



## Town of Nutter Fort Minutes Council Meeting – May 13, 2025 – 6:30pm

### **Called to order at 6:30 pm by Mayor Sam Maxson**

Attendance – Mayor Sam Maxson, Councilor Rick Lafferty, Councilor Karen Phillips, Councilor Charlene Louk, Recorder Natalie Haddix, Councilor Bryan Gonzalez (via phone), Councilor Emily Lamm

Department Heads – Treasurer Leslie Cummings, Fire Chief Jeremy Haddix, EMS Supervisor Nathan Rohrbough, Police Chief Ron Godwin, PW Supervisor Travis Yost, PT Code Enforcement Officer Robert Leonard

Guests – Susie Maxson, Jennifer Robinson, Mark Hays, Shirley Sheets, Kathy Powell, Walt Lanham, Kenneth Johnson, Leah Godwin, Alaina Godwin, Nancy Corbin, Sheree Rosevear, Margaret Frost

### **Minutes:**

- Approval of minutes for 4/15/2025 Special Council Meeting and 4/22/2025 Council Meeting & Insurance Workshop. Meeting minutes for the 4/15/2025 Special Council Meeting and 4/22/2025 Council Meeting & Insurance Workshop were approved by unanimous vote after Charlene Louk moved to accept and with a second by Bryan Gonzalez.

### **Treasurer's Report:**

- None

### **Approval of Accounts Payable:**

- Accounts payable items were presented via handout (attached) and were approved for payment by unanimous vote after Charlene Louk moved to approve the accounts payable items and the motion was seconded by Karen Phillips.

### **Unfinished Business:**

- *Review-Discuss-Consider – Ordinance 2025-02 – Speed Limits* – Discussion was held on Ordinance 2025-02, which would lower the speed limit from 25 mph to 15 mph around daycares and in alleys of the Town. Ordinance 2025-02 was passed after a unanimous vote upon the motion of Rick Lafferty which was seconded by Emily Lamm.

### **New Business:**

- *Review-Discuss-Consider – Election 2025 Poll Workers and Salaries* – There is a need to approve the poll workers and their salaries for the upcoming Election. It was suggested to pay the election workers \$175 for Election Day and \$30 for training. The training has already taken place and bringing the pay up slightly will bring it more in line with the county elections. There are four poll workers and one alternative for the upcoming election. Salaries of \$175 for Election Day and \$30 for the mandatory poll worker training were approved after unanimous vote following a motion by Charlene Louk which was seconded by Bryan Gonzalez.
- *Review-Discuss-Consider – Proclamation Honoring Chief Ronald Godwin* – Proclamation honoring Chief Godwin for all his hard work and dedication to the Town of Nutter Fort, also making May 13, 2025, “Ronald Godwin Day” in the Town of Nutter Fort, was read and presented to Police Chief Ronald Godwin.
- *Review-Discuss-Consider – Proclamation Honoring WV Community Education Outreach Services* – The members of the Nutter Fort “Lady Bugs” were honored for their volunteerism towards WV Community Education Outreach Services. These members include Betty Brandli, Vickie Cottrell, Nancy Colvin, Donna Eakle, Margaret Frost, Reona Heater, Barbara Leatherman, Lydia Lister, Susie Maxson, Barbara Palmer, Ruth Synder, and Shari Walker and they were recognized by Proclamation in honor of Community Education Outreach Services Week.

- *Review-Discuss-Consider – Purchase Agreement – 2025 Ford Transit T-350 Ambulance* – Discussion was held regarding the acquisition of a 2025 Ford Transit T-350 Ambulance for Nutter Fort EMS to ultimately replace one of the higher mileage vehicles. Currently, there are two ambulances that are greater than 150K miles and repairs and maintenance are outweighing the cost of acquiring new apparatus. Moving forward with the purchase of the 2025 Ford Transit T-350 Ambulance was approved after unanimous vote following a motion by Bryan Gonzalez which was seconded by Charlene Louk.
- *Review-Discuss-Consider – Personnel Matter & Legal Matter*
  - *If Matters Arise: Enter into Executive Session to discuss matters relating to personnel matters, the sale, lease or purchase of real property, economic development issues to disclosing competitive issues, to confer with legal counsel regarding matters that which, if made public would be detrimental to the interest of the Town and for any other lawful purpose.* – Not Applicable

### **Committee Reports:**

- Chief of Police Report:
  - None
- Fire Chief Report:
  - Reminder of the Parade that will be part of the Family Fun Extravaganza at the end of the month. This parade, which will begin at Route 98/Route 20 will cause some traffic delays.
- EMS/Ambulance Report:
  - The transports have been at maximum capacity daily.
  - Appreciates the aging fleet being addressed.
- Public Works Supervisor Report:
  - New PW Supervisor Travis Yost introduced himself as a city worker with 25 years of experience. He also discussed the current employees and the various certifications/credentials the department has. He further encouraged anyone to reach out with any PW issues, as they are here to help.
- Engineer Report:
  - None
- Code Enforcement Report:
  - None

### **Public Comment:**

- Resident Kenneth Johnson:
  - Brought to the attention of council that he didn't care for the wording of the newly introduced "guidelines for public comment". It was recognized by council that the wording needed to be revised, but the intent behind the guidelines was also shared for greater understanding.
- Resident Jennifer Robinson:
  - Noted that on 9/28/2025, after inquiry, she received an email saying that the ARPA funds were in the amount of \$638,661. She requested an update via FOIA request on 5/7/2025 and the PDF provided didn't appear to reflect disbursements and the ending balance was \$31,896.69. She asked if she needed to submit an additional FOIA request for further information. An offer to provide the requested information after the conclusion of the meeting was presented and accepted.

**The meeting adjourned by acclamation at 7:06pm.**

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Natalie K. Haddix, Recorder

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Sam Maxson, Mayor