



Town of Nutter Fort Minutes Council Meeting – October 14, 2025 – 6:30 p.m.

Called to order at 6:31 p.m. by Mayor Rezin Hudkins, IV

Attendance – Mayor Rezin Hudkins, IV, Councilor Rick Lafferty, Councilor Karen Phillips, Councilor Charlene Louk, Recorder Natalie Haddix, Councilor Shawn Spurlock

Department Heads – Treasurer Leslie Cummings, PW Supervisor Travis Yost, PT Code Enforcement Officer Robert Leonard

Guests – Cynthia Lafferty, Kenneth Johnson, Mike Curran, Jennifer Robinson, Mark hays, Shirley Sheets, Kathy Powell, Shirley Migon, Eric Malcomb, Melissa Migon, Sandra Migon, C.J. Adkins, Deputy Police Chief Adam Zahradnik

Minutes:

- *Approval of minutes:* Minutes for the 9/23/2025 Council Meeting were approved by unanimous vote after a motion was made by Charlene Louk to approve the minutes and seconded by Karen Phillips.

Treasurer's Report:

- Don't forget to be sure and attend the 2025 Halloween Fall Festival on Saturday, 10/18/2025. Over 30 vendors will be lining the streets of Pennsylvania Avenue.
- Railing will be installed at Town Hall. Materials have been ordered.

Approval of Accounts Payable:

- Accounts payable items were reviewed and discussed. Items were approved by unanimous vote after a motion by Rick Lafferty, seconded by Charlene Louk.

Unfinished Business:

- *None.*

New Business:

- *Review-Discuss-Consider – Swearing-in of Patrolman Nathaniel Murphy* – Patrolman Nathaniel Murphy was sworn in by Mayor Rezin Hudkins.
- *Review-Discuss-Consider – Bid Openings and Acceptance of 2012 Dodge Charger* – Sealed bids that were submitted for the acquisition of the 2012 Dodge Charger were opened. The highest bid belonged to Miguel Vega at \$4,500.00. The individual will be contacted by the Town of Nutter Fort and have 48 hours to arrange for payment. If payment is not submitted during that time period, then the next highest bidder will be contacted, being Eddie Starkey.
- *Review-Discuss-Consider – 24-LE-29 Homeland Security Grant Acceptance* – A Homeland Security grant was awarded to the Town of Nutter Fort for the license plate readers to be installed on Buckhannon Pike. Charlene Louk moved to accept the 24-LE-29 Homeland Security Grant for license plate readers with a second by Karen Phillips. A roll call was performed for each council member's action on the motion. The results were as follows:
 - *Councilor Rick Lafferty* – Yes
 - *Councilor Karen Phillips* – Seconded proposed motion
 - *Councilor Charlene Louk* – Proposed motion
 - *Councilor Sam Maxson* – Absent
 - *Recorder Natalie Haddix* – Yes
 - *Councilor Shawn Spurlock* – Yes

Motion passed unanimously.

- *Review-Discuss-Consider – 24-LE-29 Homeland Security Grant Authorized Officials –* A Homeland Security grant was awarded to the Town of Nutter Fort for the license plate readers to be installed on Buckhannon Pike. The town must appoint two authorized officials to handle the grant. Rick Lafferty moved to appoint the Town's Mayor and the Town's Treasurer as the authorized individuals for grant management with a second by Charlene Louk. A roll call was performed for each council member's action on the motion. The results were as follows:
 - *Councilor Rick Lafferty – Proposed motion*
 - *Councilor Karen Phillips – Yes*
 - *Councilor Charlene Louk – Seconded proposed motion*
 - *Councilor Sam Maxson – Absent*
 - *Recorder Natalie Haddix – Yes*
 - *Councilor Shawn Spurlock – Yes*

Motion passed unanimously.

