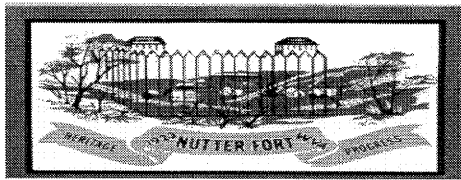


## Handyman Registration

Per Article 709 of the Town of Nutter Fort's ordinances, no person shall engage in the business of handyman without first securing a license from the Town and paying the license taxes specified, nor shall a person continue to engage in any such activity after his registration has expired, been suspended, or revoked.

- The license term begins on July 1<sup>st</sup> and ends on June 30<sup>th</sup> of each fiscal year.
- All Business & Occupational taxes must be current before a license is issued.
- No licenses shall be assignable or transferable.
- No license fee shall be prorated.
- The total job cost, including material and labor cannot exceed \$2500.00 to qualify for a Handyman's License. Jobs in excess of \$2500.00, or as specified by WV State law, will require a Contractor's License.
- All applicants must furnish a current/valid certificate of liability insurance listing the handyman as the policy holder.
- All applicants must have a valid West Virginia Business Registration prior to obtaining a license in the Town of Nutter Fort. The WV State Tax Department can be reached in Charleston, WV at 1-800-982-8297. There is also a regional office located at the Huntington Bank Building, 230 West Pike Street, Clarksburg, WV. Their local phone number is 304-627-2109.
- Upon approval of the application for a handyman's registration, a \$22.50 fee shall be paid to the Town, whereupon the registration shall be issued.
- A handyman's registration/license may be revoked if the handyman is found guilty of fraudulent use of his registration, incompetency in the exercise of the privileges of such registration, fraud or misrepresentation in securing the registration or permits granted under the Building Code, refusal to conform his/her work to the requirements of law, or breaches of such other duties placed on the contractor by this Building Code or general law. A revocation of a registration/license shall not entitle a handyman to a refund of any part of the fees.



**Town of Nutter Fort**  
**1415 Buckhannon Pike**  
**Nutter Fort WV 26301**  
**Telephone: 304-622-7713 Fax: 304-623-0288**  
**Email: office@townofnutterfort.com**

**Handyman Registration**

Business Name \_\_\_\_\_

DBA \_\_\_\_\_

Owner's Name \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Alternate Phone# \_\_\_\_\_ Email \_\_\_\_\_

Contractor or Handyman  Handyman

WV License # \_\_\_\_\_ *\*Must provide copy of State License in order to obtain City License.*

Type of Business  Corporation  Partnership  Sole Owner  Other \_\_\_\_\_

Liability Insurance Carrier \_\_\_\_\_

Effective dates of Insurance Coverage From: \_\_\_\_\_ To: \_\_\_\_\_

*\*Must provide current copy of Liability Insurance Certificate in order to obtain City License.*

I certify the information contained in this report is true and accurate to the best of my knowledge.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_