

**Forest Lakes Owners Association Board Meeting**  
**April 27, 2019**

**CALL TO ORDER**

Meeting was called to order at 2:02pm by President Rothwell. He then lead the Board members and those present in the Pledge Allegiance.

**MINUTES**

The minutes, having been posted on the website and with no corrections were moved (Member Hume), seconded (Member Summers) and passed. Information is also available to the community through the FLOA.club website and E-blasts from Treasurer Nelson.

**TREASURER'S REPORT**

Treasurer Nelson reported that 556 residents have already paid their 2019 dues. That includes 172 new members. She indicated that the January mailing has been very successful.

The Year-End report was given as well and the First Quarter information. Current balance is: \$34,516.57.

The Proposed Budget, from the January Work session was approved with a minor change. These reports were moved, seconded and approved by the Board. Copies are available upon request.

Treasurer Nelson has requested that FLOA consult with a Certified Public Accountant to do the 1099EZ for tax purposes. This was moved, seconded and approved.

**OLD BUSINESS**

Verizon Update - The temporary use permit (TUP) for the new tower is valid through March 2020. Phase one, a 100 foot antenna was installed April 23<sup>rd</sup>. The activation of its wireless capability is on-going. The permanent monopine tower permit is scheduled to go before Coconino County Planning and Zoning May 29<sup>th</sup> in Flagstaff. Pending approval, the 150 foot tower will be ordered and installed in 7 to 10 months following that approval.

Green Waste Transfer Station - President Rothwell reported that Forest Lakes has offered a ten (10) year extension from the Forest Service for our Green Waste Site. The Board moved (Member Hume), seconded (Member Smith) and approved this extension. Paperwork will be submitted to the Forest Service before May 1<sup>st</sup>.

The hours of operation posted this past week, after consulting with the Fire Department, have been modified as follows:

Site will be open through May for six (6) days a week, hours 8am until 4pm. Closed on Sundays. This change has been based and will continue to be based on residential usage and USFS Directives made through FLFD and FLOA management. Dump fee per load is still \$10.

Hours will be revisited June 1<sup>st</sup> and may be subject to change.

Facilities Operation - Member Smith, master planner for the Forest Lakes calendar, reported that FLOA meetings will be the 3<sup>rd</sup> Saturdays each month, the Community Markets will be the 1<sup>st</sup> Saturdays (June, July and August). There will be three entertainment events (June 22-23 Don Faulkner; July 13-14 Dick Jonas and August 10-11 Dolan Ellis) to be held in the "Q", admission will be charged.

On Saturday, May 4<sup>th</sup> is Community Center Clean-Up from 8:30 to 10:30. Then a Community Fire Preparedness program will be given at the Green Waste Site by the Forest Service in coordination with the USFS management from 11:00am to 1:00pm. Lunch will be served. Residents are urged to participate in both events.

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Vacation Bible School will be July 1<sup>st</sup> through 5<sup>th</sup> at the Community Center.

**NEW BUSINESS**

New PA system – Member Williams is researching a public address system for FLOA. A decision will be made following the upcoming FL Church meeting (May 2<sup>nd</sup>) as they are considering purchasing a new system and their old one may be available.

History Room – The renovation of the closet has been completed. Flooring with new tile after leveling the rooms is in process. This project includes new flooring the the Corporate office and remodeling the rest rooms. Total cost approximately \$1,000 with \$400-500 being advanced to purchase materials to Member Williams. Labor be being donated by volunteers. Cal Phillips will advise on the project.

Portable Awning replacement – FLOA, in coordination with the FL Church, will be replacing the canvas awnings with more permanent structures. Cost for 10' x 20' structures will be in the \$1,200 to \$1,500 range and will be purchased as funds allow. A motion was made by Member Hume to proceed, seconded by Member Nelson and passed.

Church plaque – A brass plaque has been purchased and will be displayed to recognize the donation by the FL Community Church for the funds to insulate the “Q” structure. Thank you FLCC.

Library Children's Programs – The Library will have many events for the children throughout the summer. See their schedule when published.

Lean To Storage Shed – Behind the “Q” there is a 10' x 20' concrete pad for the construction of a lean to attach to the back of that building. Cal Phillips has provided the Board with a proposed Bill of Materials including tools, for under \$4,000. The construction is to be performed by volunteer labor from within the community. A motion was made to accept the BOM and proceed with construction (Member Summers), seconded (Member Hume) and passed.

Odor in Community Building – The on-going odor in the house has been linked to a leak in the gas stove. It needs to be removed and replaced. After some discussion, it was moved (Member Williams), seconded (Member Summers) and passed that Treasurer Nelson and Member Summers shop for an electric replacement. The cost not to exceed \$1,000. (The motion also included the related expense of approximately \$300 to install a 220V electrical line from the power box into the kitchen.)

Sustaining Operations for CC – Per health code guidelines the house septic system is due for inspection and possible clean-out. Cost to be in the \$400-450 range. A septic service will be contacted to inspect before proceeding.

The community is urged to participate in the yearly yard cleanup to avoid a possible \$500 cost to have it done professionally.

**CALL TO THE PUBLIC**

The Forest Lakes Water Department will be starting to install a new 8” water line from the Post Office well to the Snow well. This will entail road construction and residents are asked to be patient while work is being done. Following completion, the roads will be brought up to County standards and re-graveled.

Resident Mary Hume thanked President Rothwell for his diligence in getting the new cell phone tower project on track.

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**ADJOURNMENT**

With no further business, the meeting was adjourned at 3:09pm.

Submitted,  
Judy Summers, secretary pro-tem

Board members present: Wayne Rothwell, Judy Nelson, Mack Hume, Shane Williams,  
Rosanne Smith and Judy Summers.

Residence in attendance: 4