Town of Nutter Fort Minutes
February 8th, 2022

Mayor Sam Maxson called the meeting to order @ 6:30PM.
Attendance: Councilors Charlene Louk, Brenda Riley, Natalie Haddix, James Link, PW Supervisor Taylor Keith, CE Robert Leonard, Treasurer Leslie Cummings
Absent: Councilors Rezin Hudkins, Karen Phillips & Brenda Riley, Police Chief Ron Godwin
Guests: Kathy Powell, Shirley Sheets, Charlotte Link, Logan Alastanos

Minutes

- Charlene Louk moved to table minutes of 1/25/22 meeting until the next meeting. Motion passed by unanimous vote following a second by Natalie Haddix.

Treasurer's report - Leslie reported the auditors will begin Feb 23rd. It will take a month to get the report.

Approval of Accounts Payable - All approved by unanimous vote after a motion by Charlene Louk and a second Jim Link.

Unfinished Business

N/A

New Business

1. Engineering Task Order #2 from Thrasher Engineering – Fort Street Survey: Logan Alastanos explained, this was the survey done on Fort Street to determine Town right of ways and if there were any encroachments. Motion to approve Task order #2 made by Charlene Louk and seconded by Natalie Haddix. Motion passed by unanimous vote.
2. Engineering Task Order #3 from Thrasher Engineering – Cheery Tree Drive Storm Lines - Logan Alastanos explained, this was to evaluate the non-functioning culvert at the bottom of Cherry Tree Drive and related work to correct this issue and tie into the drain inlet on Rt 20. Motion to approve Task Order #3 made by Natalie Haddix with a second by Charlene Louk. Motion passed by unanimous vote.
3. FY 2021/2022 General Budget Revision #2 - After clarifications, Charlene Louk moved to accept the budget revision. Passed by unanimous vote after a second by James Link.
4. Presentation from Jeff Smell with WV CoRP – Insurance Options for the Town with WV CoRP. Council was provided a packet of information on the WV CoRP product for review prior to the meeting. He answered questions from Council regarding the product. He also acknowledged that the current insurance coverage for the FD is very good and probably better than what he could provide. It is a self-insured program. West Milford, Stonewood, and Bridgeport are communities in Harrison County who use WV CoRP. Jeff was thanked for sharing this.

Committee Reports:

- Chief of Police Report - N/A
- Fire Chief - Ladder truck training is complete. They're still waiting on some of the equipment. It shouldn't be much longer until the truck is ready to put in use.
- Public Works Supervisor Report - Taylor reported they've been busy with service leaks, water breaks and sewer issues on WV Ave. He reminded council that the bucket truck is in disrepair. The inspection on the boom is expired. It also has engine/transmission issues. He was approached by someone interested in purchasing it "as is" for $2000. Council has no objection to selling it. Hopefully, sometime in the future, we can purchase a used one in better shape.
- Engineer Report - Logan reported Phase III Sewer Project work order is with DEP. He is hoping to be able to start the bidding process for this in the next week or so. Phase IV Sewer Project was submitted and will be heard at the February 22nd Infrastructure Council meeting for funding and feasibility. After that we can move into design and try to move quickly on it. Once the audits are completed, they can start working to get the water project submitted.
- Code Enforcement Report - Mr. Leonard reported he sent a notice regarding the trailer on Fort St. and 211 PA Ave regarding leaky gutters.
- Other Committee Reports - N/A

Public Comment - Mayor Maxson hopes we can possibly return to face to face meetings soon. No other public comment.

Adjournment @ 7:01

Respectfully submitted,

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Rezin Davis Hudkins IV, Recorder Sam Maxson, Mayor