



Town of Nutter Fort Council Meeting April 28, 2026 – 6:30pm

Called to order at 6:31 p.m. by Mayor Rezin Hudkins

Attendance – Councilor Rick Lafferty, Councilor Sam Maxson, Councilor Charlene Louk, Mayor Rezin Hudkins, Recorder Natalie Haddix, Councilor Shawn Spurlock

Department Heads – Treasurer Leslie Cummings, Police Chief Adam Titchnell, Fire Chief Jeremy Haddix, EMS Supervisor Nathan Rohrbough, PW Supervisor Travis Yost, PT Code Enforcement Officer Robert Leonard

Guests – Cynthia Lafferty, Kenneth Johnson, Jennifer Robinson, Mark Hays, Shirley Sheets, Kathy Powell, Mike Curran, Amy Rexroad, Cassie Pill

Absent - Councilor Karen Phillips

Public Comment:

- None

Minutes:

- *Approval of minutes:* Minutes for the 4/14/2026 Council Meeting were approved by unanimous vote after a motion was made by Charlene Louk to approve the minutes and seconded by Sam Maxson.
- *Approval of minutes:* Minutes for the 4/21/2026 Special Session Meeting were tabled after a motion was made by Charlene Louk and seconded by Sam Maxson.

Presentation of check to Harrison County Pony League:

- Check presented to the Harrison County Pony League for supplies and uniforms. Amy Rexroad & Cassie Pill were present to accept the donation on behalf of the league.

Department Reports:

- Mayor's Report:
 - City Hall Improvements – Windows in City Hall are complete.
 - Public Works: Greg Newhouse passed his sewer class & Jacob Swiger obtained his CDL.
- Treasurer's Report:
 - Construction-in-progress meeting was held today for Chub Run Extension project. Violation received and has been resolved.
 - Ongoing Projects - Sanitary Board Meeting was held today. Phase IV Req #11 was approved for \$1,312.79 and Chub Run Req #12 was approved for \$317,327.06.
 - Town Hall Closure - Town Hall will be closed Tuesday, 5/12/2026, for Election Day.
- Chief of Police Report:
 - Family Fun Extravaganza - Police Chief expressed gratitude for the assistance received from the Fire Department and Public Works. Extra security was helpful, especially with the various calls for service.
 - Call Volume - Approximately 223 calls for service were handled from April 1, 2026, to current.
 - Upcoming Education – Police Chief Titchnell and Deputy Chief Zahradnik will be attending classes regarding evidence storage and unclaimed property on May 5, 2026.
 - Remodel Update - Remodel of the police department is nearing completion.
- Fire Chief Report:
 - Fundraising Event - Ultimate Giveaway will be May 9, 2026, at the Nathan Goff Armory and tickets are still available.
 - Recent Calls – Busy period with multiple fires reported.

- Family Fun Extravaganza – No major issues reported in the park regarding Fire & EMS. Only a few minor calls occurred.
- EMS/Ambulance Report:
 - Family Fun Extravaganza – Routine operations with minimal overtime generated. Maintained two crews throughout the day and evening.
 - Business Acknowledgement – Appreciation expressed for Firestone Tire in Clarksburg for providing a quick tire repair on a weekend at no charge.
- Public Works Supervisor Report:
 - Vehicle Maintenance – Four new tires were purchased for the garbage truck. Existing tires were from a truck that was sold to another municipality.
 - Road Failure – There is a road failure in the 200 block of Ohio Avenue that will be expected to be repaired around the first to second week of May. It will take approximately 48 hours.
- Engineering Report:
 - None
- Code Enforcement Report:
 - RG Honda - Former RG Honda property owner’s contractor reached out to Code Enforcement regarding the upcoming abatement.

Approval of Accounts Payable:

- Accounts payable items were reviewed and discussed. Items were approved by unanimous vote after a motion by Charlene Louk, seconded by Rick Lafferty.

Unfinished Business:

- None

Unfinished Business:

- **Review-Discuss-Consider – 2026 Ford Super Duty F350 Bids** – Mayor Hudkins reviewed the bids with PW Supervisor Yost and two had to be disqualified due to not meeting the specs listed. Qualified bids were as follows:
 - *Jenkins Ford, Buckhannon, WV - \$70,222*
 - *Thornhill Commercial Solutions, Chapmanville, WV - \$76,367*

Bid awarded to Jenkins Ford.

Sam Maxson moved to accept the bid made by Jenkins Ford, seconded by Charlene Louk. A roll call was performed:

- *Councilor Rick Lafferty – Yes*
- *Councilor Karen Phillips – Absent*
- *Councilor Charlene Louk – Seconder*
- *Councilor Sam Maxson – Mover*
- *Recorder Natalie Haddix - Yes*
- *Councilor Shawn Spurlock – Yes*

Motion passed unanimously to accept the bid from Jenkins Ford in Buckhannon, WV for the 2026 Ford Super Duty F350.

