



## Town of Nutter Fort Minutes Council Meeting – November 14th, 2023

### **Called to order at 6:30 pm by Mayor Sam Maxson.**

Attendance – Sam Maxson, Charlene Louk, Karen Phillips, Rick Lafferty, Jim Link, Natalie Haddix  
Department Heads – Treasurer Leslie Cummings, Public Works Supervisor Taylor Keith, Fire Chief Jeremy Haddix, EMS Supervisor Nathan Rohrbough  
Guests – Shirley Sheets, Kathy Powell, Cynthia Lafferty, Jennifer Robinson, Mark Hays, Dave Garvin, Kenneth G. Johnson  
Absent – Police Chief Ronnie Godwin, Code Enforcement Officer Andy Grogg, Town Engineer Ryan Holcomb, Bryan Gonzalez

### **Minutes:**

- Approval of minutes 10/24/2023 - Council Meeting Minutes were approved by unanimous vote after a motion to approve the minutes was made by Karen Phillips and a second by Charlene Louk.

### **Treasurer's Report:**

- The Contracts for the 2023 & 2024 Audit for the Town of Nutter Fort will go to Ferrari & Associates, as they were the only candidate.
- Training for new billing system this Thursday & Friday – go live Jan 2024; additional paperwork will be included with the next Utility bill mailing referencing the current online payment service changes; last date for current payment service will be 1/24/2024.
- Fire Fee - \$26,000 collected thus far, with \$15,000 being collected up Route 20 and \$11,000 being collected from Rosebud.

### **Approval of Accounts Payable:**

- Accounts payable items were presented via handout (attached) and were approved by unanimous vote after a motion by Charlene Louk which was seconded by Karen Phillips.

### **Unfinished Business:**

- Review-Discuss-Consider – Ordinance 2023-06 – Proposed changes to Article 145 Sanitary Board – Amending Article 145.03 – 2<sup>nd</sup> Reading: Approved by unanimous vote on 2<sup>nd</sup> reading after a motion by Charlene Louk which was seconded by Karen Phillips.

### **New Business**

- Review-Discuss-Consider – Creation of Opioid Settlement Fund: Settlement was reached by state of WV (amongst others) regarding the opioid crisis with various pharmacies in July 2023; Money coming to the town is approximately \$70,000; council has to approve payments; The creation of the Opioid Settlement Fund by the Town of Nutter Fort was approved by unanimous vote after a motion was made by Natalie Haddix and a second by Charlene Louk.
- Review-Discuss-Consider – Creation of Opioid Settlement Bank Account: As a result of the Opioid Settlement fund creation, an Opioid Settlement bank account also needed to be opened per the State of WV; The opening of an opioid settlement bank account by the Town of Nutter Fort was approved by unanimous vote after a motion was made by Natalie Haddix and a second by Charlene Louk.
- Review-Discuss-Consider – Mayoral Proclamation – Christian Heritage Week: Christian Heritage Week is November 19-25; Mayor read a proclamation and asked council to accept the Mayoral Proclamation for Christian Heritage Week in the Town of Nutter Fort which was approved by unanimous vote after a motion by Charlene Louk and a second by Karen Phillips.

- Review-Discuss-Consider – Employee Discussion – EMS Transports: EMS Supervisor Nathan Rohrbough brought up wanting the EMS department to give something back to the town; wanted to know if in the rare occasion that an employee of the Town of Nutter Fort or an immediate household family member needed EMS transport that the transport could be done free of charge. Discussion was held and it was approved by unanimous vote after a motion was made by Charlene Louk and a second by Karen Phillips to provide EMS transports to employees and their immediate family, exclusive of council members, at no out of pocket costs after insurance.

### **Committee Reports:**

- Chief of Police Report: none
- Fire Chief Report: Fire Chief Haddix advised that he finished up Fire Prevention at schools and daycares, with only the older school children remaining, which will be scheduled at a later date; Gun bash went well but overall income was down, but still made money; Halloween Party was very nice – Charlene Louk and Karen Phillips donated to Halloween Party as well; Fire Department Christmas dinner is Saturday.
- EMS/Ambulance Report: EMS Supervisor Rohrbough advised that there were 184 calls for October 2023; giant spike in calls; Anmoore EMS is in poor condition and are down to one crew and Harrison County EMS is down to 2 crews some days; unsure if there will be stabilization for Anmoore EMS; 144 calls for November already – 28 calls to Nathans’s phone just yesterday for transports; Fire Chief Haddix added that the hospitals were lined up with patients; 19 calls just for today; competitive pay wages and internal issues are causing staffing issues at other locations
- Public Works Supervisor Report: Busy with end of year wrap up 600 ft of new water line at Ralph Richards Lane and this is one of the alleys to be paved; 275 tons of paving by end of year: 600 block of RW Land, 800 block of Indiana Avenue; Don Jackson; 300 & 400 blocks of White Street; \$6500 of the paving will be reimbursed out of ARPA funds.
- Engineer Report: none
- Code Enforcement Report: none

### **Public Comment:**

- Resident Dave Garvin noted his appreciation for the curb that Public Works put in; advised it looks good.
- Mayor Maxson provided an update about the power pole around 417 Maryland Avenue; he called the Electric company; a temporary guide wire was installed, and repairs are to be determined.

**The meeting adjourned by acclamation at 6:54 pm.**

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Natalie K. Haddix, Recorder

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Sam Maxson, Mayor