nutter Fort is a municipal corporation existing pursuant to a CERTIFICATE which is of record in the Office of the Clerk of the County Commission of Harrison County, West Virginia in Book No. 11, page 506; and

WHEREAS, pursuant to West Virginia Code §8-11-1(a)(1), the governing body of the Town of Nutter Fort has plenary power and authority to make and pass all needful ordinances, including ordinances for the purchase of private real property; and

WHEREAS, the Fair Ground Improvement Company's Addition to Clarksburg, West Virginia is a subdivision within the Town of Nutter Fort which is laid down and designated upon a map or plat which is of record in the office of the Clerk of the County Commission of Harrison County, West Virginia in Deed Book No. 148, at pages 180 and 181; and

WHEREAS, by virtue of a deed dated the 13th day of April, 1994, and of record in the said Clerk's office in Deed Book No. 1250, page 808, Helen M. Burton and William L. Radtka were conveyed is the owner of lot Nos. 403 and 404 of the Fair Ground Improvement Company's Addition to Clarksburg, West Virginia (the "Property"); and

WHEREAS, the Property has a physical address of 1405 Buckhannon Pike, Nutter Fort, West Virginia; and

WHEREAS, the said William L. Radtka died testate a resident Harrison County, West Virginia on September 19, 2010 and by the terms of his last Will and Testament which is of record in the said Clerk's office in Will Book No. 171, page 360, his interest in the said Property was devised unto his son, Ryan C. Radtka; and

WHEREAS, Helen L. Burton and Ryan C. Radtka have expressed an interest in selling the Property to the Town of Nutter Fort; and

WHEREAS, given the proximity of the Property to other real property which is owned and being utilized by the Town of Nutter Fort for public purposes, the governing body has determined that the Property could be utilized for public

purposes and that it is in the best interest of the Town to purchase the Property; and

WHEREAS, the governing body has further determined that the purchase price for the Property should not exceed the sum of Eighty Thousand Dollars (\$80,000); and

WHEREAS, the provisions of West Virginia Code §8-11-3(6) require the enactment of an ordinance which authorizes the purchase of the Property.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN OF NUTTER FORT AND COUNCIL OF THE TOWN HEREBY ORDAINS:

SECTION 1:

That the Mayor be and is hereby authorized to enter into a Contract of Sale with Helen L. Burton and Ryan C. Radtka for the purchase of the Property and to execute any and all documents that are necessary to complete the purchase.

SECTION 2:

That the purchase price for the Property shall not exceed the sum of Eighty Thousand Dollars (\$80,000).

SECTION 3:

That the purchase price for the Property is to be paid by the Town of Nutter Fort from undesignated surplus funds.

SECTION 4:

That legal counsel for the Town of Nutter Fort is hereby authorized and directed to prepare any and all documents that are deemed necessary to complete the transaction for the purchase of the Property.

SECTION 5:

This Ordinance shall be effective upon passage.

Passed by Council of the Town of Nutter Fort on FIRST READING on the _____ day of _____, 2013.

Passed by Council of the Town of Nutter Fort on SECOND AND FINAL READING on this _____ day of _____, 2013.

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 12 OF CHAPTER ONE, ARTICLE 105 OF THE CODIFIED ORDINANCES OF THE TOWN OF NUTTER FORT.

It is hereby ordained by the Council of the Town of Nutter Fort, Harrison County, West Virginia to adopt the following changes to 105.12 regarding compensation for election workers.

105.12 COMPENSATION FOR ELECTION WORKERS.

Municipal election workers shall be paid One hundred fifty dollars (\$150.00) each for each day worked. Those attending municipal election training will be allowed compensation for such services in the amount of Twenty Five dollars (\$25.00).

Passed by the Council of the Town of Nutter Fort this the ____ day of _____, 2013.

Passed by the Council of the Town of Nutter Fort on the second and final reading this the ____ day of _____, 2013.

