



Town of Nutter Fort Sanitary Board

Meeting Minutes – March 26, 2024

I. Call to order

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, March 26, 2024, at 1:30 PM** in Council Chambers.

II. Roll call

The following persons were present: **Mr. Sam Maxson (Sanitary Board Chairman), Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Taylor Keith (Public Works Supervisor), Ryan Holcomb (Thrasher Engineering). Public Attending – Seth DeVault (Region VI), Charlene Louk, Karen Philipps, Jamie Shafer (DEP), Jeremy Ayers (DEP)**

III. New Business

- A.) Review-Discuss-Consider – Requisition #2 – Phase I AML/AMD Stormwater Updates – Approved by unanimous decision after a motion by John Robinson and seconded by Jerry Jackson.
- B.) Review-Discuss-Consider – Construction Administration Documents – No Action Needed – Ryan Holcomb was updating field orders were completed on AMD/AML Project – Change Orders will be brought to the next meeting.
- C.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous decision after a motion by Jerry Jackson and seconded by John Robinson.
- D.) Sewer Project Updates –

Phase III Sewer

- Completion bond closing should coincide with the Phase IV project.

Phase IV Sewer

- PSC Waiver received
- 2 ROW – given to Taylor

Once we have these we should be in a position to request authorization to advertise

Phase V Sewer

- On hold for the time being.

Route 20 Corridor

- Facility plan resubmitted to DEP. – awaiting Facility plan approval and FONSI issuance (30-day advertisement period)
- Permitting plans have been submitted to applicable agencies
- There will be a bit of a waiting period while we get ROW's
- If Senate Bill 400 passes, this would eliminate our need for a PSC Certificate – which will help the project schedule
- 52 Right-of-ways / 1 acquisition
Morgan Haymond working on these

AML

- First progress meeting held. Contractor is ahead of schedule and anticipates being complete in 3 weeks.



Town of Nutter Fort Sanitary Board

Meeting Minutes – March 26, 2024

IV. Public Comment

Jamie Shafer with the WVDEP spoke to the Board on the AMD (AML) Project. Improvements were needed and are being made on communications. Phase II will be taking a hard toll on Public Works and HIGHLY suggests hiring a Project Coordinator.

V. Adjournment

The meeting was adjourned at 2:26PM

Minutes submitted by Leslie Cummings

Sam Maxson, Chairman

Leslie Cummings, Secretary/Treasurer