



Town of Nutter Fort Agenda for Tuesday,
June 9, 2020 @ 6:30PM

Preliminaries

Call to Order

Minutes

- Approval of minutes 5/26/2020 - Council Meeting

Treasurer's Report & Approval of Accounts Payable

Unfinished Business

New Business

1. Discussion and approval of addition to United Healthcare benefits
2. Discussion & approval - 2nd reading of Ordinance 2020-01 - Establishing Town of Nutter Fort Building and Housing Code Appeals Board

Committee Reports:

- Chief of Police Report
- Fire Chief
- Public Works Supervisor Report
- Code Enforcement Report
- Other Committee Reports

Public Comment

Adjournment

Review of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Jeremy Haddix	199 Fort Street	Gutter replacement	Ultimate Roofing	\$1,100.00	
Nathan Nardella	310 Pennsylvania Avenue	Basement wall repairs, new front porch	N/A	\$4,000.00	
David Small	105 Howard Street	Demolition of residence and garage	Huffman Corporation	\$7,500.00	
Richard/Twila Snodgrass	615 Ohio Avenue	Roof replacement	Cochran & Sons	\$7,000.00	
Sam Terango, Jr.	206 Bagwell Avenue	200 amp electrical upgrade	N/A	\$500.00	
James Ayers	617 Michigan Avenue	Deck and door replacement	N/A	\$1,500.00	
Jerry Riley	303 Thomas Avenue	Fence	N/A	\$1,000.00	
Ralph Blair	507 Maryland Avenue	Front step railing, A/C concrete, siding repair	N/A	\$800.00	
Allen Martin	700 Illinois Avenue	Fence	N/A	\$700.00	

Leslie Cummings is inviting you to a scheduled Zoom meeting.

Topic: Council Meeting

Time: Jun 9, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83998708462?pwd=NTkrSU0wd0VBa0F1MU9DdENES2RCdz09>

Meeting ID: 839 9870 8462

Password: 321325

One tap mobile

+16465588656,,83998708462#,,1#,321325# US (New York)

+13017158592,,83998708462#,,1#,321325# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 839 9870 8462

Password: 321325

Find your local number: <https://us02web.zoom.us/u/kvitlqeu7>



Town of Nutter Fort Council Meeting Minutes Tuesday, May 26, 2020 @ 6:30PM

Preliminaries

Mayor Sam Maxon called the meeting to order @ 6:31PM via Zoom

Attendance: Recorder Rezin Hudkins, Councilors William Benincosa, Natalie Haddix, Charlene Louk, Acting Treasurer Leslie Cummings, Fire Chief Jeremy Haddix, Public Works Supervisor Taylor Keith, Code Enforcement Keith Kesling, Treasurer Julia Foley
Absent: Councilors Donald Webster & Karen Phillips
Guests: Shirley Sheets, Kathy Powell, Logan Alastanos, Jody Forinash, JB Forinash, Charlotte Link

Minutes

- Approval of minutes - 5/12/2020 - Council Meeting - were approved by unanimous vote after a motion by Charlene Louk and a second William Benincosa.

Treasurer's Report -

1. Town Hall have been back to full staff in the office for a couple of weeks. Still closed to the public. Residents may make an appointment. Only one (1) customer allowed in foyer at a time and require temperature checks and a mask.
2. Requisition #05 for the sewer project was approved by the Sanitary Board on 5/26/2020 for \$307,601.00

Approval of Accounts Payable

Approval of Accounts Payable (attached) - Accounts payable were approved by unanimous vote after a motion made by Natalie Haddix and a second by Charlene Louk.

Old Business - N/A

New Business

1. Discussion & approval - 1st reading of Ordinance 2020-01 - Establishing Town of Nutter Fort Building and Housing Code Appeals Board- was approved by unanimous vote after a motion by Charlene Louk and a second by William Benincosa.
2. Proclamation - Julia Ann Foley Day- was approved by unanimous vote after a motion by Charlene Louk and a second by William Benincosa. Julie was present on the call and

thanked everyone for the proclamation.

Committee Reports:

- Chief of Police Report- Daily Business, Police Dept has been busy traffic, Domestic calls etc.
- Fire Chief-All is well Gun Bash still delayed due to COVID-19
- Public Works Supervisor Report-Been busy everything is going good with sewer project.
- Code Enforcement Report- Mexican restaurant plans to open soon. Demo on Howard to start soon as well.
- Other Committee Reports- N/A

Public Comment- Logan Alastanos, Thrasher Representative gave an update on sewer project- JF Allen 1st crew finished the main interceptor in the park and have moved to Indiana Ave. JF Allen 2nd crew completed Maryland Ave and have started on WV Ave.

JB Forinash about having yard sales it was explained that private yard sales are allowed. There just will be no city-wide yard sale this year due to COVID-19. JB also stated he's having a rat problem behind his house in the alley on WV Ave.

Meeting adjourned by acclamation at 6:53 pm.

