## BYLAWS OF THE FOREST LAKES OWNERS ASSOCIATION

## ARTICLE I - OFFICES

The principal office of the Corporation in the State of Arizona shall be located in Coconino County and the unincorporated subdivision in the Community of Forest Lakes. The Corporation may have such other offices, within the State of Arizona, as the Board of Directors may determine or as the affairs of the Corporation may require from time to time. The Corporation shall have and continuously maintain in the State of Arizona a registered office at P. O. Box 1513, Forest Lakes, AZ 85931, which initially shall be the registered office in the State of Arizona, and the address of the registered office may be, but need not be, identical with the principal office, and may be changed from time to time by the Board of Directors.

## ARTICLE II- MEMBERS

SECTION 1. Classes of Members. The Corporation shall have three kinds of members. The designation of such and the qualifications (see Article X, Articles of Incorporation) and rights of the members of such shall be as follows:

- those individuals owning or purchasing under contract one or more lots within the boundaries of Forest Lakes Estates, subdivisions recorded in the office of the County Recorder of Coconino County, Arizona;
- those individuals who are full time renters of property within the boundaries of Forest Lakes;
- those individuals who are summer long seasonal residents of Recreational Vehicle Parks that exist within the geographical boundaries or directly adjacent to the established Forest Lakes unincorporated political subdivision.

SECTION 2. Balloting. Only one ballot per household shall be cast in voting in an election of members to the Board of Directors. (See Article X, Articles of Incorporation) Nominees must be eligible to be on the voting ballot. Absentee ballots shall be submitted for counting by the annual meeting date. Absentee ballots shall be processed by electronic mode, le; e-mail, text msg, etc.and be requested from the nominating committee. Candidates shall have forms to the election committee prior to the annually scheduled election. Nominations may be submitted from the membership present at the annual meeting, vetted, and accepted. Those nominees must be present to accept/decline the nomination.

SECTION 3. Nominating Committee. A Nominating Committee, chaired by the Vice President, shall be established to include the Vice President and four additional general members. It shall be the duty of the Nominating Committee to nominate at least one candidate for each of the vacancies to be filled, having obtained consent from the proposed nominee(s). This Nominating Committee shall be established at meetings convened two general meetings before the annual meeting for a term of one year. Additional nominations from the floor will be entertained and nominee qualifications verified at the annual meeting. Candidates for the Board shall be, in compliance, with Article XI of the bylaws and a Corporation member for at least ninety (90) calendar days prior to the scheduled annual meeting. All applications shall be submitted by the date determined from the election committee prior to the annual election.

SECTION 4. Election Committee. An Election Committee as established by the Board of Directors shall be responsible for creating an official ballot for each voting entity. Said ballots are to be distributed by this

Committee upon verification of eligibility at the annual meeting called for that purpose. This Committee is to confirm that a lawful meeting is being conducted and has the responsibility for announcing to the assembled members the names of Board members whose terms are expiring, as well as the candidates. The responsibility for determining that the candidates meet the requirements lies with this Committee; this includes nominees from the floor. This Committee shall secure a list of eligible voting members from the Data Base Manager or Board Treasurer for purposes of determining eligibility. Counting ballots and verifying winners shall be done by the Election Committee and overseen by two or three randomly selected members-at-large present at the meeting. When exact number of candidates is equal to the number of Board vacancies, Vice President shall make a motion, that the Board accept the vetted candidates as elected Board members, the Board Secretary cast one ballot for each Board vacancy. When a Board vacancy occurs that vacant position shall be appointed per Article IV, Section 6. When elections are conducted by Virtual software methods / applications the entire Board shall validate election results with a, memorandum for record, prepared by the Board Secretary and signed by all Board members in attendance regardless of mode of communication.

SECTION 5. Termination of Board Membership. The Board of Directors, by affirmative vote of two-thirds of all members of the Board, may suspend or expel a Board member for cause after an appropriate hearing, and may, by a majority vote of those members present at any regularly constituted meeting, terminate the membership of any Board member. Any Board member that is being considered for termination for cause will be provided with formal notification giving the reasons for said termination. The Board member will then have thirty-five (35) calendar days to correct/rebuttal the reason being considered as cause for termination.

