



Town of Nutter Fort Minutes Council Meeting – July 8, 2025 – 6:30 p.m.

Called to order at 6:30 p.m. by Mayor Rezin Hudkins, IV

Attendance – Mayor Rezin Hudkins, IV, Councilor Rick Lafferty, Councilor Karen Phillips, Councilor Charlene Louk, Recorder Natalie Haddix, Councilor Shawn Spurlock, Councilor Sam Maxson

Department Heads – Police Chief Ron Godwin, Fire Chief Jeremy Haddix, EMS Supervisor Nathan, PW Supervisor Travis Yost, PT Code Enforcement Officer Robert Leonard

Guests – Jennifer Robinson, Mark Hays, Shirley Sheets, Kathy Powell, Cynthia Lafferty, Kenneth Johnson, Attorney Dave Glover, Melanie Simon, Thomas Rohrbough

Minutes:

- *Approval of minutes:* Minutes for the 6/24/2025 Council Meeting were approved by unanimous vote after a motion was made by Sam Maxson to approve the revised set of minutes and seconded by Charlene Louk.

Treasurer's Report:

- None

Approval of Accounts Payable:

- Accounts payable items were review and discussed. Items were approved by unanimous vote after a motion by Charlene Louk, seconded by Rick Lafferty.

Unfinished Business:

- None

New Business:

- *Review-Discuss-Consider* – FY 2025-2026 Coal Severance Budget Revision #1 – Discussion was held regarding the budget revision and there were no questions. The 2025-2026 Coal Severance Budget Revision #1 passed unanimously after Charlene Louk made the motion, which was seconded by Shawn Spurlock.
- *Review-Discuss-Consider* – Request for Proposal – FYE 2025 Audit – A request for proposal for an audit for fiscal year ending June 30, 2025, was discussed. As in previous years, the request for proposal in relation to the annual audit is sent out to various accounting firms to provide quotes/bids back for services. Proceeding with the request for proposal for the audit for FYE 2025 passed unanimously after Sam Maxson made the motion, which was seconded by Rick Lafferty.
- *Review-Discuss-Consider* – 3rd Party Audit – Request was made to go into executive session under West Virginia State Code §6-9A-4 to discuss this agenda item after a motion by Charlene Louk while seconded by Shawn Spurlock and approved unanimously. Executive session was entered into at 6:37 pm with all members of council and city attorney Dave Glover. Executive session concluded at 7:13 pm after a motion by Charlene Louk which was seconded by Rick Lafferty and approved unanimously, and council chambers were opened back up to the public. A motion was made by Charlene Louk to look into options for a 3rd party forensic audit to obtain the details of what will be audited, firms available to us, and potential costs, and bring this information back to council, which a second by Rick Lafferty. A role call was performed for each council member's action on the motion. The results were as follows:
 - *Councilor Rick Lafferty* – Yes
 - *Councilor Charlene Louk* – Yes
 - *Recorder Natalie Haddix* – Yes
 - *Councilor Karen Phillips* – Yes
 - *Councilor Shawn Spurlock* – Yes

- *The motion “to look into options for a 3rd party forensic audit to obtain the details of what will be audited, firms available to us, and potential costs, and bring this information back to council” passed by unanimous vote.*
- *Review-Discuss-Consider – Personnel Matter & Legal Matter*
 - *If Matters Arise: Enter into Executive Session to discuss matters relating to personnel matters, the sale, lease or purchase of real property, economic development issues to disclosing competitive issues, to confer with legal counsel regarding matters that which, if made public would be detrimental to the interest of the Town and for any other lawful purpose. – Not Applicable*

Committee Reports:

- Chief of Police Report:
 - None
- Fire Chief Report:
 - VFIS, the current insurance company, came in to do a risk assessment. The department passed with a 100% rating, which is rare according to VFIS.
 - Ladder testing completed and all ladders passed.
 - Hose testing completed and approximately 600ft of hose needs replaced.
- EMS/Ambulance Report:
 - There was a design issue with the outside of the ambulance, which is being rectified. Everything else is ordered and will be ready to go once the bags are stocked.
 - Two ambulances went down last weekend but are now fixed and back in service.
- Public Works Supervisor Report:
 - The PW Department has 7 full time and 6 part time employees. The part time employees work 2-3 days a week. Two full time employees are WD certified and three have CDLs. The department is down two full time employees and is considering a part time employee for a full-time position. Travis would like to have two employees sent to WD training in Phillipi, WV which would increase the WD certified employees to four.
 - Smoke testing pamphlets will be handed out to impacted residents. Thrasher Engineering will be performing the smoke testing.
- Engineer Report:
 - Ryan Holcomb will provide an update on the AML project at the next council meeting.
- Code Enforcement Report:
 - Update provided on recent issues with code violations.

Public Comment:

- None

The meeting adjourned by acclamation at 7:21 p.m.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor