



Town of Nutter Fort Minutes Council Meeting – April 22, 2025 – 6:30pm

Called to order at 6:31 pm by Mayor Sam Maxson

Attendance- Mayor Sam Maxson, Councilors Bryan Gonzalez, Rick Lafferty, Emily Lamm, Charlene Louk, Karen Phillips, Officer Justin Hetherington

Department Heads-Treasurer Leslie Cummings, EMS Supervisor Nathan Rohrbough

Absent- Recorder Natalie Haddix, Fire Chief Jeremy Haddix, PW Supervisor Taylor Keith

Guests – Jennifer Robinson, Mark Hays, Cynthia Lafferty, Shirley Sheets, Kathy Powell, James Vanscoy, Silas Lee Vanscoy, Rezin Hudkins, Kenneth Johnson, Walt Lanham, Jan McNemar, Curt Lamm

Minutes:

- Approval of minutes 03/25/2025 Council Meeting – Meeting minutes for the 03/25/2025 Council Meeting were approved by unanimous vote after Karen Phillips moved to accept and with a second by Charlene Louk.

Treasurer's Report:

- Leslie has been working on employee insurance options.
- James Vanscoy from Cartoon Headquarters is having a charity event for WVU Hospitals and is asking for some advertising help from the town since he has lost some sponsors. We are going to help on Facebook and our website to help get the word out.
- James added the event is in the park from May 20 to June 1. One highlight is a parade Friday evening honoring first responders, carnival rides, five big shows plus other entertainment, food, etc. Sponsors have been more difficult this year. He is open to suggestions to get additional sponsors.

Approval of Accounts Payable:

- Accounts payable items were presented via handout (attached) and were approved for payment by unanimous vote after Charlene Louk moved to approve the accounts payable items and the motion was seconded by Karen Phillips.

Unfinished Business:

- Review-Discuss-Consider – Speed bumps/Speed Humps- A Traffic Advisory meeting was held 4/17/25, and made these recommendations 1-changes to some speed limits, 2-install speed humps near Mother Goose Land and Precious Cargo Day Cares, 3-to purchase a speed data recorder. A new ordinance will be prepared.
- Review-Discuss-Consider – PEIA Employer Plan Selection for 2025/2026. Karen Phillips moved to change to PEIA Plan C and Option 1 of the Supplemental insurance presented at tonight's workshop. Motion passed by unanimous vote after a second by Bryan Gonzalez.

New Business:

- Review-Discuss-Consider – Pay Rate Schedules Effective Pay Ending 7/13/2025, which reflects a 5% COLA. Charlene Louk made a motion to accept the new pay schedules with a second by Karen Phillips. Motion passed by unanimous vote.
- Review-Discuss-Consider – Fair Housing Plan-Fair Housing Affirmative Action Plan accepted by unanimous vote after a motion by Charlene Louk and a second by Emily Lamm.

- Review-Discuss-Consider-Resolution #2025-02-Fair Housing Resolution-Resolution #2025-02-Fair Housing Resolution was accepted by unanimous vote after a motion by Charlene Louk and second by Karen Phillips
- Review-Discuss-Consider-#2025-03- Master Equipment Lease-Purchase Agreement-Charlene Louk moved to enter into a lease-purchase agreement. Motion passed by unanimous vote after a second by Karen Phillips.
- Review-Discuss-Consider-#2025-03- Master Equipment Lease-Purchase Agreement- a proposed lease purchase agreement for the 2026 Ford Transit Ambulance with Country Roads Leasing was presented. This lease agreement was tabled for at least 30 days by unanimous vote after a motion by Charlene Louk and second by Karen Phillips. Council is hopeful a lower interest rate will be available before the lease is needed.
- If Matters Arise: Enter into Executive Session- At 6:56 pm a motion was made by Charlene Louk to go into Executive Session to discuss a personnel matter. Motion passed by unanimous vote after a second by Karen Phillips. Motion to close Executive Session was made at 7:50 pm by Bryan Gonzalez. After a second by Emily Lamm, motion passed by unanimous vote. No attendees returned to the business meeting. A recommendation from Council will be made to Public Works regarding the personnel matter.

Committee Reports:

- Chief of Police Report: Detective Hetherington the PD has seen a significant increase in impaired drivers over the last 8 weeks. There have been 12 arrests in Nutter Fort and Stonewood in that time frame.
- Fire Chief Report: None
- EMS/Ambulance Report: Nathan Rorhbough reported one Knox Box has been purchased for EMS to get familiar with. He is working with Town Treasurer to purchase necessary equipment a little at a time for the additional ambulance, to avoid large purchases all at once.
- Public Works Supervisor Report: None
- Engineer Report: None
- Code Enforcement Report: Leslie Cummings reported Ron Hall hired as Code Officer/PW employee is being oriented. Code is working on high grass and condemned properties.

Public Comment:

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The meeting adjourned by acclamation at 7:55 pm.

Natalie K. Haddix, Recorder

Sam Maxson, Mayor