



Town of Nutter Fort Sanitary Board

Meeting Minutes – January 28, 2025

Call to order

The call to order of the public meeting of the **Town of Nutter Fort Sanitary Board** was held **Tuesday, January 28, 2025, at 1:35 PM** in Council Chambers.

Roll call

The following persons were present: **Mrs. Leslie Cummings (Secretary/Treasurer), Mr. Jerry Jackson (Sanitary Board Member), Mr. John Robinson (Sanitary Board Member), Mr. Rezin Hudkins (Sanitary Board Member), Mr. Bertis McCarty (Sanitary Board Member), Ryan Holcomb (Thrasher Engineering), Seth DeVault (Region VI), Taylor Keith (Public Works Supervisor).** Public Attending – N/A

Unfinished Business

- Review-Discuss-Consider – City of Clarksburg Sewer Service Agreement – Tabled by unanimous vote after a motion by Rezin Hudkins and seconded by John Robinson.

New Business

- A.) Review-Discuss-Consider – Nutter Fort Phase IV Sewer Improvements – IJDC #2021S-2059 – Amendment #3 Engineering Services – Approved by unanimous vote after a motion by Jerry Jackson and seconded by Bertis McCarty.
- B.) Review-Discuss-Consider – Phase I – AMD Stormwater Project – Amendment #1 Engineering Services – Approved by unanimous vote after a motion by Rezin Hudkins and seconded by John Robinson.
- C.) Review-Discuss-Consider – Chub Run/Rt 20 Extension Project – IJDC #2023S-2355 – Requisition #03 – Approved by unanimous vote after a motion by Bertis McCarty and seconded by Jerry Jackson.
- D.) Review-Discuss-Consider – Professional Appraisal Corporation Agreement – Approved by unanimous vote after a motion by Rezin Hudkins and seconded by John Robinson.
- E.) Review-Discuss-Consider – Accounts Payable – Approved by unanimous vote after a motion by Bertis McCarty and seconded by Jerry Jackson
- F.) Sewer Project Updates:

Phase IV Sewer

- Contract complete – SC walkthrough completed today.
- Present SC certificate.
- \$104,818.22 left for additive alternate at Sandy's Hardware.
- Met with Contractor and Greater Harrison to review scope. Should have a quote to present at the next meeting.

Phase V Sewer - On hold for the time being.

Route 20 Corridor

- Contractor plans to start work in June 2025.
- Have processed manhole submittals and generator submittal.
- A change order will be necessary at some point to incorporate the winter shutdown into the contract times.



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Phase I AMD

- Present Change Order 3.
- Present Engineering Amendment.
- As-built drawings have been prepared and sent for review.
- Waiting on last few closeout documents from Contractor to get this closed out.

Phase II AMD

- NEPA environmental assessment has been updated and will go to OSM for final approval in February.
- 30% conceptual design will be submitted this week.
- Met onsite with drillers for horizontal bores.
- February 6, 2025 @ 10AM is our next monthly progress meeting.

Public Comment

- N/A

Adjournment

The meeting was adjourned at 2:05PM

Minutes submitted by Leslie Cummings

Sam Maxson, Chairman

Leslie Cummings, Secretary/Treasurer