

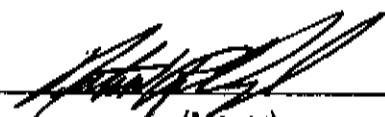
**Special Meeting of Council
Nutter Fort
January 30, 2013**

A special meeting of Nutter Fort Council was held, Wednesday, January 30, 2013, in council chambers with the following members present: Barbara Gorby, William Benincosa, Karen Phillips, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Absent were members: Stephen Korn and Robin Newhouse.

The meeting was called to order at 10:00AM by Mayor Rohrbough

Mayor Rohrbough briefed council concerning an issue in the fire department. He explained that one of the members of the fire department, made an unauthorized purchase of gasoline for his personal vehicle. The mayor told council that, since this is an internal matter, the investigation is being handled by the Harrison County Sherriff's office.

The meeting was adjourned at 10:20AM.



(Mayor)



(Recorder)

Approval or building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Don Tappan	418 Washington Street	Install exterior wall with steel entry door at basement level, replace front & rear entry doors, repair roof, vinyl soffit & fascia, paint exterior. Also remove garage & bank along house & razing to sidewalk level.	Frazier's Excavating will perform the work of razing the garage.	\$3500.00	
Town of Nutter Fort	1415 Buckhannon Pike	Emergency roof repair over council chambers	Griffith Roofing	\$1,000.00	
Matthew & Nichole Romano	320 Nutter Run Road	Completion of new home construction.		\$30,000.00	
Linda Fowler	1520 Buckhannon Pike	Replace concrete in rear of building (Bonnie Belles)	Black Dog Contracting	\$1800.00	
Charles Powell	300 Thomas Avenue	Install furnace	Indoor Comfort	\$2960.00	
Leanna Spornak	510 Indiana Avenue	Patch roof		\$200.00	

**General Revenue Account
Purchase Journal**

For the Period From Jan 4, 2013 to Jan 17, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
1/4/13	MonPower	Monthly charge for street lighting MonPower	1,539.31	1,539.31
1/4/13	MCM Business Systems	Fire Dept copies & laminating MCM Business Systems	64.00	64.00
1/4/13	MCM Business Systems	Chairs for training room - Fire Chairs for training room - Police Chairs for training room - Maintenance MCM Business Systems	433.34 433.33 433.33	1,300.00
1/4/13	MCM Business Systems	Monthly copier maintenance fee MCM Business Systems	35.00	35.00
1/4/13	Clarksburg Exponent/Tele	Thank you ad for Christmas Tree Lighting Event donations Clarksburg Exponent/Telegram	155.10	155.10
1/4/13	Brickstreet Mutual Insuran	Workers Compensation Installation - Treasurer Workers Compensation Installation - Police Workers Compensation Installation - Maintenance Brickstreet Mutual Insurance Co.	227.09 227.08 227.08	681.25
1/4/13	Rossman & Co./PCB	Collection fees on police citations Rossman & Co./PCB	61.80	61.80
1/4/13	Advance Auto Parts	Parts for red Dodge (hose clamps, fuel filter, fuel hose) Advance Auto Parts	37.56	37.56
1/4/13	Frank Mano Jr.	1/3 of cost for oil for vehicles	77.74	77.74
		Frank Mano Jr.		77.74
1/4/13	Airgas Mountian States	1/4 of cost for monthly cylinder rentals - general Airgas Mountian States	38.82	38.82
1/4/13	State Treasurer's Office	Monthly CVRF Collections Monthly LETF Collections Monthly Regional Jail Fee Collections Monthly Community Corrections Collections State Treasurer's Office	137.51 34.41 608.27 171.89	952.08
1/4/13	Unerwood General Builder	Ceiling replacement, lights, exhaust fan, ceiling fans, & new HVAC vents for Police Dept Unerwood General Builders, Inc.	3,766.25	3,766.25
1/4/13	J.F. Allen Company	26.15 tons de-icing salt @ \$90.50 per ton J.F. Allen Company	2,366.58	2,366.58
1/4/13	Town of Nutter Fort Payroll	Monthly Health Ins. - Waste Account Town of Nutter Fort Payroll Account	1,567.20	1,567.20
1/4/13	Brickstreet Mutual Insuran	Workers Compensation Installation - Waste Brickstreet Mutual Insurance Co.	681.25	681.25
1/4/13	Airgas Mountian States	1/4 of cost for monthly cylinder rentals - waste Airgas Mountian States	38.81	38.81

		31, 2012. Meadowfill Landfill, Inc.		3,086.12
1/5/13	James Young	Reimbursement for vacuum bags James Young	19.17	19.17
1/5/13	City of Clarksburg	June 2012 compost - 4400 lbs. City of Clarksburg	44.00	44.00
1/5/13	Dominion Hope Gas	55% of monthly budget for all departments Dominion Hope Gas	323.40	323.40
1/5/13	Town of Nutter Fort Payroll	Monthly Health Ins. - Recycle Department Monthly Health Ins. - Treasurer's Office Monthly Health Ins. - Police Department Monthly Health Ins. - Street Department Town of Nutter Fort Payroll Acct.	74.70 768.40 2,764.84 2,138.46	5,746.40
1/5/13	Town of Nutter Fort Payroll	Monthly RHBT - Treasurer's Office expense Monthly RHBT - Recycle Department expense Monthly RHBT - Police Department expense Monthly RHBT - Street Department expense Town of Nutter Fort Payroll Account	112.14 18.69 202.32 111.85	445.00
1/5/13	Nutter Fort Payroll Account	Treasurer's office expense for monthly dental insurance Police Department's expense for monthly dental insurance Street Department's expense for monthly dental insurance Fire Department's expense for monthly dental insurance Nutter Fort Payroll Account	94.09 94.09 94.09 94.08	376.35
1/5/13	Dominion Hope Gas	Waste account - 15% of monthly budget amount Dominion Hope Gas	88.20	88.20
1/6/13	Harrison Co. Recycling Ce	Monthly recycling fees - December 2012 Harrison Co. Recycling Center	18.75	18.75
1/6/13	Super America Group, Inc.	Police Department monthly fuel expense Fire Department monthly fuel expense Maintenance Department monthly fuel expense Recycle Department fuel expense Super America Group, Inc.	1,416.40 861.68 94.85 159.09	2,532.00
1/7/13	Sandy's Hardware	1/3 of cost for bulbs, strip, & ballast for shop Sandy's Hardware	45.32	45.32
1/7/13	MonPower	traffic light/Rt. 20 & Pa. Ave caution light/Buckhannon Pike MonPower	25.60 9.80	35.40
1/7/13	Taser International	Body cameras for Police Dept Taser International	7,512.65	7,512.65
1/8/13	Sage Checks & Forms	Purchase Orders Sage Checks & Forms	123.45	123.45
1/8/13	Sage Checks & Forms	1099 Tax Forms Sage Checks & Forms	56.20	56.20
1/8/13	Advance Auto Parts	Carb cleaner for red Dodge Advance Auto Parts	10.00	10.00
1/8/13	James & Law Company	Book for daily hour log James & Law Company	43.09	43.09
1/8/13	Town of Nutter Fort Payroll	RHBT - Waste Department share Town of Nutter Fort Payroll Account	445.00	445.00
1/9/13	Advance Auto Parts	Blower motor for heater in red Dodge Advance Auto Parts	59.99	59.99
1/9/13	YMCA of Harrison County	Monthly billing for corporate membership YMCA of Harrison County	32.00	32.00
1/10/13	Sandy's Hardware	Wire nuts Sandy's Hardware	11.49	11.49
1/10/13	MonPower	55% of monthly electric service for all departments MonPower	512.29	512.29
1/10/13	MonPower	Waste account - 15% of monthly charge for electric service for all departments. MonPower	139.71	139.71
1/10/13	Nutter Fort Payroll	Waste account FICA/Medicare Tax Nutter Fort Payroll	232.51	232.51
1/10/13	Payroll Account of Nutter F	Waste Account - Employer share of monthly Pension		232.51

1/11/13	Payroll Account of Nutter F	Mayor - Employer share of monthly Pension	62.65	
		Council - Employer share of monthly Pension	42.00	
		Recorder - Employer share of monthly Pension	28.00	
		Treasurer's office - Employer share of monthly Pension	284.46	
		Police Department - Employer share of monthly Pension	1,897.09	
		Police Judge - Employer share of monthly Pension	35.00	
		Street Department - Employer share of monthly Pension	769.19	
		Recycle Department - Employer share of monthly Pension	88.16	
		Fire Chief - Employer share of monthly retirement expense	301.54	
		Payroll Account of Nutter Fort		3,508.09
1/12/13	U.S. Cellular	Monthly cell service for Mayor	84.88	
		Monthly cell service for Police (\$120.95 reimbursed through payroll deduction for add on features)	419.70	
		Monthly cell service for Maintenance	134.79	
		Monthly cell service for Fire Chief (\$25.95 reimbursed through payroll deduction for add on features)	90.83	
		U.S. Cellular		730.20
1/14/13	Nutter Fort Payroll Account	Bi-weekly Treasurer Office wages	2,326.77	
		Bi-weekly Police Department wages	6,614.30	
		Bi-weekly Street Department wages	2,850.35	
		Bi-weekly Recycle Department wages	39.58	
		Treasurer's office Ins Opt out	375.00	
		Police Dept. Ins opt out	250.00	
		Code Official's bi-weekly wages	370.46	
		Fire Chief bi-weekly wages & Ins. Opt Out	1,076.92	
		Fire Chief Insurance Opt Out	125.00	
		Nutter Fort Payroll Account		14,028.38
1/14/13	Sandy's Hardware	Floor paint & gas connector	48.09	
		Sandy's Hardware		48.09
1/14/13	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax	175.41	
		Police Dept. bi-weekly FICA/Medicare Tax	498.62	
		Fire Dept. bi-weekly FICA/Medicare Tax	81.18	
		Street Dept. bi-weekly FICA/Medicare Tax	214.88	
		Recycle Dept. bi-weekly FICA/Medicare Tax	2.99	
		Code Enforcement bi-weekly FICA/Medicare Tax	27.93	
		Treasurer's Ins. Opt Out FICA/Med.	28.27	
		Police Dept. Ins. Opt Out FICA/Med.	18.85	
		Fire Dept. Opt Out FICA/Med.	9.41	
		Nutter Fort Payroll		1,057.54
1/15/13	City of Nutter Fort	55% of monthly water and sewer service for all departments	95.89	
		City of Nutter Fort		95.89
1/15/13	Firth Environmental, LLC	Asbestos testing, inspection & analysis for hazard mitigation properties located at 502 & 618 Michigan Ave & 923 Ohio Ave.	1,615.00	
		Firth Environmental, LLC		1,615.00
1/15/13	Sandy's Hardware	Floor paint & brush	25.68	
		Sandy's Hardware		25.68
1/15/13	Nutter Fort Payroll Account	Bi-weekly waste wages	3,084.10	
		Nutter Fort Payroll Account		3,084.10
1/15/13	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments	26.14	
		City of Nutter Fort		26.14
1/16/13	Time Warner Cable-SWO	55% of monthly charge for road runner Internet service	49.97	
		Time Warner Cable-SWO Division		49.97
1/16/13	Sandy's Hardware	Flashlights	26.98	
		Sandy's Hardware		26.98
1/16/13	Sandy's Hardware	Dill bits & 2x4's	46.68	
		Sandy's Hardware		46.68
1/16/13	VJG Associates	Gloves & first aid kits for maintenance	151.03	
		VJG Associates		151.03
1/16/13	The First State Bank	February 2013 backhoe payment	1,020.62	
		The First State Bank		1,020.62
1/16/13	Steve Winters	Payroll deduction advance. Agreement for repayment on file	538.66	
		Steve Winters		538.66