Mayor – Nathan Rohrbough

Attest:

Recorder - Sam Maxson

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Bryan Morris	234 Edison	Building addition being dropped off (structure built at Home Depot to be added to home)	Home Brands	\$1,200.00	
Don Tappan	418 Washington Street	Adding an 8'X10 deck to front of house.		\$750.00	
Doug and Dotti White	522 Michigan Avenue	Adding sheet metal to roof		\$3,600.00	
Food Lion (Natalia)	600 Buckhannon Pike	Temporary sign installation.	The Sign Guy	\$500.00	
James and Ava Panetta	500 Kentucky	Brother will do the work to reroute fencing and gates.		\$600.00	
James Dye	404 Ohio Avenue	Repairing fence.		\$500.00	
Joshua A. Cutler	218 Edison Street	Additional permit to add a gate to chain link fence.		\$200.00	
Lesisure Time Video (Charles Hall)	1709 Buckhannon Pike	Repairs on roof.		\$300.00	
Lynn McEldowney	414 Pennsylvania Avenue	Removing old siding/soffit. Replacing with new.		\$4,500.00	
Pamela Bunnell	608 Ohio Avenue	Adding on a deck structure.		\$1,000.00	
Tim Lefevre	308 Buckhannon PIKE	Demo and prep to new commercial parking lot.	C.W. Stickle	\$21,000.00	
Walter Lanham	126 1/2 Maryland Avenue	Replacing roof.		\$2,200.00	

Budget

Water Board Budget	FY 13-14	Classification
REVENUES		
* Nonutility Operations Revenue	\$2,000.00	~ Charges for customer's returned checks checks, sale of material & miscellaneous income.
* Interest Income	\$150.00	~ Interest earned
* Metered Sales to Customers	\$620,000.00	~ Revenue generated from utility billing & proposed sales to PDC for \$16,000.00)
* Reconnect Fees	\$1,000.00	~ Fees to restore service
* Construction Funds		~ FY 11-12 Water Project Revenue - now closed
* Service Revenue- Tap Fees	\$1,000.00	~ Tap fees
* Misc. Non-operating rev.	\$15,100.00	~ Renewal & Replacement Account -2.5% mthly of gross revenue
TOTAL REVENUES		
\$639,250.00		
EXPENSES		
* Meter Installation Labor	\$600.00	~ Labor for installation of meters
* Meter Installation Material	\$600.00	~ Material for meter installation
* Purchased Water	\$378,540.00	~ Payments to Clarksburg Water Board for purchased water
* Utility Service	\$2,500.00	~ Share of expense for utilities/Water, Gas, Electric
* Labor Transmission Line Repair	\$6,600.00	~ Labor expense for water line repairs
* Material Transmission Line	\$2,000.00	~ Expense for Stone & concrete
* Tools - Transmission Line	\$2,000.00	~ Blades for concrete saw and other tools for line repairs
		~ Supplies for main line repairs
		~ Supplies for service line repairs
		~ Supplies for meter repairs
* Maintenance of Equipment	\$1,000.00	~ Hydrant supplies
* General Operational Labor	\$43,500.00	~ Maintenance department wages
* Meter Reading Labor	\$3,000.00	~ Meter reading wages
* Meter Reading Material	\$3,000.00	~ Repairs & supplies for handheld meter reading device
* Uniform Expense	\$500.00	~ Uniform expense
* Fuel & Transportation Expense	\$5,000.00	~ Fuel and oil for vehicles
* Customer Collection Labor	\$32,000.00	~ Front office wage expense
* Customer Collection Material	\$500.00	~ Expense for printing of utility bills and past due notices
* Misc. Customer Expenses	\$100.00	~ Publication and miscellaneous expenses
* Administrative Salaries	\$1,800.00	~ Chairman's wages \$150. monthly
* Automobile Service	\$3,000.00	~ Expense for vehicle tires and repairs
* Sys. Expense/Customer Accts.	\$1,500.00	~ Software maintenance and updates for utility billing program
* Communication Expense	\$1,000.00	~ Telephone bill
* Membership Fees & Dues	\$600.00	~ Expense for notifications from Miss Utility of WV
* Office Supplies & Expense	\$2,500.00	~ Ink, toner cartridges, copy paper etc.
* Amt. of Court Costs/Wage Attach	\$100.00	~ Payments to magistrate court or collection agency for collection fees
* Postage	\$2,500.00	~ Postage for utility bills
*Meals & Travel Expense	\$2,500.00	~ Expense for training and Rural Water Assoc. Conf. attendance
* Outside Services Employed	\$1,000.00	~ Audit expense & water testing fees
* Property Insurance	\$8,000.00	~ Property & liability insurance
* Injuries & Damages	\$3,500.00	~ WV Workers Compensation
* Employee Pension	\$12,000.00	~ Pension - Employer's share
* Group Health Insurance	\$31,000.00	~ Health insurance (PEIA) expense for employees