- **Review-Discuss-Consider – 2026 Ford AWD Police Interceptor Bids** – Mayor Hudkins reviewed the bids with Police Chief Titchnell and two had to be disqualified due to not meeting the specs listed. Qualified bids were as follows:
 - *Jenkins Ford, Buckhannon, WV - \$61,172.26*

- *Thornhill Commercial Solutions, Chapmanville, WV - \$64,253.00*

Bid awarded to Jenkins Ford.

Charlene Louk moved to accept the bid made by Jenkins Ford, seconded by Rick Lafferty. A roll call was performed:

- *Councilor Rick Lafferty – Seconder*
- *Councilor Karen Phillips – Absent*
- *Councilor Charlene Louk – Mover*
- *Councilor Sam Maxson – Yes*
- *Recorder Natalie Haddix - Yes*
- *Councilor Shawn Spurlock – Yes*

Motion passed unanimously to accept the bid from Jenkins Ford in Buckhannon, WV for the 2026 Ford AWD Police Interceptor.

- ***Review-Discuss-Consider – Consideration of Ordinance 2026-01 – An Ordinance of the Town of Nutter Fort Providing a FYE2027 Cost-of-Living Adjustment for All Employees – 1st Reading Consideration of Ordinance*** – Discussion was held after previously tabling to reviewing employee benefits and insurance enrollment requirements. No changes were needed to the benefits at this time, but future consideration may be required if the enrollment drops below the 50% threshold.

Sam Maxson moved to accept Ordinance 2026-01, seconded by Charlene Louk. A roll call was performed:

- *Councilor Rick Lafferty – Yes*
- *Councilor Karen Phillips – Absent*
- *Councilor Charlene Louk – Seconder*
- *Councilor Sam Maxson – Mover*
- *Recorder Natalie Haddix – Abstained from Voting*
- *Councilor Shawn Spurlock – Yes*

Motion passed unanimously to accept Ordinance 2026-01, with Recorder Natalie Haddix abstaining from voting.

- ***Review-Discuss-Consider – Consideration of Ordinance 2026-02 – An Ordinance of the Town of Nutter Fort Enacting Wages for the New Nutter Fort Police Chief – 2nd Reading*** – Discussion was held after previously tabling to reviewing employee benefits and insurance enrollment requirements. No changes were needed to the benefits at this time, but future consideration may be required if the enrollment drops below the 50% threshold.

Charlene Louk moved to accept Ordinance 2026-02, seconded by Shawn Spurlock. A roll call was performed:

- *Councilor Rick Lafferty – Yes*
- *Councilor Karen Phillips – Absent*
- *Councilor Charlene Louk – Mover*
- *Councilor Sam Maxson – Yes*
- *Recorder Natalie Haddix – Yes*
- *Councilor Shawn Spurlock – Seconder*

Motion passed unanimously to accept Ordinance 2026-02.

New Business:

- ***Consideration of Ordinance 2026-03 – An Ordinance Amending Article 171.02 and 131.01 of the Codified Ordinances of the Town of Nutter Fort Relating to the Mayor Appointing a Municipal Judge – 1st Reading*** – Discussion regarding the proposed amendment was held.

Rick Lafferty moved to accept Ordinance 2026-03, seconded by Charlene Louk. A roll call was performed:

- Councilor Rick Lafferty – Mover
- Councilor Karen Phillips – Absent
- Councilor Charlene Louk – Seconder
- Councilor Sam Maxson – Yes
- Recorder Natalie Haddix – Yes
- Councilor Shawn Spurlock – Yes

Motion passed unanimously to accept Ordinance 2026-03.

- **Consideration of 5/12/2026 Council Meeting – Election Day** – Due to polling being held at the town, the upcoming council meeting status needed reviewed.

Sam Maxson moved to accept the recommendation from Mayor Hudkins to cancel the 5/12/2026 Council Meeting, seconded by Shawn Spurlock. A roll call was performed:

- Councilor Rick Lafferty – Yes
- Councilor Karen Phillips – Absent
- Councilor Charlene Louk – Yes
- Councilor Sam Maxson – Mover
- Recorder Natalie Haddix - Yes
- Councilor Shawn Spurlock – Seconder

Motion passed unanimously to cancel the 5/12/2026 Council Meeting due to Town Hall being a polling place.

- *If Matters Arise:*
 - *If Matters Arise: Enter into Executive Session to discuss matters relating to personnel matters, the sale, lease or purchase of real property, economic development issues to disclose competitive issues, to confer with legal counsel regarding matters that which, if made public, would be detrimental to the interest of the Town and for any other lawful purpose.*

Council Comments:

- Charlene Louk wanted to recognize PW Supervisor Travis Yost on his one year anniversary as supervisor.

The meeting adjourned by acclamation at 6:49 p.m.

Natalie K. Haddix, Recorder

Rezin D. Hudkins, IV, Mayor