

**Nutter Fort  
Application for  
Use & Occupancy**

1415 Buckhannon Pike, Nutter Fort, WV 26301  
Phone: 304-622-7713 • Fax: 304-623-0288  
Email: office@townofnutterfort.com

Date of Application: \_\_\_\_\_

Single Unit Residential \$25.00

Multi-Unit Residential \$50.00/unit Number of Units: \_\_\_\_\_

Commercial \$50.00/unit Number of Units: \_\_\_\_\_

LOCATION: \_\_\_\_\_, Nutter Fort, WV

PROPOSED USE: \_\_\_\_\_

Occupant/Business Name: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

**COMMERCIAL**

SQUARE FOOTAGE OF BUSINESS STRUCTURE: \_\_\_\_\_

NUMBER OF OFF-STREET PARKING SPACES AVAILABLE: \_\_\_\_\_

The above is application ONLY for use and occupancy. In accordance with Town Ordinance 1705.08 (d) *If, upon inspection, the property is found to conform to the requirements of this article and/or the State Building Code, the Building Inspector shall issue a certificate of use and occupancy within ten days.*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR OFFICIAL USE ONLY:**

Number of units: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_ CC \_\_\_\_\_

Date inspected: \_\_\_\_\_ Comments: \_\_\_\_\_

\_\_\_\_\_

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