		~ FICA expense - employer share
		~ Legal ads, overpayments, etc.
Net Payments	\$17,100.00	~ Backhoe payments 5@ \$1020.50 & \$10,000. toward new truck purchase
Bond Payments	\$47,150.00	~ 3928.67 X 12 months

TOTAL EXPENSES

\$639,250.00

*****FY 2013-2014**

- ~ Backhoe pymts. 5 pymts. @1020.50
- ~ 2% wage increase included for employees
- ~ Pension has increased from 14% to 14.5%
- ~ Pass through water rate increase of 4.3% effective October 1, 2013
- ~ Health Insurance premiums remain the same for FY 2013-2014

Proposed Budget

Sanitary Board Budget		FY 13-14	Classification
Revenues			
1 Service to Public Authorities	\$4,404.00		~ Monthly charge of \$367.00 to Stonewood for use of trunk line.
2 Domestic Events	\$487,000.00		~ Utility billing collections
3 Income from non-utility operation	\$1,050.00		~ Sewer taps & fees for returned checks
4 Interest	\$150.00		~ Interest on Investments
5 Other Revenue	\$13,000.00		~ Renewal & Replacement Savings. Required monthly deposit of 2.5% of revenues
6 Reconnect Fees Adm. Fee \$25	\$1,500.00		~ Fees to restore service & on-site fees
Total Revenues		\$507,104.00	
Expenses			
1 Operation Supervision Labor	\$39,000.00		~ Maintenance department wages with a 2% wage increase.
2 Tap Installation Labor	\$1,000.00		~ Sewer tap install wages.
3 Labor Sewer Breaks	\$1,000.00		~ Sewer line break wages.
4 Sewage Sys. Supplies & Expenses	\$2,000.00		~ Pipe, stone etc. expense.
5 Sewer Jet Expenses, Accessories	\$500.00		~ Supplies for sewer jet machine.
6 Sewer Camera Maintenance Expenses	\$1,000.00		~ Supplies for sewer camera.
7 Maint. of Lines, Manholes	\$2,000.00		~ Expense for stone.
8 Power & Fuel Utilities	\$3,000.00		~ Share of expense for utilities.
9 Rents - Clarksborg Sanitary Board	\$231,650.00		~ Payments to Clarksborg Sanitary for treatment of sewage.
10 Meter Reading Labor & Expenses	\$4,000.00		~ Meter reading wages
11 Billing & Collection Labor	\$31,000.00		~ Front office wages.
12 Billing & Collection Expenses	\$1,000.00		~ Software updates and maintenance.
13 Admin. Travel Expenses	\$1,800.00		~ \$150.00 monthly for Mayor's compensation.
14 Travel Expenses - Officers, Trip	\$100.00		~ Training expense.
15 Automobile Services	\$4,000.00		~ Vehicle repairs.
16 Automobile Transport Expense	\$5,000.00		~ Gas, oil and tires.
17 Building Service	\$100.00		~ Building repairs and maintenance.
18 Communication Service	\$500.00		~ Internet & telephone expense.
19 Office Supplies	\$1,100.00		~ Toner, ink cartridges, copy paper etc.
20 Postage	\$2,000.00		~ Postage expense for utility billing cards and past due notices.
21 Printing/Stationery	\$200.00		~ Customized printing for utility billing cards and past due notices.
22 Uniform Expense	\$500.00		~ Maint. dept. uniform expense.
23 Computer Expense	\$3,000.00		~ Printers, upgrades and maintenance.
24 Special Service, Legal Services	\$10,000.00		~ Engineering fees for long term control plan, attorney fees and audit expense.
25 Regulator Commission Expenses	\$200.00		***
26 Property & Liability Insurance	\$4,000.00		~ Property insurance expense.
27 Injury & Damage Insurance	\$4,500.00		~ Workers' Comp.
28 Health & Dental Insurance	\$27,000.00		~ Employee health and dental expense.
29 Pensions	\$10,000.00		~ Increased from 14% to 14.5%.
30 FICA Tax	\$5,500.00		~ Employer share of FICA tax.
31 Misc. General Expense	\$10,000.00		~ Gloves, cleaning supplies, PSC assessment fees & misc. expenses.
32 Maint. of Structures & Tap	\$1,000.00		~ Maintenance & upgrades to the buildings.
33 Maint. Office Equip/Furniture	\$500.00		~ Copier maintenance and expense.
34 Tools & Shop Equipment	\$1,500.00		~ Department tools.
35 Payments Sewer Loan Bond	\$58,000.00		~ Sewer loan payments. \$1093.33 + \$734.40
36 Funds to fund R&R fund	\$13,000.00		~ Renewal & Replacement fund requirement of 2.5% of income.
37 For ails Savings	\$12,000.00		***
38 New Equipment	\$11,154.00		~ Backhoe payments (\$5,500.) & toward purchase of new truck (\$5,954.)
Total Expenses		\$507,104.00	

