TOWN PLANNING COMMISION MEETING

JANUARY 4, 2021 7 PM

TOWN MUNICIPAL CENTER

Agendas were posted at the Municipal Center, and on website- townoftexas.com. Agendas were also sent to Town Board members, Planning members and interested citizens by email.

Meeting was called to order by Paul Anderson at 7:04 pm

Minutes were read by the Clerk. Motion to approve by Tom. Second by Glenn and carried.

**PC CHAIR**-Paul reported Duane and Ray will get together Wednesday night to review processes with Zoning Permits. Paul requested that he be included in the meeting. Paul also talked with Ray about the Quella property and whether he had been in contact with the owner.

**TOWN BOARD CHAIR**-Delmar requested contact names on the town website be reviewed and updated.

**CLERK**-Not a Planning issue but noted that the Board will meet on the 5th to draw name placements for ballots for the February Primary and April Spring Election. In case anyone wants to attend.

**RESIDENT QUESTIONS**-No one in attendance with questions.

**REVIEW, DISCUSSION AND POSSIBLE ACTIONON ZONING PERMITS BY DUANE DITTMAR ZONING INSPECTOR**-None in December

**REPORT ON ANY OTHER ISSUES THAT OCCURRED DURING MONTH-**NONE THIS MONTH

**POSSIBLE REPORTS AND ACTION ON PROPERTIES NOT IN COMPLIANCE OF THE ZONING ORDINANCE**-Nothing else.

**OLD AND NEW BUSINESS-** Paul recognized Tom Domka as a new member of the Commission to replace Duane. Duane took the Zoning Inspector position and could not remain on the commission.

Andy had a draft letter with a sample copy of Weston’s Zoning Table with key districts. The one page sample listed common setbacks, acreage requirements, and other common zoning details.

Paul had a copy of the Town of Wausau Permit and Fee document, including driveway permits on Town Roads, utility permit on road right of ways, and weight limits.

Janet said that Stettin has a culvert permit also. A review of fees was discussed. Andy doesn’t think that an additional culvert fee is necessary but a permit with size, and placement with an approval signature of the land owner and Zoning or Town Official should be considered.

Various discussion on a policy for permits. The need for a list to provide to new residents or new construction applicants of procedures, ordinances, and other information.

A request as made to have the Zoning Map on the website or include where to find on county site.

Glen moved to adjourn. Second by Tom and carried.

Lorraine I Beyersdorff Town Clerk