Respectfully submitted,

Rezin Davis Hudkins IV, Recorder

Sam Maxson, Mayor

**Water Board Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
5/23/20	US Cellular	1/4 cost of Monthly cell service for PW US Cellular	90.30	90.30
5/23/20	RVS Software	25% cost of billing cards RVS Software	309.23	309.23
5/23/20	The Central Supply Company	1/4 cost concrete shop The Central Supply Company	198.51	198.51
5/23/20	Exponent/Telegram	Ad for Bids for Water Meter System Exponent/Telegram	33.59	33.59
5/23/20	Payroll Account of Nutter Fort	Employer share of monthly Pension Payroll Account of Nutter Fort	925.74	925.74
5/23/20	Payroll Account - Town of Nutter	Monthly expense for health insurance Payroll Account - Town of Nutter Fort	954.90	954.90
5/23/20	Payroll Account - Town of Nutter	RHBT - Monthly remittance Payroll Account - Town of Nutter Fort	546.00	546.00
5/29/20	Environmental Systems Resear	1/4 of cost of ArcGIS Online Creator Environmental Systems Research Ins	125.00	125.00
5/31/20	Clarksburg Water Board	Water purchased monthly - 8,404,000 gallons @ \$3.129 per thousand purchased from 04/22/2020-05/21/2020 Clarksburg Water Board	26,296.11	26,296.11
5/31/20	Airgas-Mid America	1/4 cost of monthly cylinder rentals Airgas-Mid America	53.85	53.85
6/1/20	WV Municipal Bond Commissio	Monthly water bond revenue obligation WV Municipal Bond Commission Revenue	3,936.53	3,936.53
6/1/20	MonPower	15% of electric bill for all buildings MonPower	126.62	126.62
6/1/20	MonPower	15% of electric bill for all buildings MonPower	16.81	16.81
6/1/20	Cintas	1/4 cost of uniforms Cintas	81.78	81.78
6/1/20	Quill Corporation	1/4 cost of ink Quill Corporation	40.99	40.99
6/1/20	Clarksburg Water Board	Monthly bacteriological exam report for PWSID #3301717 Clarksburg Water Board	46.00	46.00

**Water Board Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
6/2/20	Water Renewal & Replacement	Monthly required 2.5% deposit to the Water R&R account	1,115.15	
		Water Renewal & Replacement		1,115.15
			<u>34,897.11</u>	<u>34,897.11</u>

General Revenue Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
5/23/20	U.S. Cellular	Monthly cell service for Police	648.57	
		1/4 cost of Monthly cell service for PW	90.31	
		Monthly cell service for Code Enforcement	80.30	
		Monthly cell service for Office	66.43	
		U.S. Cellular		885.61
5/23/20	Nutter Fort Payroll Accou	Treasurer Office bi-weekly wages	1,548.00	
		Treasurer Office bi-weekly OT	284.70	
		Treasurer Office insurance opt out	125.00	
		Police Department bi-weekly wages	9,250.94	
		Police Department bi-weekly OT	2,173.62	
		Street Department bi-weekly wages	3,195.60	
		Street Department bi-weekly OT	997.67	
		Street Department insurance opt out	250.00	
		Code enforcement wages	738.47	
		Fire Department bi-weekly wages	1,812.13	
		Fire Dept insurance opt out	125.00	
		Police Special Duty bi-weekly wages		
		Library bi-weekly wages	1,567.50	
		Nutter Fort Payroll Account		22,068.63
5/23/20	Nutter Fort Payroll Accou	Bi-weekly waste wages	4,474.40	
		Nutter Fort Payroll Account		4,474.40
5/23/20	RVS Software	15% cost of billing cards	185.53	
		RVS Software		185.53
5/23/20	Rush Tire	Unit #13- tire repair	30.00	
		Rush Tire		30.00
5/23/20	Rush Tire	Trailer-2 tires, valves and disposal fee	176.00	
		Rush Tire		176.00
5/23/20	Robert Sharp	6-scuba diving training	3,350.00	
		Robert Sharp		3,350.00
5/23/20	Central Supply Company	1/4 cost concrete shop	198.51	
		Central Supply Company		198.51
5/23/20	Quill Corporation	Phone cords	60.13	
		Quill Corporation		60.13
5/23/20	Quill Corporation	Payroll cards, cord detanglers	59.76	
		Quill Corporation		59.76
5/23/20	Advance Auto Parts	2 -Washer Fluid	9.18	
		Advance Auto Parts		9.18

General Revenue Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
5/23/20	Bill Bailey Insurance Age	Quarterly Fire Dept Insurance Installment 1/1/2020-1/1/2021 Bill Bailey Insurance Agency, Inc.	5,773.00	5,773.00
5/23/20	Payroll Account of Nutter	Mayor - Employer share of monthly Pension Council - Employer share of monthly Pension Treasurer's office - Employer share of monthly Pension Police Department - Employer share of monthly Pension Police Judge - Employer share of monthly Pension Street Department - Employer share of monthly Pension Recycle Department - Employer share of monthly Pension Fire Chief - Employer share of monthly retirement expense Payroll Account of Nutter Fort	30.50 3.50 394.42 2,095.89 30.75 1,245.53 99.60 301.29	4,201.48
5/23/20	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax Police Dept. bi-weekly FICA/Medicare Tax Fire Dept. bi-weekly FICA/Medicare Tax Street Dept. bi-weekly FICA/Medicare Tax Recycle Dept. bi-weekly FICA/Medicare Tax Code Enforcement bi-weekly FICA/Medicare Police Special Duty bi-weekly FICA/Medicare Library bi-weekly FICA/Medicare Nutter Fort Payroll	148.65 867.48 147.09 337.32 56.09 119.06	1,675.69
5/23/20	Town of Nutter Fort Payr	Monthly portion of RHBTF insurance Monthly portion of RHBTF insurance Monthly portion of RHBTF insurance Monthly portion of RHBTF insurance Town of Nutter Fort Payroll Account	136.50 136.50 136.50 136.50	546.00
5/23/20	Dodson Pest Control	Monthly Service Contract Dodson Pest Control	62.00	62.00
5/23/20	Town of Nutter Fort Payr	Monthly Health Ins. - Waste Account Town of Nutter Fort Payroll Account	807.99	807.99
5/23/20	U.S. Cellular	Waste-1/4 cost of Monthly cell service for PW U.S. Cellular	90.30	90.30