SECTION 6. Resignation. Any Board member may resign by filing a written resignation with the Secretary, but such resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments or other charges previously accrued and unpaid. When a Board member is not able/available to submit a written resignation, the Board may act on his/her behalf at a formal Board meeting and those reasons formally recorded.

## ARTICLE III - MEETINGS OF MEMBERS

SECTION 1. Annual Meeting. An annual meeting of the membership shall be held in conjunction with the regular September meeting of each year for the purpose of electing Directors and for the transaction of such other business as may come before the meeting. If the election of Directors is not held on the day designated herein for any annual meeting, the Board of Directors shall cause the election to be held at a special meeting of the membership, no less than ten (10) days and no more than twenty-one (21) days after the original designated date.

SECTION 2. Special Meetings. Special meetings of the membership may be called by the President, the Board of Directors, or by petitioning of not less than twenty percent (20\%) of the membership having voting rights.

SECTION 3. Place of Meeting. The Board of Directors may designate any place within the State of Arizona as the place of meeting for any annual, monthly, or work session business requirements called by the Board of Directors. If no designation is made, it shall be the Forest Lakes Community Center, 1111 Merzville Rd, in the community of Forest Lakes; but, if all of the members shall meet at any time and place within the State of Arizona and consent to the holding of a meeting, such meeting shall be valid with notice (see Article III, Section 4), and any corporate action may be taken at such meeting.

SECTION 4. Notice of Board Meetings. Five (5) regular meetings, May through September, shall be held on the third Saturday of the month, with no meetings from October through April. A budgetary work session can be conducted during the $1^{\text {st }}$ calendar quarter of the new business fiscal year. Written notice stating the place, date and hour of any Board Meetings shall be given by posting in public places at Forest Lakes or posted on the Forest Lakes Owners Association (FLOA.club) website. Notices shall be posted not less than eight (8) days before the date of such meetings. Board meeting's may also be conducted through common virtual system processes. e.g.; iCloud, Google, Facetime, Zoom or any professionally established wireless website or software application. When a Virtual system process is utilized, the software application activated shall be able to allow the current membership to observe / audio interface at that formally announced Board meeting. When Virtual or actual in-person worksessions are conducted by the Board, this activity does not require a formal notification (posting) to the membership and can occur without current membership present. The Board shall post informational notices at the FLOA website the process as how to participate in the Virtual meeting.

SECTION 5. Informal Action of Directors. Any action required by law to be taken at a meeting of the Board of Directors, or any action which may be taken at a meeting of the Board of Directors, may be taken without a meeting if a consent in writing or email setting forth the action so taken shall be signed by all of the Directors.

SECTION 6. Quorum. A quorum at an annual meeting consists of the membership in attendance. In the case of an election deemed invalid by legal counsel, the majority of those eligible to vote and in attendance shall constitute the required number of persons for the transaction of business at any meeting of the membership. In the event of a tie in voting for the runner-up position, an immediate runoff shall be conducted. When it is necessary that an annual meeting can only be conducted by a Virtual wireless process, organizational current dues paid members, in virtual attendance, shall constitute a Quorum. The Broad Treasurer and/or Secretary shall perform the Virtual verification process in coordination with the FLOA established / maintained master membership database file.

SECTION 7. Proxies. At the annual Membership meeting or any Board meeting, voting by proxy shall not be permitted.

## ARTICLE IV - BOARD OF DIRECTORS

SECTION 1. General Powers. The affairs of the Corporation shall be managed by its Board of Directors. Directors must be members of the Corporation.

- Decisions by the Board, concerning any legal liability, shall be coordinated/clarified with the Articles of Incorporation registered Statutory Agent.
- Board is indemnified, to the fullest extent as stated by Arizona laws (see Article XIV, Articles of Incorporation and Section 10-2305, Arizona Revised Statutes) and future compliance or regulated changes to the fullest extent permitted by state law.
- Directors and Officers liability coverage and other insurance policies shall be determined by the Board. The Corporation is organized under Internal Revenue Code §501(c)(4) and shall be operated as a nonprofit corporation solely and exclusively for charitable, educational, scientific, and community welfare purposes, and specifically for managing the property of the Owners Association (see Article III, Articles of Incorporation).
- A Community Center is "permitted by-right" in the Coconino County CG-10,000 (commercial) zone. The amended zoning ordinance was approved in December 2019 with many conditional uses being changed to "permitted by-right" (meaning, no zoning permits required any longer).The definition of Community Center from the revised zoning ordinance reads: "COMMUNITY CENTER" shall mean a meeting place used by members of a community for social, cultural, or recreational purposes. Incidental limited Commercial uses normally associated with and directly related to the primary use may be included.
- The currently elected Board shall remain in place, when the annual Corporation meeting cannot be conducted, due to regulatory compliance guidance published by Federal, State or County governing authorities. The annual Corporation meeting shall be accomplished immediately or as soon as possible when regulated changes have been revised to allow the meeting to be conducted.

SECTION 2. Number, Tenure and Qualifications. The number of Directors shall be at least seven (7), and no more than nine (9). All members of the Board of Directors shall be elected for three years, with onethird of the Directors being elected at each annual meeting. The term of members of the Board of Directors elected at the regular annual meeting of the members shall commence immediately after their election, with former Board members being available in an advisory capacity for a thirty-one (31) calendar day period. A Board member must be a member of the Corporation. Only one member of the Corporation in a single household shall serve on the Board at a time.

SECTION 3. Regular Meetings. A regular annual meeting of the Board of Directors shall be held without other notice than this Bylaw, immediately after, and at the same place as, the annual meeting of members. The Board of Directors may provide by resolution the time and place, within the State of Arizona, as the place for holding any special meeting of the Board called by them. All meetings shall use Robert's Rules of Order as a suggested guide, as elaborated in Article III Section 5. A copy will be made available, at all meetings by the Secretary of the Board of Directors and at all times in the Forest Lakes Community Center, or other agreed- upon location that is publicly accessible.

SECTION 4. Notice. Notice of any regular meeting of the Board of Directors shall be given at least eight (8) days prior to such meeting. Notice of any special meeting of the Board of Directors shall be given at least eight (8) days prior to such meeting, by email to each Director at his address as shown in the records of the Corporation. If notice is given by email, such notice shall be deemed to be delivered when the email is sent to the Internet Service Provider. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at nor the purpose of any regular meeting or special meeting of the Board need be specified in the notice, or waiver of notice, of such meeting, unless specifically required by law or by these Bylaws.

SECTION 5. Quorum. A majority, of the Board of Directors is present shall constitute a quorum for the transaction of business at any meeting of the Board; if less than a majority of the Directors are present at said meeting, Directors present will adjourn the meeting and a work session may follow.

SECTION 6. Vacancies. Any vacancy occurring in the Board of Directors, and any directorship to be filled by reason of an increase in the number of Directors, shall be filled by the first runner-up of the
preceding election; if that person declines, it shall be filled by the Board. A Director appointed to fill a vacancy shall fill the Board vacancy for the unexpired term of his/her predecessor in office

SECTION 7. Compensation. Directors as such shall not receive any stated salaries for their services; but, by resolution of the Board of Directors, expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board. Any expense incurred by a Board member in the interest of the Association is subject to reimbursement with Board approval. The President may expend, without prior approval of the Board, up to, but not more than $\$ 1500$ per year for expenses incurred on behalf of the Association for necessary emergency or operational service projects. Any other project event or item exceeding $\$ 300$ shall have formal Board approval prior to said expenditure. Nothing herein contained shall be construed to preclude any Director from serving the Corporation in any other capacity and receiving compensation therefore.

SECTION 8. Informal Action of Directors. Any action required by law to be taken at a meeting of the Board of Directors, or any action which may be taken at a meeting of the Board of Directors, may be taken without a meeting if a consent in writing or email setting forth the action so taken shall be signed by all of the Directors. Board members that perform as event/project managers associated with Corporation operations, ie; sales events, entertainment functions, facility maintenance, routine activities, etc, are authorized project procurement functions, for those efforts, can expend $\$ 300$ annually without Board approval. Those Procurement functions shall be presented at the next Board meeting with receipts that become a matter of record and reimbursement by the Board Treasurer.

