



Town of Nutter Fort Sanitary Board

Meeting Minutes – February 27, 2024

I. Call to order

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, February 27, 2024, at 1:34 PM** in Council Chambers.

II. Roll call

The following persons were present: **Mr. Sam Maxson (Sanitary Board Chairman), Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Taylor Keith (Public Works Supervisor), Ryan Holcomb (Thrasher Engineering). Public Attending – Seth DeVault (Region VI), Charlene Louk**

III. New Business

- A.) Review-Discuss-Consider – Legal Services Agreement – Route 20/Chubb Run Project – Approved by unanimous decision after a motion by Jerry Jackson and seconded by John Robinson.
- B.) Review-Discuss-Consider – Bond Counsel Agreement – Route 20/Chubb Run Project – Approved by unanimous decision after a motion by John Robinson and seconded by Jerry Jackson.
- C.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous decision after a motion by John Robinson and seconded by Jerry Jackson.
- D.) Discussion and Legal Update on AML Project – Possibility for Executive Session – Jerry Jackson made a motion to go into executive session with a second by John Robinson, all in favor. Went into executive session at 1:54PM, went back into regular session at 1:56PM with a motion by John Robinson and seconded by Jerry Jackson, all in favor.
- E.) Sewer Project Updates –

Phase III Sewer

- Discussion of programmatic financing with WVDEP CWSRF
 - Remainder of Phase III shortfall - \$90,000 Debt Forgiveness
 - Phase IV - \$1,000,000 Debt Forgiveness
 - Phase V - \$1,000,000 Debt Forgiveness
 - Route 20 - \$1,000,000 Loan (0.25%, 40-yr) / \$2,000,000 Debt Forgiveness
- Rate Ordinance process is waiting on reevaluation of rates based on Clarksburg changes
 - Dobbins should be here next week to do this.

Phase IV Sewer

- PSC Waiver filed 7/24/2023 – on hold
- 2 ROW – given to Taylor
- Schedule for bidding will be determined by programmatic financing closing

Phase V Sewer

- On hold for the time being.



Town of Nutter Fort Sanitary Board

Meeting Minutes – February 27, 2024

Route 20 Corridor

- Facility plan resubmitted to DEP.
- Design process in full swing.
- Draft plans provided to Taylor for initial review.
- 52 Right-of-ways / 1 acquisition
 - Met with Carlyn’s for I79 geotech bore easement and Brandon Critchfield for lift station property – both were favorable.
 - Region VI in process of procuring ROW agent
 - Will schedule ROW meeting in collaboration with Greater Harrison PSD
 - Pump station Geotech completed

AML

Project should begin construction February.

IV. Public Comment

N/A

V. Adjournment

The meeting was adjourned at 2:03PM

Minutes submitted by Leslie Cummings

Sam Maxson, Chairman

Leslie Cummings, Secretary/Treasurer