General Revenue Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
5/23/20	RVS Software	17% cost of billing cards RVS Software	210.28	210.28
5/23/20	Central Supply Company	Waste- 1/4 cost concrete shop Central Supply Company	198.51	198.51
5/23/20	Nutter Fort Payroll	Waste account FICA/Medicare Tax Nutter Fort Payroll	339.75	339.75
5/23/20	Payroll Account of Nutter	Waste Account - Employer share of monthly Pension Payroll Account of Nutter Fort	783.34	783.34
5/26/20	Super America Group, In	Engine 71 Fuel Engine 72 Fuel Squad 7 Fuel Tanker 7 Fuel Unit 74 Fuel Unit 75 Fuel JHaddix-Fuel Super America Group, Inc.	65.70 67.65 46.25 34.50 39.34 281.41	534.85
5/27/20	Citynet LLC	Additional Phone for Fire Department Citynet LLC	835.00	835.00
5/27/20	CNA Surety	Treasurer's bond for Julia Foley (5/23/2020-5/23/2021) CNA Surety	188.00	188.00
5/28/20	Town of Nutter Fort Payr	Monthly Health Ins. - Recycle Department Monthly Health Ins. - Treasurer's Office Monthly Health Ins. - Police Department Monthly Health Ins. -Street Department Town of Nutter Fort Payroll Acct.	74.70 896.71 1,714.72 1,500.75	4,186.88
5/29/20	Amazon	1 pack of Certificate paper, 5-Certificate Plaque Boards Amazon	219.34	219.34
5/29/20	Environmental Sys. Rese	1/4 of cost of ArcGIS Online Creator Environmental Sys. Research Inst.	125.00	125.00
5/29/20	Environmental Sys. Rese	Waste-1/4 of cost of ArcGIS Online Creator Environmental Sys. Research Inst.	125.00	125.00
5/31/20	Airgas Mountian States	1/4 cost of monthly cylinder rentals Airgas Moutian States	53.85	53.85

General Revenue Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
5/31/20	Airgas Mountian States	1/4 cost of monthly cylinder rentals - waste Airgas Mountian States	53.85	53.85
6/1/20	Culligan of West Virginia	May 2020 Water Club Culligan of West Virginia	21.95	21.95
6/1/20	Skasiks Quality Cleaners	Alterations & cleaning of uniforms for the Police Dept. for February 2018 Skasiks Quality Cleaners	16.00	16.00
6/1/20	MonPower	55% of monthly electric service for all departments MonPower	464.26	464.26
6/1/20	MonPower	Monthly charge for street lighting MonPower	1,801.89	1,801.89
6/1/20	MonPower	Ohio Avenue Playground Lighting MonPower	6.70	6.70
6/1/20	MonPower	Veterans Memorial Island Lighting MonPower	14.76	14.76
6/1/20	MonPower	Town lighting - 55% MonPower	61.65	61.65
6/1/20	Amazon	4 Basketball nets Amazon	59.32	59.32
6/1/20	Cintas	1/4 cost of Prep of Uniforms Cintas	81.79	81.79
6/1/20	Quill Corporation	1/4 cost of ink Quill Corporation	41.00	41.00
6/1/20	MonPower	LED traffic lights - Rt. 20 traffic light/Rt. 20 & Pa. Ave MonPower	21.48 21.71	43.19
6/1/20	Cintas	Waste-1/4 cost of Prep of Uniforms Cintas	81.78	81.78
6/1/20	MonPower	15% of monthly electric service for Waste Dept MonPower	126.62	126.62
6/1/20	MonPower	Town lighting - 15% - Waste	16.81	

**General Revenue Account
Purchase Journal
For the Period From May 23, 2020 to Jun 5, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
		MonPower		16.81
6/1/20	Quill Corporation	Waste-1/4 cost of ink Quill Corporation	40.99	40.99
6/2/20	Special Fire Levy Acct.	Public Utilities Tax collections for the period of 1/15/20-2/12/20 Special Fire Levy Acct.	1.18	1.18
6/2/20	Special Fire Levy Acct.	Public Utilities Tax collections for the period of 2/14/20-2/28/20 Special Fire Levy Acct.	3,531.13	3,531.13
6/3/20	Waste Management	63.86 tons of waste @ \$45.35 per ton disposed for service period of May 16-May31 2020. Waste Management	2,896.07	2,896.07
			61,814.95	61,814.95



MN006-W300, 9800 Health Care Lane
Minnetonka, MN 55343
Tel: 1-866-432-5992; Fax: 1-855-208-8348

04/21/2020

CLARKSBURG ASSOC LLC
PO BOX 1638
CLARKSBURG, WV 26302-1638

5002071

Re: TOWN OF NUTTER FORT
Policy number: 0583622
Renewal date: 07/01/2020

Dear Agent:

Enclosed is a copy of the UnitedHealthcare renewal package for TOWN OF NUTTER FORT.

If you have any questions about this material, please contact your UnitedHealthcare Renewal Representative.

Thank you again for your business. We look forward to our continued relationship.

Sincerely,
Your Renewal Account Executive

Note: Your client's renewal package contains additional document(s):

- WV Compliance Notice

To view these documents, visit UnitedeServices.com in the Broker Forms section

002071

TOWN OF NUTTER FORT 0583622 07/01/2020



MN006-W300, 9800 Health Care Lane
Minnetonka, MN 55343
Tel: 1-866-432-5992; Fax: 1-855-208-8348

04/22/2020

TOWN OF NUTTER FORT
JULIA FOLEY/LESLIE CUMMINGS
1415 BUCKHANNON PIKE
NUTTER FORT, WV 26301-0000

1002071

Re: TOWN OF NUTTER FORT
Policy number: 0583622
Renewal date: 07/01/2020

Dear JULIA FOLEY/LESLIE CUMMINGS:

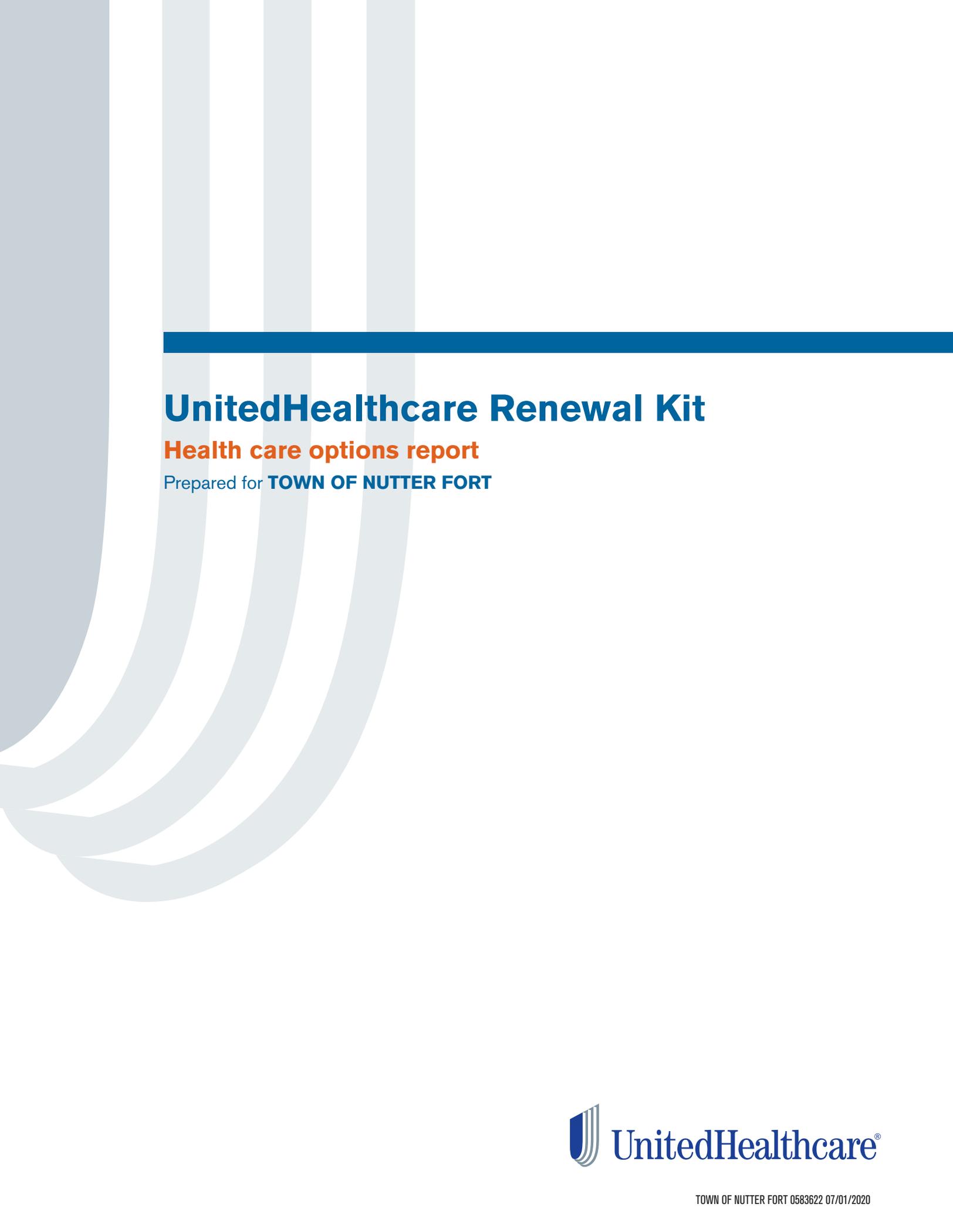
Thank you for allowing UnitedHealthcare to serve your specialty benefit plan needs for the past year. Now it's time to begin making plans for the coming year. This packet contains your customized renewal package, which will allow you to determine which plan, or plans, best meet your business needs for the coming year.

If you wish to retain your existing benefit plan, you do not need to take any action. If we do not hear from you by 06/11/2020, your coverage will automatically renew, and your invoice will reflect the renewal rates.

Sincerely,
Your Renewal Account Executive
CC: CLARKSBURG ASSOC LLC

002071

TOWN OF NUTTER FORT 0583622 07/01/2020



UnitedHealthcare Renewal Kit

Health care options report

Prepared for **TOWN OF NUTTER FORT**





**Contact your broker
or UnitedHealthcare
representative for
more information.**

Our Specialty and Medical products are even better together

Some things are just better together, and offering UnitedHealthcare medical with one or more of our specialty products is a terrific example of that.

Advantages for you and your employees include:

- ▶ Potential wellness and productivity gains.
- ▶ Convenience with one carrier for all products.
- ▶ Savings with the Packaged Savings® program.
- ▶ One account management team.
- ▶ One eligibility and enrollment process.
- ▶ One dedicated customer service line and member website.
- ▶ Online benefits administrative tools via EmployereServices® (www.EmployereServices.com).

Personal Overview

TOWN OF NUTTER FORT

Policy number: 0583622

Renewal date: 07/01/2020

How to use this document:

Review	your current specialty coverage and offers.	3
Decide	on your elections.	5
Submit	your election forms via email or fax.	6
Supporting Documentation		
	Census and Detailed Rates	7

Boost benefits while controlling costs.

Vision with clear benefits.

Choice and savings, with flexible options for funding, design and copays, frequency and custom benefit solutions.¹

With Vision:

- Generous frame allowances.
- Standard scratch-resistant coating.
- Polycarbonate lenses for children.
- Optional covered-in-full contact lens.
- Network of 100,000+ private and retail vision providers, including Costco Optical, Target Optical and Warby Parker.³

Competitive discounts on:

- Popular contact lens brands.
- LASIK at QualSight® LASIK.²
- Custom-programmed hearing aids from UnitedHealthcare Hearing.
- Non-prescription sunglasses.

