



# **Town of Nutter Fort Sanitary Board**

## **Meeting Minutes – January 27, 2025**

### **Call to order**

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, December 16, 2025, at 1:30 PM** in Council Chambers.

### **Roll call**

The following persons were present: **Mr. Rezin Hudkins IV (Sanitary Board President), Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jeff Lawrence (Sanitary Board Member), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Bertis McCarty (Sanitary Board Member), Mr. Travis Yost (Public Works Director), Mr. Mark Kerns (Public Works). Public Attending – Seth DeVault (Region VI), Ryan Holcomb (Thrasher Engineering), Charlene Louk**

### **New Business**

- A.) Review-Discuss-Consider – Sewer System Improvements Extension Project Chub Run Rt 20 – IJDC #2023S-2355 – Requisition #9 – Approved by unanimous vote after a motion by Bertis McCarty and seconded by John Robinson.
- B.) Review-Discuss-Consider – Meeting Minutes (12/16/2025) - Approved by unanimous vote after a motion by Jeff Lawrence and seconded by John Robinson.
- C.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by Jerry Jackson and seconded by Jeff Lawrence.
- D.) Sewer Project Updates –

#### **Phase 1 AMD**

- Meeting with dep 1/29 to wrap up. Positive feedback.
- Will present engineering amendment for further project audit once requisition is approved

#### **Phase 2 AMD**

- 30/34 ROW's in hand
  - McDonald's - Thrasher
  - MonPower - Thrasher
  - Food Lion - Drew follow up
  - Steele - Town following up
- ATP issued
- Design comments addressed and submitted 12/19/2025
  - Submit to AML and WVDOH for final permits

#### **Chub Run**

- First progress meeting today. Working since after the first of the year
  - Will present change order for time extension when appropriate
  - Will present CO for retaining wall and septic tank
- Vendor bid opening 2/20/2026

#### **Phase IV**

- Waiting on environmental clearance from DEP for Sandy's hardware forcemain work
- We have provided all information necessary to DEP



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### **Public Comment**

- Mayor Hudkins asked Ryan Holcomb of Thrasher Engineering where change order monies are figured into projects. Mr. Holcomb answered that they were funded through the projects in contingencies.

### **Adjournment**

The meeting was adjourned at 1:45PM

Minutes submitted by Leslie Cummings

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Rezin Hudkins IV, Chairman

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Leslie Cummings, Secretary/Treasurer