



Town of Nutter Fort Sanitary Board

Meeting Minutes – February 24, 2025

Call to order

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, February 24, 2026**, at **1:30 PM** in Council Chambers.

Roll call

The following persons were present: **Mr. Rezin Hudkins IV (Sanitary Board President), Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jeff Lawrence (Sanitary Board Member), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Bertis McCarty (Sanitary Board Member), Mr. Travis Yost (Public Works Director), Mr. Mark Kerns (Asst. Public Works Director). Public Attending – Seth DeVault (Region VI), Ryan Holcomb (Thrasher Engineering), Jamie Shaffer via phone (WVDEP/AML)**

New Business

- A.) Review-Discuss-Consider – Sewer System Improvements Extension Project Chub Run Rt 20 – IJDC #2023S-2355 – Change Order #1 - Approved by unanimous vote after a motion by Jeff Lawrence and seconded by John Robinson.
- B.) Review-Discuss-Consider – Sewer System Improvements Extension Project Chub Run Rt 20 – IJDC #2023S-2355 – Change Order #2 - Approved by unanimous vote after a motion by Jeff Lawrence and seconded by John Robinson.
- C.) Review-Discuss-Consider – Sewer System Improvements Extension Project Chub Run Rt 20 – IJDC #2023S-2355 – Requisition #10 – Approved by unanimous vote after a motion by John Robinson and seconded by Bertis McCarty.
- D.) Review-Discuss-Consider – Phase I AMD Stormwater Project – Notice of Acceptability - Approved by unanimous vote after a motion for approval pending document review by Rezin Hudkins IV and seconded by Jerry Jackson.
- E.) Review-Discuss-Consider – Phase I AMD Stormwater Project – Change Order #4 - Approved by unanimous vote after a motion for approval pending document review by Rezin Hudkins IV and seconded by Jerry Jackson.
- F.) Review-Discuss-Consider – Phase I AMD Stormwater Project – Engineering Amendment #2 - Approved by unanimous vote after a motion for approval pending document review by Rezin Hudkins IV and seconded by Jerry Jackson.
- G.) Review-Discuss-Consider – Phase I AMD Stormwater Project – Requisition #8 - Approved by unanimous vote after a motion for approval pending Engineering Amendment #2 review by Rezin Hudkins IV and seconded by Jeff Lawrence.
- H.) Review-Discuss-Consider – Meeting Minutes (1/27/2026) - Approved by unanimous vote after a motion by John Robinson and seconded by Bertis McCarty.
- I.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by John Robinson and seconded by Bertis McCarty.
- J.) Project Updates –

Phase 1 AMD

- Present Change Order #4
- Present Engineering Amendment #2
- Present Notice of Acceptability
- Will present engineering amendment for further project audit once requisition is approved

Phase 2 AMD

- 30/34 ROW's in hand
 - McDonald's
 - MonPower
 - Food Lion
 - Steele
- DOH permit being reviewed
- Discuss tree falling
- To-bid meeting with AML tomorrow at 10:30am



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Chub Run

- Review progress meeting minutes
- Present Change Order #1
- Present Change Order #2
- Vendor bid opening moved from 2/24/2026 to 3/10/2026

Phase IV

- Waiting on contractor to remobilize

Public Comment

- N/A

Adjournment

The meeting was adjourned at 2:21PM

Minutes submitted by Leslie Cummings

Rezin Hudkins IV, Chairman

Leslie Cummings, Secretary/Treasurer