



Town of Nutter Fort Sanitary Board

Meeting Minutes – November 19, 2024

Call to order

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, November 19, 2024, at 1:30 PM** in Council Chambers.

Roll call

The following persons were present: **Mr. Sam Maxson (Sanitary Board Member), Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Rezin Hudkins (Sanitary Board Member), Ryan Holcomb (Thrasher Engineering), Seth DeVault (Region VI), Taylor Keith (Public Works Supervisor). Public Attending – Charlene Louk**

Unfinished Business

- Review-Discuss-Consider – City of Clarksburg Sewer Service Agreement – Tabled by unanimous vote after a motion by John Robinson and seconded by Rezin Hudkins.

New Business

- A.) Review-Discuss-Consider – Phase IV Sewer System Improvements – Change Order #1 – Tabled by unanimous vote after a motion by John Robinson and seconded by Rezin Hudkins.
- B.) Review-Discuss-Consider – Phase IV Sewer System Improvements – Change Order #2 – Tabled by unanimous vote after a motion by John Robinson and seconded by Rezin Hudkins.
- C.) Review-Discuss-Consider – Phase IV Sewer System Improvements – IJDC #2021S-20259 – Requisition #05 – after explanation from Seth DeVault with Region VI, a motion was made by John Robinson to approve, seconded by Rezin Hudkins. Approved by unanimous vote.
- D.) Review-Discuss-Consider – Meeting Minutes – 10/22/2024 – Approved by unanimous vote after a motion by John Robinson and seconded by Rezin Hudkins.
- E.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by John Robinson and seconded by Jerry Jackson.
- F.) Sewer Project Updates –

Phase IV Sewer

- Contractor finishing paving this week/next week.
- Present Change Order 1 – had to combine the two provided into one document per DEP comment.
- Review contingency summary ~\$103,370.57 left for additive alternate.
- Will request quote from Contractor for Sandy's hardware work.

Phase V Sewer - On hold for the time being.

Route 20 Corridor

- Contractor plans to start work in June 2025.
- Have received and working through manhole submittals.
- Will likely issue a letter shutting contractor down as they requested for coordination and winter weather.



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AML

Phase I AMD

- Forthcoming Change Order 3 – additional paving and screen will be sent to AML this week.
- As-built drawings being prepared and will be sent for review
- Will be requesting RPR and engineering during construction amendment for this work.

Phase II AMD

- NEPA environmental assessment has been submitted to AML – awaiting comment
- Existing conditions have been submitted to AML for review
- Next deliverable is 30% conceptual design in January 2025
- Taylor mentioned Steele property resolution

Public Comment

- N/A

Adjournment

The meeting was adjourned at 1:50PM

Minutes submitted by Leslie Cummings

Sam Maxson, Chairman

Leslie Cummings, Secretary/Treasurer