Dental worth smiling about.

Flexible plans to fit your budget and employee needs.¹

With Dental:

- Oral cancer screening benefit.
- Prenatal dental care benefit.
- Orthodontia benefits.⁴
- Option to add extra cleanings, white fillings and dental implants.
- Growing national network of more than 106,000 dentists.³

Reward healthy habits.

Add plan features that help keep costs down, while rewarding employees who get their routine dental care.

- Consumer MaxMultiplier®⁵
- Preventive MaxMultiplier.⁶

Life and Disability worth securing.

Our plans offer more than financial protection, they help your employees get through challenging times.¹

With Life:

- Will & Trust preparation.
- Grief, legal and financial support.
- Wealth management.
- Travel assistance.

With Disability:

- Return-to-work services.
- Workplace modification.
- Employee Assistance Program.
- Telephonic claim support.

Fund it your way.

- Employee-paid (voluntary)
- Employer-paid
- Shared funding

Offering voluntary can help keep your costs down while still being able to offer your employees extra benefits at competitive group rates.

See savings and simplicity.

Add a fully insured health plan to a UnitedHealthcare specialty plan and you'll lower your health plan cost while simplifying benefit administration.

A group with 25 enrolled health plan employees with dental, vision and life bundled could save up to:

\$1,800⁷

Estimate your savings and learn more at uhc.com/bundle.



Ask for a quote today.

¹ Benefits and programs may not be available in all states or for all group sizes. Plans may vary and components are subject to change. For costs and complete details of the coverage, contact your broker or UnitedHealthcare sales representative.

² Not all providers participate in all plans.

³ UnitedHealthcare internal report, January 2018.

⁴ Orthodontia coverage is available for companies who have 10 or more employees with a minimum of eight enrolled members.

⁵ Consumer MaxMultiplier required participation is 2 or more eligible employees when there are waiting periods; and endodontics, periodontics and oral surgery are Class III (Major). These stipulations do not apply for groups with 10 or more eligible employees.

⁶ Preventive MaxMultiplier required participation is 10 or more eligible employees.

⁷ Example for illustrative purposes. Savings calculated based on health plan administration credits of \$3 for dental, \$2 for vision and \$1 for life which are multiplied by the number of employees enrolled in the medical plan over a 12 month period. Savings may vary and are not a guarantee of individual results. Minimum participation requirements may apply. Please consult your broker or UnitedHealthcare representative for terms and conditions.

All trademarks are the property of their respective owners.

B2B 9992861.0 10/19 ©2019 United HealthCare Services, Inc. 19-14040

Dental Renewal

	Employee	Empl + Spouse	Empl + Child	Empl + Fam	Monthly Premium
Plan: I1213 / Type: VIND					
Enrollment	8	1	1	6	
Current Rate	\$38.33	\$76.66	\$76.66	\$117.02	\$1,162.08
Renewal Rate	\$38.33	\$76.66	\$76.66	\$117.02	\$1,162.08

Change from current: **0.0%**

- Dental plans have a 12 month guarantee from the contract issuance. The rates will be effective through 06/30/2021. Note that the rate guarantee is subject to change based upon changes to the policy and/or plan structure.
- Ask about our Consumer Max Multiplier! This consumer driven benefit allows members to carry forward a portion of their unused annual dental maximum into an account for future use.

Lifetime Deductible Dental benefit summary

	Benefit	In/Out		Benefit	In/Out
Plan Maximums	Annual In/Out of Network	NA/ \$1,000	Coinsurance	Preventative	NA / 100%
	Ortho Lifetime	NA/ NA		Minor Restore	NA / 80%
Deductible	Individual/Family	100/ 100		Endo/Perio/Oral*	NA / 50%
Waiting Period	Major Services	12 mos		Major Services	NA / 50%
				Orthodontia	NA / NA

* Please refer to your benefit summary or certificate of coverage for a more detailed view of the benefit coverage for services within these categories as some plans may have benefits that differ from what we are able to display here.

Basic Life AD&D options

	Enrollment	Benefit	Volume	Rate	Total	Monthly Premium
Life Insurance	16	\$25,000	\$400,000	\$0.32 per 1,000	\$128.00	
AD&D Insurance	16	\$25,000	\$400,000	\$0.02 per 1,000	\$8.00	\$136.00

Life AD&D Quote Assumptions:

- Basic Life/AD&D plans have a 24 month guarantee from contract issuance. Note that the rate guarantee is subject to change based upon changes to the policy and/or plan structure.
- All coverage terminates at retirement.
- If you choose to offer \$25,000 or more in base life insurance, the Packaged Savings Program may apply. Packaged Savings may not be available in all states or for all group sizes.

Vision options

	Quote 1		Quote 2		Quote 3		Quote 4	
	Plan SF012 Type 100% ER PAID/0% DEP PAID		Plan SF010 Type 100% ER PAID/0% DEP PAID		Plan SF008 Type VOLUNTARY		Plan SF006 Type VOLUNTARY	
	Benefit	Copay	Benefit	Copay	Benefit	Copay	Benefit	Copay
Services & Materials	Exam	\$10	Exam	\$10	Exam	\$10	Exam	\$10
	Frm/Lens/Cntct	\$25	Frm/Lens/Cntct	\$25	Frm/Lens/Cntct	\$25	Frm/Lens/Cntct	\$25
Frequencies	Exam	1x per 12 mos.	Exam	1x per 12 mos.	Exam	1x per 12 mos.	Exam	1x per 12 mos.
	Lenses	1x per 12 mos.	Lenses	1x per 12 mos.	Lenses	1x per 12 mos.	Lenses	1x per 12 mos.
	Frames	1x per 24 mos.	Frames	1x per 12 mos.	Frames	1x per 24 mos.	Frames	1x per 12 mos.
Enrollment Rates	Tier	Monthly Rate	Tier	Monthly Rate	Tier	Monthly Rate	Tier	Monthly Rate
	Empl	\$4.35	Empl	\$4.67	Empl	\$5.28	Empl	\$5.67
	Empl + Spouse	\$9.14	Empl + Spouse	\$9.82	Empl + Spouse	\$10.02	Empl + Spouse	\$10.77
	Empl + Child	\$10.72	Empl + Child	\$11.52	Empl + Child	\$11.76	Empl + Child	\$12.63
	Empl + Family	\$15.82	Empl + Family	\$17.00	Empl + Family	\$16.55	Empl + Family	\$17.78
Monthly Premium	\$149.58		\$160.70		\$163.32		\$175.44	