*****FY 2013-2014 ITEMS TO NOTE:**

2% Wage increase included for employees
Pension has increased from 14% to 14.5%

**General Revenue Account
Purchase Journal**

For the Period From Apr 20, 2013 to May 10, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
4/20/13	Sirchie Finger Print Labora	Evidence bags & tape Sirchie Finger Print Laboratories, Inc.	186.64	186.64
4/20/13	Frontier	55% of monthly telephone service for all departments. Frontier	110.54	110.54
4/20/13	Amtower Auto Supply, Inc.	Tools for new rescue truck for fire department Amtower Auto Supply, Inc.	1,947.94	1,947.94
4/20/13	Quill Corporation	Battery backup, flash drives, dividers, paper clips Quill Corporation	135.90	135.90
4/20/13	Sandy's Hardware	Paint rollers Sandy's Hardware	9.47	9.47
4/20/13	Chenoweth Ford	Alternator for salt truck Chenoweth Ford	331.36	331.36
4/20/13	Clarksburg Asphalt Compa	2 tons asphalt @ \$71.00 per ton Clarksburg Asphalt Company	142.00	142.00
4/20/13	Amtower Auto Supply, Inc.	Belts & battery switch for salt truck Amtower Auto Supply, Inc.	235.10	235.10
4/20/13	Appalachian Tire Products	2 rear wheels for garbage truck Appalachian Tire Products, Inc	318.00	318.00
4/20/13	Sage Checks & Forms	1000 Accounts Payable envelopes Sage Checks & Forms	179.70	179.70
4/20/13	Sage Checks & Forms	1000 General Account Checks	298.45	
		Sage Checks & Forms		298.45
4/20/13	Frontier	Waste Account's 15% of monthly telephone service for all departments. Frontier	30.14	30.14
4/22/13	Nutter Fort Payroll Accoun	Bi-weekly Treasurer Office wages Bi-weekly Police Department wages Bi-weekly Street Department wages Bi-weekly Recycle Department wages Treasurer's office Ins Opt out Police Dept. ins opt out Code Official's bi-weekly wages Fire Chief bi-weekly wages & Ins. Opt Out Fire Chief Insurance Opt Out Nutter Fort Payroll Account	2,960.40 6,507.70 4,300.75 292.56 375.00 250.00 370.46 1,076.92 125.00	16,258.79
4/22/13	Sandy's Hardware	Cement for sidewalk on WV Ave Sandy's Hardware	79.80	79.80
4/22/13	Fleet Pride	Pressure valve for garbage truck Fleet Pride	23.75	23.75
4/22/13	Fleet Pride	Air regulator Fleet Pride	46.71	46.71
4/22/13	Nutter Fort Payroll Accoun	Bi-weekly waste wages Nutter Fort Payroll Account	2,521.84	2,521.84
4/22/13	Hughes Supply	Crescent mechanic set Hughes Supply	82.00	82.00
4/22/13	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax	223.71	
		Tax		
		Police Dept. bi-weekly FICA/Medicare Tax	493.46	
		Fire Dept. bi-weekly FICA/Medicare Tax	81.38	
		Street Dept. bi-weekly FICA/Medicare Tax	325.00	
		Recycle Dept. bi-weekly FICA/Medicare Tax	22.12	
		Code Enforcement bi-weekly FICA/Medicare Tax	26.29	
		Treasurer's Ins. Opt Out FICA/Med.	28.34	
		Police Dept. Ins. Opt Out FICA/Med.	18.89	
		Fire Dept. Opt Out FICA/Med.	9.45	
		Nutter Fort Payroll		1,228.64
4/22/13	Nutter Fort Payroll	Waste account's bi-weekly FICA/Medicare Tax Nutter Fort Payroll	190.58	190.58
4/23/13	Sandy's Hardware	Picture hanging set for council chambers Sandy's Hardware	2.05	2.05
4/23/13	Wex Bank	Monthly fuel expense for garbage truck for April 2013 Wex Bank	1,153.58	1,153.58

4/23/13	Dominion Hope Gas	55% of monthly budget for all departments Dominion Hope Gas	192.50	192.50
4/23/13	Dominion Hope Gas	Waste account - 15% of monthly budget amount Dominion Hope Gas	52.50	52.50
4/24/13	Sandy's Hardware	Concrete Sandy's Hardware	31.92	31.92
4/24/13	Sandy's Hardware	Pressure gauge, busings, PTFE tape Sandy's Hardware	14.92	14.92
4/24/13	R.D. Wilson-Sons & Comp	Gloves R.D. Wilson-Sons & Company	60.00	60.00
4/25/13	George L. Wilson & Co.	Blacktop rakes George L. Wilson & Co.	106.11	106.11
4/25/13	Sandy's Hardware	Turf builder Sandy's Hardware	21.49	21.49
4/25/13	Advance Auto Parts	Oil dry Advance Auto Parts	13.78	13.78
4/26/13	Chase Card Services	Police Department Supplies Maintenance Department Supplies Child Abuse Awareness/Office Supplies Truck parts for Fire Department Chase Card Services	204.30 263.36 392.78 2,198.60	3,059.04
4/26/13	FUBAR Enterprises	Wig-Wag repairs & taillight flasher repairs on 203 FUBAR Enterprises	40.00	40.00
4/26/13	Prescription Pest Control	Monthly pest control service Prescription Pest Control	80.00	80.00
4/26/13	Newlons International Sale	Fan for garbage truck Newlons International Sales	154.98	154.98
4/26/13	Advance Auto Parts	Wiper blades for 205 Advance Auto Parts	21.98	21.98
4/26/13	Chase Card Services	Garbage truck line repairs Chase Card Services	121.04	121.04
4/30/13	Skasiks Quality Cleaners	April 2013 alterations and cleaning for Police Dept. Skasiks Quality Cleaners	75.06	75.06
4/30/13	Clarksburg Exponent/Tele	Advertising - recycling bins, child abuse awareness, ordinance, truck bids, budgets Clarksburg Exponent/Telegram	692.78	692.78
4/30/13	Harrison Co. Recycling Ce	Monthly recycling fees - April 2013 Harrison Co. Recycling Center	25.00	25.00
4/30/13	Clarksburg Asphalt Compa	9.22 tons of wearing asphalt @ \$71.00 per ton Clarksburg Asphalt Company	654.62	654.62
4/30/13	Johnny's Radiator Repair I	New radiator for garbage truck Johnny's Radiator Repair Inc.	1,060.00	1,060.00
4/30/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals Airgas Mountian States	37.82	37.82
4/30/13	Leukemia and Lymphoma	Donation Leukemia and Lymphoma Society	50.00	50.00
4/30/13	Clarksburg Exponent/Tele	Budget publishing Clarksburg Exponent/Telegram	79.58	79.58
4/30/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals - waste Airgas Mountian States	37.83	37.83
5/1/13	Meadowfill Landfill, Inc.	81.72 tons of waste @ \$45.35 per ton disposed for service period of April 16 - 30, 2013. Meadowfill Landfill, Inc.	3,706.03	3,706.03
5/1/13	Super America Group, Inc.	Police Department monthly fuel expense Fire Department monthly fuel expense Maintenance Department monthly fuel expense Recycle Department fuel expense Super America Group, Inc.	1,422.76 1,082.78 429.53 76.00	3,011.07
5/1/13	R.D. Wilson-Sons & Comp	Safety glasses, soap, paper towels R.D. Wilson-Sons & Company	251.58	251.58
5/1/13	MonPower	LED traffic lights - Rt. 20 MonPower	21.14	21.14

