



Town of Nutter Fort Sanitary Board

Meeting Minutes – October 22, 2024

Call to order

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, October 22, 2024, at 1:30 PM** in Council Chambers.

Roll call

The following persons were present: **Mr. Sam Maxson (Sanitary Board Member), Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Ryan Holcomb (Thrasher Engineering), Seth DeVault (Region VI), Taylor Keith (Public Works Supervisor). Public Attending – Charlene Louk**

Unfinished Business

- Review-Discuss-Consider – City of Clarksburg Sewer Service Agreement – Tabled by unanimous vote after a motion by Jerry Jackson and seconded by John Robinson.
- Review-Discuss-Consider – Meeting Minutes – 6/25/2024 & 7/23/2024 – Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson

New Business

- A.) Review-Discuss-Consider – Phase IV Sewer System Improvements – IJDC #2021S-20259 – Requisition #04 – Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.
- B.) Review-Discuss-Consider – AML/AMD Project – Requisition #05 – Approved by unanimous vote after a motion by Jerry Jackson and seconded by John Robinson.
- C.) Review-Discuss-Consider – Meeting Minutes – 8/27/2024 & 9/24/2024 – Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.
- D.) Review-Discuss-Consider – Sewer Pipeline Repair Agreement – Approved with changes (3) wording changes by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.
- E.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.
- F.) Sewer Project Updates –

Phase IV Sewer

- Line work is complete
- Contractor has approximately 2 weeks of concrete and sidewalk work.
- Paving to follow.
- Will be presenting change order at next meeting for concrete steps, stored materials and quantity adjustments at next meeting.
- Working on adding Sandy's hardware forcemain into contract instead of additive alternate

Phase V Sewer - On hold for the time being.

Route 20 Corridor

- Bid opening meeting 10/9/2024 @ 12PM at Thrasher office
- Preconstruction conference 11/14/2024 @ 10AM at Town Hall
- Will present recommendation of award letter at next meeting.

AML

Phase I AMD

- Working on closeout of this contract
- Forthcoming Change Order 3 – additional paving and screen
- 1 or 2 pay applications remaining



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Phase II AMD

- NEPA environmental assessment was submitted to AML for initial comment. These have been addressed and resubmitted for final approval before sending to OSM.

Public Comment

- N/A

Adjournment

The meeting was adjourned at 2:06PM

Minutes submitted by Leslie Cummings

Sam Maxson, Chairman

Leslie Cummings, Secretary/Treasurer