- *Review-Discuss-Consider – Outage Communication Plan –* Discussion was held regarding the necessity of an Outage Communication Plan, which is required by the state. All notifications must be available with the option of a phone call, a text message, or an email. A motion was made by Charlene Louk to accept the Outage Communication Plan with a second by Karen Phillips. A roll call was performed for each council member's action on the motion. The results were as follows:
 - *Councilor Rick Lafferty – Yes*
 - *Councilor Karen Phillips – Seconded proposed motion*
 - *Councilor Charlene Louk – Proposed motion*
 - *Councilor Sam Maxson – Absent*
 - *Recorder Natalie Haddix – Yes*
 - *Councilor Shawn Spurlock – Yes*

Motion passed unanimously.

- *Review-Discuss-Consider – Request for funding from City of Clarksburg –* Brief discussion was held on the request for funding from the City of Clarksburg in the amount of \$25,000 for the Splash Pad. This was for discussion only and no action will be taken during this meeting because of not being provided with all the requested information from the City Manager of Clarksburg.
- *Review-Discuss-Consider – Personnel Matter & Legal Matter*
 - *If Matters Arise: Enter into Executive Session to discuss matters relating to personnel matters, the sale, lease or purchase of real property, economic development issues to disclose competitive issues, to confer with legal counsel regarding matters that which, if made public, would be detrimental to the interest of the Town and for any other lawful purpose.*
- **Executive Session:** Pursuant to Chapter 6, Article 9A, Section 4 of the West Virginia Code, Charlene Louk moved that Council adjourn into Executive Session to discuss matters involving the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving competition which, if made public, might adversely affect the financial or other interests of the city and to discuss personnel matters and that the following persons be present: Mayor, members of Council, and Town Treasurer.
 - *This motion was seconded by Karen Phillips, with the motion passing unanimously. Executive session was entered into at 7:03p.m.*
 - *Rick Lafferty moved to end the executive session and resume the regularly scheduled council meeting with a second by Karen Phillips. Motion passed unanimously and executive session was terminated at 8:09p.m.*

Committee Reports:

- Chief of Police Report:
 - None
- Fire Chief Report:
 - Fire prevention has been going well.
 - Preparing for the upcoming Ultimate Giveaway on November 1, 2025, is underway.
- EMS/Ambulance Report:
 - New truck is likely near completion, possibly held up with Stryker equipment.
 - It's been a few weeks since the full-time position has been posted with hardly any response. Still trying to fill as many holes with part time people to keep as many shifts as full as possible.
 - Expect 718 back this week and it will immediately go back in service.
- Public Works Supervisor Report:
 - Fire Hydrants – 70 total hydrants tested and will eventually paint caps. Hydrants will be retrofitted for Storz fittings, which will be done over time due to cost.
 - Notre Dame parade – have heard nothing but good feedback.
 - Paving – met with Hope Gas & Ethos Construction after postponing paving twice, but the plan is to move in tomorrow and be done prior to the festival.
 - Councilor Spurlock brought up possibility of oil & gas industry water bottles (trucks) obtaining water from hydrants in Nutter Fort, so need to be aware of any potential unexpected water loss. Also requested a timeline on streetlights being fixed. Mayor Hudkins advised that this was started on Buckhannon Pike today by Rose of Sharon, as Buckhannon Pike is the priority. Fifteen poles were personally tagged by the mayor. All citizens encouraged to report any pole outages to the Town of Nutter Fort office, with location and pole number to accompany report.
- Engineer Report (via written report):
 - None
- Code Enforcement Report:
 - Former RG Honda property – the owner is in the process of tearing down the addition.

Public Comment:

- Resident Mike Curran:
 - Blacktop – The contractors should be doing things safer than they are, as there are a couple of pipes that are sticking 3 to 4 inches out of the ground. PW to investigate on 10/15/2025.
 - Sidewalks – There is a sidewalk issue around the church that is also a matter of safety. The city of Dunbar has a code enforcement ordinance that provides for a 7-day timeline after completion to repair but can get extension. Mayor Hudkins advised he will investigate the ordinance.

The meeting adjourned by acclamation at 8:10p.m.

Natalie K. Haddix, Recorder

Rezin D. Hudkins, IV, Mayor