



Town of Nutter Fort Minutes Council Meeting – March 25, 2025 – 6:30pm

Called to order at 6:30 pm by Recorder Natalie Haddix

Attendance – Councilor Rick Lafferty, Councilor Karen Phillips, Councilor Charlene Louk, Recorder Natalie Haddix, Councilor Bryan Gonzalez, Councilor Emily Lamm

Department Heads – Treasurer Leslie Cummings, Fire Chief Jeremy Haddix, EMS Supervisor Nathan Rohrbough, Police Chief Ron Godwin

Guests – Cynthia Lafferty, Jennifer Robinson, Mark Hays, Shirley Sheets, Kathy Powell, Dennis Dutchess, Nathan Rohrbough, Walt Lanham, Rezin Hudkins IV, Dave Sponaule, Lisa Tufel, John Funkhouser, Jonathan Sponaule, Dave Glover

Minutes:

- Approval of minutes for 3/11/2025 Budget Workshop and 3/11/2025 Council Meeting - Meeting minutes for the 3/11/2025 Budget Workshop and 3/11/2025 Council Meeting were approved by unanimous vote after Charlene Louk moved to accept and with a second by Karen Phillips.

Treasurer's Report:

- Working on reviewing insurance plan renewal options.

Approval of Accounts Payable:

- Accounts payable items were presented via handout (attached) and were approved for payment by unanimous vote after Charlene Louk moved to approve the accounts payable items and the motion was seconded by Karen Phillips.

Unfinished Business:

- *None*

New Business:

- *Review-Discuss-Consider – Bid Opening and Acceptance – 2026 Ford Transit T350 Ambulance – One bid was received from Atlantic. The bid was rejected after unanimous vote due to inconsistencies with bid and not up to requested spec after a motion by Karen Phillips which was seconded by Rick Lafferty.*
- *Review-Discuss-Consider – Retainer Agreement – WVU College of Law Land Use and Sustainable Development Clinic – Comprehensive Plan - The agreement was passed after unanimous vote upon the motion of Charlene Louk which was seconded by Karen Phillips.*
- *Review-Discuss-Consider – Ordinance 2025-02 – Speed Limits – This proposed ordinance was tabled due to being unavailable for review by unanimous vote after a motion by Charlene Louk which was seconded by Karen Phillips*
- *Review-Discuss-Consider – Speed Bumps/Humps – This discussion was tabled after unanimous vote following a motion by Charlene Louk which was seconded by Emily Lamm.*
- *Review-Discuss-Consider – Dental Insurance – Plan Year 2025/2026 – Switching Dental Insurance plans was brought forth for discussion after workshop was held immediately prior to this council meeting. The same coverage is available at half the price of the current coverage. Approval to switch dental insurance plans was made by unanimous vote after a motion by Charlene Louk which was seconded by Emily Lamm.*
- *Review-Discuss-Consider – PEIA Employer Plan Selection – Plan Year 2025/2026 – PEIA plan selection options are being reviewed by Leslie. This discussion was tabled after unanimous vote following a motion by Rick Lafferty which was seconded by Karen Phillips.*

- *Review-Discuss-Consider – 211 Pennsylvania Avenue – Possibility for Executive Session Legal Matter -* Council went into executive session due to legal matters at 6:50 pm following unanimous vote after motion by Charlene Louk which was seconded by Karen Phillips. Executive session concluded at 7:02 pm following unanimous vote after motion by Charlene Louk which was seconded by Karen Phillips. Resident Lisa Tuefel’s attorney John Funkhouser asked if council had any input on the letter received. It was noted that Council was in receipt of the letter and that it is council’s view that this is a civil matter.
- *If Matters Arise: Enter into Executive Session to discuss matters relating to personnel matters, the sale, lease or purchase of real property, economic development issues to disclosing competitive issues, to confer with legal counsel regarding matters that which, if made public would be detrimental to the interest of the Town and for any other lawful purpose. –* Executive Session from 6:50 pm to 7:20 pm regarding legal matters.

Committee Reports:

- Chief of Police Report:
 - None
- Fire Chief Report:
 - Very busy time of year for calls.
- EMS/Ambulance Report:
 - Very consistent call volume.
 - New ambulance is very much needed, and it is appreciated that council is entertaining the bid process.
- Public Works Supervisor Report:
 - None
- Engineer Report:
 - Phase IV Sewer
 - \$104,818.22 left for additive alternate at Sandy’s Hardware
 - Check on PSC Case
 - Need ROWs
 - Quotes of \$132,000 and \$172,000 received from Contractor
 - LifePoint Sewer:
 - On hold for the time being
 - CWSRF IUP form submitted.
 - Route 20 Corridor:
 - Contractor plans to start work June 2025.
 - A change order will be necessary at some point to incorporate the winter shutdown into the contract times.
 - Phase I AMD:
 - Discuss Change Order 4
 - Record drawings have been revised and sent for review.
 - Waiting on last few closeout documents from Contractor to get this closed out.
 - Phase II AMD:
 - NEPA environmental assessment has been updated and will go to OSM for final approval once USFWS correspondence is received.
 - 60% conceptual design submitted 3/21/2025 – plans, specifications.
 - Submit 60% design 3/21/2025
 - AML/Town comments back to TTG 4/3/2025-4/4/2025
 - Address 60% comments and submit 90% design 4/18/2025
 - AML/Town comments back to TTG 4/28/2025
 - Final design submission 4/30/2025
 - Mailers for all residents
 - Leslie to provide list
 - WVDOH coordination started
 - Environmental and ROWs are the next hurdles
- Code Enforcement Report:
 - None

Public Comment:

- Resident Dennis Dutchess:
 - Brought to the attention of council that there is possible current legislation that any town under home rule, if passed, must have a non-discriminatory ordinance. Council thanked Mr. Dutchess for the update and noted that they would pass the information on to legal counsel.

The meeting adjourned by acclamation at 7:05pm.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor