



Town of Nutter Fort Minutes Council Meeting – October 22nd, 2024 – 6:30pm

Called to order at 6:31 pm by Mayor Sam Maxson

Attendance – Mayor Sam Maxson, Councilor Charlene Louk, Councilor Rick Lafferty, Councilor Karen Phillips, Recorder Natalie Haddix, Councilor Bryan Gonzalez, Councilor Emily Lamm

Department Heads – Treasurer Leslie Cummings, Fire Chief Jeremy Haddix, Public Works Supervisor Taylor Keith, Code Enforcement Officer Roger Keith

Absent: EMS Supervisor Nathan Rohrbough, Police Chief Godwin

Guests – Jennifer Robinson, Mark Hays, Shirley Sheets, Kathy Powell, Marcene McIntyre, Kurt Lamm, Engineer Ryan Holcomb

Minutes:

- Approval of minutes 10/8/2024 Council Meeting – Meeting minutes for the 10/8/2024 Council Meeting were approved by unanimous vote after Charlene Louk moved to accept and with a second by Karen Phillips.

Treasurer's Report:

- During the supervisor's meeting on 10/10/2024, a couple of cost savings ideas were thrown around. One was LED street lighting. I have started a process of changing a light on Buckhannon Pike and Pennsylvania Avenue to LED to see if the wattages will be ample. On the 200-watt streetlights, if we utilize the 130-watt LED, it will be a cost savings of \$4.43 per light per month, and on the 100-watt streetlights, if we utilize the 50-watt LED, it will be a cost savings of \$2.93 per light per month. We currently have (126) 100-watt and (8) 200-watt lights. Total savings of around \$400 per month if we switch. There are other lights that we have, but those will be addressed after we see if there will be enough lighting from the lower wattage LED.
- There will be another supervisor's meeting scheduled next month to discuss other cost savings ideas and changes.

Approval of Accounts Payable:

- Accounts payable items were presented via handout (attached) and were approved for payment by unanimous vote after Charlene Louk moved to approve the accounts payable items and the motion was seconded by Karen Phillips.

Unfinished Business:

- None

New Business:

- *Review-Discuss-Consider – Ordinance #2024-12 – An Ordinance of the Town of Nutter Fort Prohibiting Camping on Public Property and Unauthorized Private Property* – Discussion held regarding the compilation of resources available so that the individuals tasked with enforcing the ordinance have a clear pathway. Charlene Louk moved to table of Ordinance #2024-12 until more information could be gathered. The motion was seconded by Natalie Haddix and approved by unanimous vote.
- *Review-Discuss-Consider – Update on legal items/contract items – Possibility for Executive Session*
 - Charlene Louk moved to go into Executive Session to discuss legal matters with a second on the motion by Karen Phillips. Motion passed unanimously and council went into Executive Session at 6:54pm.
 - Charlene Louk moved to end the Executive Session with a second on the motion by Natalie Haddix. Motion passed unanimously and council went out of Executive Session at 7:27pm.

Committee Reports:

- Chief of Police Report:
 - None
- Fire Chief Report:
 - October 27, 2024 – Fall Festival event on Pennsylvania Avenue in Nutter Fort.
 - November 9 – Ultimate giveaway
 - The majority of fire prevention is wrapping up and will finish the remaining classes in November.
 - Sent two personnel down south over the weekend to assist with efforts due to Hurricane Helene.
- EMS/Ambulance Report: (via written report)
 - There have been 80 emergency calls and 127 BLS transports and 8 ALS transports.
 - This is the last week for baseball coaching for Nathan and he will be back after this week to attend council meetings.
 - There will be an extra crew on duty for this Saturday's event.
 - NFFD EMS was recognized on the T Shirts for "Boxing in the Burg" event.
- Public Works Supervisor Report:
 - Nothing to report, as it will be covered in Engineer's Report.
- Engineer Report:
 - Phase IV Sewer
 - Line work is complete
 - Contractor has approximately 2 weeks of concrete and sidewalk work.
 - Paving to follow.
 - Will be presenting change order at next meeting for concrete steps, stored materials and quantity adjustments at next meeting.
 - Phase V Sewer
 - On hold for the time being.
 - Route 20 Corridor
 - Bid opening meeting 10/9/2024 @ 12PM at Thrasher office
 - Preconstruction conference 11/14/2024 @ 10AM at Town Hall
 - Will present recommendation of award letter at next meeting.
 - Phase I AMD
 - Working on closeout of this contract
 - Forthcoming Change Order 3 – additional paving and screen
 - 1 or 2 pay applications remaining
 - Phase II AMD
 - NEPA environmental assessment was submitted to AML for initial comment. These have been addressed and resubmitted for final approval before sending to OSM.
- Code Enforcement Report:
 - Assisted PW over the last few weeks.
 - Working on an influx of nuisance complaints.

Public Comment:

- Resident Marcene McIntyre:
 - Advised that she had mentioned this in the past and there is still no stop sign on Pennsylvania Avenue and White Street.

The meeting adjourned by acclamation at 7:27pm.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor