



# **Town of Nutter Fort Sanitary Board**

## **Meeting Minutes – December 17, 2024**

### **Call to order**

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, December 17, 2024**, at **1:30 PM** in Council Chambers.

### **Roll call**

The following persons were present: **Mr. Sam Maxson (Sanitary Board Member)**, **Mrs. Leslie Cummings (Secretary/Treasurer)**, **Mr. Jerry Jackson (Sanitary Board Member)**, **Mr. John Robinson (Sanitary Board Member)**, **Mr. Rezin Hudkins (Sanitary Board Member)**, **Mr. Bertis McCarty (Sanitary Board Member)**, **Ryan Holcomb (Thrasher Engineering)**, **Seth DeVault (Region VI)**, **Taylor Keith (Public Works Supervisor)**. **Public Attending – Pam McCarty**

### **Unfinished Business**

- Review-Discuss-Consider – City of Clarksburg Sewer Service Agreement – Tabled by unanimous vote after a motion by Rezin Hudkins and seconded by John Robinson.
- Review-Discuss-Consider – Phase IV Sewer System Improvements – Change Order #01 – Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.

### **New Business**

- A.) Review-Discuss-Consider – Chub Run/Rt 20 Extension Project – IJDC #2023S-2355 – Requisition #02 – Approved by unanimous vote after a motion by Rezin Hudkins and seconded by Bertis McCarty.
- B.) Review-Discuss-Consider – Nutter Fort Phase IV Sewer Improvements – IJDC #2021S-20259 – Requisition #06 – Approved by unanimous vote after a motion by John Robinson and seconded by Rezin Hudkins.
- C.) Review-Discuss-Consider – Meeting Minutes – 11/19/2024 – Approved by unanimous vote after a motion by Jerry Jackson and seconded by Rezin Hudkins.
- D.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by Rezin Hudkins and seconded by John Robinson.
- E.) Sewer Project Updates –

#### **Phase IV Sewer**

- Contract complete – SC walkthrough 1/7/2025
- Present Change Order 1 – had to combine the two provided into one document per DEP comment.
- Review contingency summary ~\$103,370.57 left for additive alternate.
- Will request quote from Contractor for Sandy's hardware work.

**Phase V Sewer** - On hold for the time being.

#### **Route 20 Corridor**

- Contractor plans to start work in June 2025.
- Have processed manhole submittals
- Will likely issue a letter shutting contractor down as they requested for coordination and winter weather.



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### **AML**

#### **Phase I AMD**

- Forthcoming Change Order 3 – additional paving and screen will be sent to AML this week.
- As-built drawings being prepared and will be sent for review
- Will be requesting RPR and engineering during construction amendment for this work.

#### **Phase II AMD**

- NEPA environmental assessment has been submitted to AML – awaiting comment
- Existing conditions have been submitted to AML for review
- Next deliverable is 30% conceptual design in January 2025
- Taylor mentioned Steele property resolution

### **Public Comment**

- N/A

### **Adjournment**

The meeting was adjourned at 1:49PM

Minutes submitted by Leslie Cummings

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Sam Maxson, Chairman

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Leslie Cummings, Secretary/Treasurer