employee Steve Winters. Payroll deduction
agreement on file.
Town of Nutter Fort

961.34

1/16/13	Time Warner Cable-SWO	Waste Account - 15% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	13.62	13.62
			<u>63,286.02</u>	<u>63,286.02</u>

1/16/13 11:25:00 AM

**Water Board Account
Purchase Journal**

For the Period From Jan 4, 2013 to Jan 17, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
1/4/13	Brickstreet Mutual In	Workers Compensation Installation - Water Brickstreet Mutual Insurance Co.	681.25	681.25
1/4/13	A Hughes Supply C	Parts for water tap - 320 Nutter Run Road A Hughes Supply Company	359.11	359.11
1/4/13	Frank Mano Jr.	1/3 of cost for oil for vehicles Frank Mano Jr.	77.73	77.73
1/4/13	Airgas-Mid America	1/4 of cost for monthly cylinder rentals - water Airgas-Mid America	38.81	38.81
1/5/13	Payroll Account - To	Monthly expense for group health insurance Payroll Account - Town of Nutter Fort	1,567.20	1,567.20
1/5/13	Payroll Account - To	RHBT -Month amount due Payroll Account - Town of Nutter Fort	445.00	445.00
1/5/13	Water Renewal & R	Monthly required 2.5% deposit to the Water R&R account Water Renewal & Replacement	480.36	480.36
1/6/13	Nutter Fort Payroll A	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	395.28	395.28
1/7/13	Sandy's Hardware	1/3 of cost for bulbs, strip, & ballast Sandy's Hardware	45.31	45.31
1/8/13	WV Municipal Bond	Monthly water bond revenue obligation WV Municipal Bond Commission Revenue	3,928.67	3,928.67
1/8/13	A Hughes Supply C	Parts for water leak on Edison Street A Hughes Supply Company	510.16	510.16
1/10/13	MonPower	15% of electric bill for all buildings MonPower	139.71	139.71
1/10/13	Food Lion	Items for WVRWA training Food Lion	17.97	17.97
1/10/13	Dominion Hope	15% of monthly budgeted amount for all departments Dominion Hope	96.30	96.30
1/10/13	Payroll Account of N	Employer share of monthly Pension Payroll Account of Nutter Fort	956.75	956.75
1/11/13	SuporAmerica Grou	Share of monthly fuel expense. SuperAmerica Group	426.91	426.91
1/14/13	Nutter Fort Payroll A	Bi-weekly Oper. labor Bi-weekly transmission line repair Bi-weekly meter reading labor Bi-weekly customer collection labor Water Tap labor Nutter Fort Payroll Account	1,775.70 392.16 291.84 845.51 340.48	3,645.69
1/14/13	Sandy's Hardware	Masking tape, paint thinner, sandpaper Sandy's Hardware	48.20	48.20
1/14/13	Nutter Fort Payroll A	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	274.83	274.83
1/15/13	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	26.15	26.15
1/15/13	Clarksburg Water B	Monthly bacteriological exam report for PWSID #3301717 Clarksburg Water Board	42.00	42.00
1/15/13	Miss Utility of West	Monthly fax service notification Miss Utility of West Virginia	10.00	10.00
1/16/13	Time Warner Cable	15% charge for monthly road runner Internet service for all departments Time Warner Cable	13.62	13.62
1/16/13	Food Lion	Items for WVRWA Training Food Lion	39.01	39.01
			<u>14,266.02</u>	<u>14,266.02</u>