	Nutter Fort Payroll Account	Treasurer's office expense for monthly dental insurance	138.86	
		Police Department's expense for monthly dental insurance	94.09	
		Street Department's expense for monthly dental insurance	94.09	
		Fire Department's expense for monthly dental insurance	94.08	
		Nutter Fort Payroll Account		421.12
5/1/13	Julia Foley	Spring decorations for Town Hall - reimbursement - Items purchased at Party City	89.88	
		Julia Foley		89.88
5/1/13	Nutter Fort Payroll Account	Waste account's share of monthly dental insurance for town employees	421.12	
		Nutter Fort Payroll Account		421.12
5/2/13	MCM Business Systems	Monthly copier maintenance fee	35.00	
		MCM Business Systems		35.00
5/2/13	WV Public Safety Expo	Chief Ronald Godwin Registration	125.00	
		Patrolman Christopher Shingleton Registration	125.00	
		WV Public Safety Expo		250.00
5/2/13	Harrison Co. Commission	5 Dog Boarding Fee Days	10.00	
		Harrison Co. Commission		10.00
5/3/13	MonPower	Monthly charge for street lighting	1,528.35	
		MonPower		1,528.35
5/3/13	Frank Mano Jr.	Oil & diesel concentrate	182.68	
		Frank Mano Jr.		182.68
5/3/13	Hughes Supply	Shut off valve	93.35	
		Hughes Supply		93.35
5/5/13	Nutter Fort Payroll	Mayor's FICA/Medicare monthly expense	33.85	
		Council's FICA/Medicare monthly expense	37.82	
		Recorder's FICA/Medicare monthly expense	15.13	
		Fire Chiefs FICA/Medicare monthly expense	81.47	
		Police Judge's FICA/Medicare monthly	28.37	
		expense		
		Treasurer's FICA/Medicare bi-weekly	204.09	
		expense		
		Code Enforcement FICA/Medicare bi-weekly	28.02	
		expense		
		Police Dept. FICA/Medicare bi-weekly	570.33	
		expense		
		Street Dept. FICA/Medicare bi-weekly	238.77	
		expense		
		Recycle Dept. FICA/Medicare bi-weekly	16.24	
		expense		
		Nutter Fort Payroll		1,254.09
5/6/13	Sherwin-Williams	Paint & rollers for parking spaces	72.63	
		Sherwin-Williams		72.63
5/6/13	Nutter Fort Payroll Account	Bi-weekly waste wages	3,249.24	
		Nutter Fort Payroll Account		3,249.24
5/6/13	R.D. Wilson-Sons & Comp	Gloves	186.64	
		R.D. Wilson-Sons & Company		186.64
5/6/13	Nutter Fort Payroll Account	Mayor Monthly Wages	447.50	
		Council Monthly Wages	500.00	
		Recorder Monthly Wages	200.00	
		Treasurer Office bi-weekly wages	2,322.76	
		Police Department bi-weekly wages	7,289.21	
		Street Department bi-weekly wages	3,156.32	
		Recycle Department bi-weekly wages	214.56	
		Treasurer insurance opt out	375.00	
		Police insurance opt out	250.00	
		Code enforcement wages	370.46	
		Fire Department bi-weekly wages	1,076.92	
		Fire Dept insurance opt out	125.00	
		Police Judge Monthly Salary	250.00	
		Nutter Fort Payroll Account		16,577.73
5/6/13	State Electric Supply Co.	1/4 of cost for outside lights for the maintenance bldg	298.85	
		State Electric Supply Co.		298.85
5/6/13	Nutter Fort Payroll	Waste Account FICA/Medicare	245.80	
		Nutter Fort Payroll		245.80
5/6/13	State Electric Supply Co.	1/4 cost of outside lights for maintenance bldg	298.84	
		State Electric Supply Co.		298.84
5/6/13	MonPower	PA Avenue Traffic signal monthly charges	20.39	
		Caution light signal monthly charges	9.94	
		Ohio Ave Playground	7.54	
		MonPower		