Vision plans have a 24 month guarantee from contract issuance. Note that the rate guarantee is subject to change based upon changes to the policy and/or plan structure. To complement the pediatric vision coverage included as an Essential Health Benefit in UnitedHealthcare medical plans, four vision options are included as part of this renewal package. Your Renewal Account Executive (RAE) or Renewal Account Consultant (RAC) is available to review your options to provide a consistent and comprehensive family vision experience. If you choose to offer an employer-paid plan, the Packaged Savings Program may apply. Packaged Savings may not be available in all states or for all group sizes.



Consider our Medical Plans.

Designed to **Meet Your Needs.**

Now's the time to get the conversation started. A well-designed health plan, combined with the largest single proprietary network of doctors and hospitals in the nation, can be an integral part of your benefits strategy to help manage costs now and in the future. **UnitedHealthcare offers a wide range of choices in plans, benefit designs and funding options.** And every plan contains a range of wellness, decision support, behavioral health, care management and complex condition management options. **Ask your broker or UnitedHealthcare representative to work with you to design and position your health plan for success.**

Delivering on what you value most.

98% We have the broadest national network available, reaching 98% of the United States population¹ in all 50 states, and includes 751,000 physicians.

95% reported member satisfaction rating.²

93% Customer Service requests resolved on the very first call.³

99% claims paid accurately.⁴

At UnitedHealthcare, we connect you to resources and options when it comes to your health care coverage:

- ▶ **Flexible Plans**
- ▶ **Personalized Service**
- ▶ **Innovative Tools**



Contact your UnitedHealthcare Representative or your broker today.

¹ UnitedHealth Network Access internal analysis, January 1, 2012.

² United Experience Survey, 2012.

³ UnitedHealthcare service data, December 2010.

⁴ American Medical Association, 2013 National Health Insurer Report Card.

Decide

It's time to select your coverage and determine which plan(s) are best for your business.

1 Change or add specialty coverage.

1	Specialty product selection:
UnitedHealthcare has a comprehensive product portfolio with a wide range of options. In addition to dental, vision and life we also offer short-term and long-term care coverage out to your Renewal Account Executive.	
Basic Life/ AD&D	Add <input type="checkbox"/> Change <input type="checkbox"/> Benefit level \$ _____
	Add <input type="checkbox"/> Change <input type="checkbox"/> Plan name _____
Vision	<input type="checkbox"/> <input type="checkbox"/> _____
	Add <input type="checkbox"/> Change <input type="checkbox"/> Plan name _____
Dental	<input type="checkbox"/> <input type="checkbox"/> _____

2 Sign and send your renewal change form.

2	Sign and send:
I understand that non-medical coverage, if any, will be insured through its affiliates.	
Full legal name of employer/firm: _____	
Date signed: _____ <small>(month/day/year)</small>	
Signed by: _____ <small>(Employer signature)</small>	
Submit Renewal change form	

Renewal change form

Policy number: 0583622
Renewal date: 07/01/2020
Employer name: TOWN OF NUTTER FORT
1415 BUCKHANNON PIKE
NUTTER FORT, WV 26301-0000

1 Specialty product selection:

UnitedHealthcare has a comprehensive product portfolio with a wide variety of plan options to meet your needs. In addition to dental, vision and life we also offer short-term and long-term disability plans. To request a specialty quote, reach out to your Renewal Account Executive.

	Add	Change	Plan name
Dental	<input type="checkbox"/>	<input type="checkbox"/>	_____
Basic Life/ AD&D	Add	Change	Benefit level
	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
	Add	Change	Plan name
Vision	<input type="checkbox"/>	<input type="checkbox"/>	_____

Please contact your broker or UnitedHealthcare representative if you have any questions on the above or any other specialty products.

2 Sign and send:

I understand that non-medical coverage, if any, will be insured by UnitedHealthcare Insurance Company or one of its affiliates.

Full legal name of employer/firm: _____

Date signed: _____
(month/day/year)

Signed by: _____
(Employer signature)

Submit
Renewal change form

- ▶ Indicate coverage changes and **submit your renewal change form** by fax to **1-855-208-8348** by 06/11/2020, or e-mail us at **plan_changes@uhc.com**.
- ▶ **If you have questions** or wish to discuss your coverage options contact your broker or UnitedHealthcare Renewal Representative.

Appendix

Appendix A: Employee enrollment detail and rates

Covered Employee	Age	Sex	Dep Cov ¹	Empl Status	Spo Age	Child Count	Dental Renewal
WENDY BESS	47	F	F	A	55		\$117.02
LESLIE CUMMINGS	44	F	F	A	43		\$117.02
JULIA FOLEY	54	F	S	A	55		\$76.66
KENNETH FRIEND	47	M	E	A			\$38.33
RONALD GODWIN	55	M	F	A	50		\$117.02
JEREMY HADDIX	42	M	F	A	37		\$117.02
TAYLOR KEITH	32	M	E	A			\$38.33
VICTORIA KERNS	46	F	E	A			\$38.33
FRANK MAYER	28	M	E	A			\$38.33
JAMES MCMANUS II	39	M	F	A	37		\$117.02
SCOTT MILLS	50	M	E	A			\$38.33
BRANDON MOLLOHAN	21	M	E	A			\$38.33
JOSEPH PRESTON	19	M	E	A			\$38.33
CHRISTOPHER SHINGLETON	40	M	C	A			\$76.66
THURMAN WOLFE	56	M	E	A			\$38.33
JAMES YOUNG	44	M	F	A	44		\$117.02
Total Premium							\$1,162.08

¹ E = Employee only, S = Employee + Spouse, C = Employee + Child, F = Employee + Family



Health plans are not all alike, and neither are health insurance companies. At UnitedHealthcare, we connect you to more of what matters.

In times of change, it helps to have someone you can rely on. Count on our experience and expertise to help you navigate the changing health care landscape. At UnitedHealthcare, we are committed to delivering the right benefits solution for your business through innovative products and services that may lead people toward better health.

And the quality work we do is getting noticed:



Ranked #1 by **FORTUNE® Magazine** in health care insurance in its 2012 and 2013 rankings of "World's Most Admired Companies"¹



Ranked #1 by the **American Medical Association** for claim payment accuracy two years running²



The **American Customer Satisfaction Index (ACSI)** ranked UnitedHealth Group first in the insurance category for 2011³



Named to the **2012 Information Week 500**, a list of America's top technology innovators⁴

¹FORTUNE is a registered trademark of Time, Inc. FORTUNE and Time, Inc. are not affiliated with, and do not endorse products or services of UnitedHealth Group

²American Medical Association, 2012 National Health Insurer Report Card survey.

³American Customer Satisfaction Index (ACSI) Q1, 2011

⁴informationweek.com/iw500/



Notice of Utilization Review & Benefit Determination Procedures – West Virginia

As required by the state of West Virginia, this notice is to help you understand how decisions are made regarding whether or not certain services are covered under your benefit plan. Your plan benefits are limited to the Covered Health Services outlined in your benefit plan documents, such as the Certificate of Coverage (COC), Schedule of Benefits, and any Riders and/or amendments. Benefit coverage is subject to the terms, conditions, exclusions and limitations of the policy, as agreed upon between UnitedHealthcare and the Enrolling Group (such as your employer) offering you your benefit plan.

Before receiving care, you should check your COC to see if the service is covered under your plan. Some services may require you to get approval from UnitedHealthcare before you receive the service. To confirm whether or not a service is covered, call the phone number listed in your plan documents or on your health plan ID card. UnitedHealthcare has several procedures in place for determining benefit coverage as outlined below.

Benefit Determinations

Benefit determinations—decisions as to whether your benefit plan will pay for any portion of the cost of a health care service you intend to receive or have received—are made according to the coverage terms, benefits, limitations and exclusions as provided in your benefit plan documents.

How much UnitedHealthcare pays toward Covered Health Services is determined by the benefit level as described in the Schedule of Benefits and subject to the terms, conditions, exclusions and limitations as explained in your benefit plan documents. This means we only pay our portion of the cost of Covered Health Services. You are responsible for paying for any remaining costs. You are responsible for paying all of the costs for non-covered (excluded) services.

Administration decisions are for payment purposes only. We do not make decisions about the kind of care you should or should not receive. You and your providers must make those treatment decisions.

Utilization Review

Some services may require a formal review to determine if benefit coverage meets the requirements of the benefit plan offering. In addition, some services may require you to notify UnitedHealthcare, or get approval from UnitedHealthcare, before receiving the service in order to receive benefit coverage.

Clinical Reviews (applies to medical plans only)

Clinical Coverage Review

Clinical Coverage Review (CCR) is a review of clinical and medical records to determine if a particular service should be covered according to benefit plan documents, state insurance laws, and state and federal mandates, as required. Evidence-based medical policy, standardized Coverage Determination Guidelines (CDGs), Utilization Review Guidelines (URGs), UnitedHealthcare Medical Technology Assessments, and nationally recognized clinical guidelines and criteria are used for clinical reviews by CCR staff. CCR Medical Directors talk with ordering physicians as needed to gather clinical information, or whenever requested by ordering physicians. All clinical non-coverage determinations are made by physicians. Notice of all review outcomes is communicated in accordance with applicable state, federal or accreditation requirements.



Clinical Reviews (applies to medical plans only) – continued

Clinical coverage reviews are components of the following processes:

Prospective/Pre-service Review

Prospective or pre-service review is an administrative or clinical review that is done before an inpatient admission, stay, other service or course of treatment including outpatient procedures and services. Pre-service reviews include eligibility verification and benefit plan interpretation, and may include review of medical necessity and appropriateness of care.

Prior Authorization/Pre-Certification

Some plans may require you to get approval from UnitedHealthcare before receiving certain services in order to be covered under plan benefits. If you do not get Prior Authorization before receiving such services, you may be responsible for paying for the entire cost of the service. Coverage for these services may only be provided if the service is deemed medically necessary or meets specific requirements, as described in the benefit plan documents. Pre-certification is when a covered person is pre-approved to receive a particular medical service or prescription drug after an assessment to determine if the proposed services meet the clinical requirements for medical necessity, appropriateness, level of care, or effectiveness under the provisions of the applicable benefit plan.

Inpatient Care Management/Concurrent Review/Discharge Planning

The Inpatient Care Management (ICM) and Skilled Nursing Facility (SNF) Specialist activities focus on helping patients in facilities, such as hospitals and nursing homes, access care at the appropriate time. Specialist nurses perform onsite or telephonic review using evidence-based national guidelines. Medical necessity determinations may be made if required by the benefit plan. The ICM consults with the hospital/SNF review team and/or attending physician to discuss any potential issues according to appropriate guidelines. Along with the ICM Medical Director, they review cases and discuss treatment plans with the treating physician to collaboratively facilitate access to care or alternate care settings.

If you have questions about a notification (coverage approval) or your use of medical services, or if you disagree with either a pre-service request for benefits determination or post-service claim determination, call the member phone number on your health plan ID card and ask to be connected to a representative in our Clinical Services unit.



Insurance coverage provided by or through UnitedHealthcare Insurance Company, and Optimum Choice, Inc.

450-5091 2/15 © 2015 United HealthCare Services, Inc.



UnitedHealthcare dental coverage underwritten by UnitedHealthcare Insurance Company, located in Hartford, Connecticut, or their affiliates. Administrative services provided by Dental Benefit Providers, Inc., Dental Benefit Administrative Services (CA only), United HealthCare Services, Inc. or their affiliates. Plans sold in Texas use policy form number DPOL.06.TX and associated COC form number DCOC.CER.06. Plans sold in Virginia use policy form number DPOL.06.VA with associated COC form number DCOC.CER.06.VA and policy form number DPOL.12.VA with associated COC form number DCOC.CER.12.VA.

Benefits for the UnitedHealthcare dental Select Managed Care plans are provided by or through the following UnitedHealth Group companies: Nevada Pacific Dental, National Pacific Dental, Inc. and Dental Benefit Providers of Illinois, Inc. Plans sold in Texas use contract form number Select Managed Care.CNT.11.TX and associated EOC form number Select Managed Care.EOC.11.TX. The Select Managed Care plan is underwritten by Dominion Dental Services, Inc. Dominion is licensed as a Limited Health Care Services HMO in Virginia, Pennsylvania and a Dental Plan Organization in Maryland and Delaware. **In CA, benefits for the UnitedHealthcare Dental Select Managed Care/Direct Compensation plans are offered by Dental Benefit Providers of California, Inc. UnitedHealthcare Dental is affiliated with UnitedHealthcare.**

UnitedHealthcare vision coverage provided by or through UnitedHealthcare Insurance Company, located in Hartford, Connecticut, or their affiliates. Administrative services provided by Spectera, Inc., United HealthCare Services, Inc. or their affiliates. Plans sold in Texas use policy form number VPOL.06.TX or VPOL.13.TX and associated COC form number VCOC.INT.06.TX or VCOC.CER.13.TX. Plans sold in Virginia use policy form number VPOL.06.VA or VPOL.13.VA and associated COC form number VCOC.INT.06.VA or VCOC.CER.13.VA.

UnitedHealthcare Life and Disability products are provided by UnitedHealthcare Insurance Company, and certain products in California by Unimerica Life Insurance Company. Life and Disability products are provided on policy forms LASD-POL (05/03) et al. and UHCLD-POL 2/2008 et al., in Texas on forms LASD-POL-TX(05/03) and UHCLD-POL 2/2008-TX, and in Virginia on LASD-POL(05/03) and UHCLD-POL 2/2008. UnitedHealthcare Insurance Company is located in Hartford, CT, and Unimerica Life Insurance Company is located in Milwaukee, WI.

The policies have exclusions, limitations, reductions of benefits, and terms under which the policy may be continued in force or discontinued. For costs and complete details of the coverage, call or write your insurance agent or the company. Some products are not available in all states.

© 2020 United HealthCare Services, Inc.

TOWN OF NUTTER FORT
Ordinance 2020-01

ARTICLE 1762 – Town of Nutter Fort Building and Housing Code Appeals Board

Sec. 1 – Appeals Board.

An appeals board (“Town of Nutter Fort Building and Housing Code Appeals Board” or “Code Appeals Board”) of five (5) members shall be appointed by the Mayor. The Town Council of Nutter Fort shall ratify and confirm the appointment of each member of the Code Appeals Board. The Code Appeals Board shall consist of five (5) members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the Town of Nutter Fort. They may include, but are not limited to, a WV Registered Professional Architect or Engineer, or a WV Licensed General Building, Residential, Electrical, Piping, Plumbing, Mechanical or Fire Protection Contractor, with at least ten (10) years experience, five (5) of which shall be in responsible charge of work. No less than one (1) the members of such Board of Appeals shall be a West Virginia registered professional architect or engineer, or a West Virginia licensed general building, residential, electrical, piping, plumbing, mechanical or fire protection contractor. Board members shall be appointed for five (5) year terms, or until a successor is appointed. Three (3) members will form a quorum at any appeal hearing. Appeals to the Code Appeals Board shall be pursuant to the provisions of each Nutter Fort Property Maintenance Code, and international code, which is part of the WV State Building Code under which the appeal is made and notice and procedure with regard to the appeal shall follow the publication mandates of each international code, which is part of the WV State Building Code.

Sec. 2 – Right to Appeal.

Any person directly affected by a decision of the code official or a notice or order issued under the Building and Housing Code shall have the right to appeal to the Code Appeals Board, provided that a written application for the appeal is filed within twenty (20) days after the decision, notice, or order was served. An application for appeal shall be based on a claim that the true intent of the Code or the rules has been incorrectly interpreted, the provisions of the Code do not fully apply, or the requirements of the Code are adequately satisfied by other means, or that the strict application of any requirement of the Code would cause an undue hardship. The Code Appeals Board shall render a decision within thirty (30) days of receipt of appeal.

Sec. 3 – Right to Appeal to Circuit Court.

Should the decision of the Code Appeals Board be adverse to the appellant, the appellant shall be advised of his/her right to appeal to the Circuit Court of Harrison County, West Virginia, within thirty (30) days of entry of the final decision by the Code Appeals Board.

Sec. 4 – Open Hearings.

All hearings before the Code Appeals Board shall be open to the public.

Sec. 5 – Fees.

The Town of Nutter Fort shall adopt a resolution establishing the fees for the activities and services performed by the Code Appeals Board