		absentee packet Casto & Harris		785.33
5/7/13	Wholesale Tire, Inc.	Change tires on Dodge PU Wholesale Tire, Inc.	107.99	107.99
5/7/13	Sandy's Hardware	Building materials Sandy's Hardware	33.17	33.17
5/8/13	MCM Business Systems	Printing of annual newsletter - 850 copies - 11050 pages, corner staples - 5100 black & white @ \$.05 & 5950 color @ \$.12	969.00	
				969.00
5/8/13	Sandy's Hardware	Cable crimper Sandy's Hardware	3.99	3.99
5/8/13	State Treasurer's Office	Monthly CVRF Collections Monthly LETF Collections Monthly Regional Jail Fee Collections Monthly Community Corrections Collections	188.51 47.12 792.96 225.63	
				1,254.22
			67,592.84	67,592.64

5/10/13 at 16:10:29.10

**Water Board Account
Purchase Journal**

For the Period From Apr 20, 2013 to May 10, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
4/20/13	Frontier	15% of monthly telephone service for all departments. Frontier	30.14	
				30.14
4/20/13	A Hughes Supply C	Water line A Hughes Supply Company	38.76	
				38.76
4/22/13	Nutter Fort Payroll A	Bi-weekly Oper. labor Bi-weekly transmission line repair Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	265.76 75.46 979.11	
				2,020.33
4/22/13	Nutter Fort Payroll A	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	152.67	
				152.67
4/23/13	Dominion Hope	15% of monthly budgeted amount for all departments Dominion Hope	52.50	
				52.50
4/26/13	Chase Card Service	WVRWA Class Supplies/Food Chase Card Services	182.48	
				182.48
4/26/13	Exponent/Telegram	1/2 of cost for water/sewer tap fee increase publication Exponent/Telegram	73.18	
				73.18
4/29/13	Clarksburg Water B	Water purchased monthly -10,163,000 gallons @ \$3.00 per thousand purchased from 3/27/13 - 4/25/13 Clarksburg Water Board	30,489.00	
				30,489.00
4/30/13	Airgas-Mid America	1/4 cost of monthly cylinder rentals Airgas-Mid America	37.83	
				37.83
5/1/13	WV Municipal Bond	Monthly water bond revenue obligation WV Municipal Bond Commission Revenue	3,928.67	
				3,928.67
5/1/13	Nutter Fort Payroll A	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	421.12	
				421.12
5/6/13	Nutter Fort Payroll A	Bi-weekly Oper. labor Mayor Monthly Salary Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	1,622.02 68.25 194.56 1,132.37	
				3,017.20
5/6/13	SuperAmerica Grou	Share of monthly fuel expense. SuperAmerica Group	203.19	
				203.19
5/6/13	Nutter Fort Payroll A	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	228.25	
				228.25
5/6/13	State Electric Supply	1/4 cost of outside lights for maintenance bldg State Electric Supply Co.	298.84	
				298.84
			41,174.16	41,174.16