## ARTICLE V - OFFICERS FUNCTIONS

SECTION 1. Officers. The officers of the Corporation shall be a President, one or more Vice Presidents (the number thereof to be determined by the Board of Directors), a Secretary, a Treasurer, and such other officers as may be elected in accordance with the provisions of this Article. The Board of Directors may elect or appoint such other officers, including one (1) or more Assistant Secretaries and one or more Assistant Treasurers, as it shall deem desirable, such officers to have the authority and perform the duties prescribed, from time to time, by the Board of Directors. Only one (1) office may be held by any one (1) Board Member. However, as set forth in Article II only one member per household has voting power; therefore, only one (1) household member may serve on the Board at any one time.

SECTION 2. Election and Term of Office. The officers of the Corporation shall be elected annually by the Board of Directors at the regular annual meeting of the Board of Directors. They shall be members of the Board of Directors except for Assistant Secretaries or Assistant Treasurers. Each officer shall hold office until his/her successor shall have been duly elected and shall have been qualified. However, no officer shall hold the same office for longer than six (6) consecutive years.

SECTION 3. Removal. Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors, upon majority vote, whenever in its judgment the best interests of the Corporation would be served; but, such removal shall be without prejudice to the contract rights, if any, of the officer so removed. There will be automatic removal of a Director upon said Director missing three (3) consecutive, regularly-scheduled meetings within any twelve-month period, without Board approval, commencing with the month in which Board members are installed

SECTION 4. President. The President shall be the principal executive officer of the Corporation and shall in general supervise and control all of the business and affairs of the Corporation. He/she shall preside
at all meetings of the members and of the Board of Directors. He/she may sign, with the Secretary or another proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors, or by these Bylaws or by statute, to some other officer or agent of the Corporation; and in general he/she shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors. All contracts and legal documents, including all corporate checks issued by the Corporation must be signed by a minimum of two (2) Board officers. Four (4) Board officers shall be named on the signature card at the corporation's bank. Legal concerns shall be coordinated with the Corporation registered Statutory Agent. Coordinate Board areas of duties/responsibilities. Implement decisions that improve project objectives per published guidelines in the organizations formally approved Articles of Incorporation.

SECTION 5. Vice President. In the absence of the President, or in event of his/her inability or refusal to act, the Vice President shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as may be assigned to him/her by the President or by the Board of Directors. The Vice President will chair the Nominating Committee for the election of officers, with not more than four (4) members including the Vice President. (refer to Article II, Section 3). The Vice President may call for and perform, with or without a committee, a cursory review of the corporate books at any time. Said corporate books shall be subject to a periodic review by an Accountant designated by the President (see Article IX of the Articles of Incorporation).

SECTION 6. Treasurer. The Corporation shall require and provide bonding for the Treasurer, for the faithful discharge of his/her duties, in such sum and with such surety or sureties as the Board of Directors shall determine. He/she shall have charge and custody of and be responsible for all funds and securities of the Corporation; receive and give receipts for monies due and payable to the Corporation from any source whatsoever, and deposit all such monies in the name of the Corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article VII of these Bylaws; and in general perform all the duties incident to the office of Treasurer, and such other duties as may be assigned to him/her by the President or by the Board of Directors. The treasurer shall keep the books in good order and make them available at the discretion of the Board to a Review Committee formed by the Board of Directors. Submit monthly financial statements from the corporation financial institution. Submit government financial documents (see Article V, Articles of Incorporation) as required by compliance regulations. When a recurring business activity, e.g. (Taxes, Insurance, Utilities, government document filings, etc.) has been planned as a budgeted expense in the yearly financial document, said expense can be paid by the Treasurer. Said expense, when paid, shall be formally reported at the next formal Board meeting or by electronic messaging if the organization is not operationally active. The corporation may use necessary professional book-keeping services as the Board of Directors may deem appropriate and/or necessary. Conduct a formal financial review, at least every three years, or when the Treasurer's position changes individuals.

SECTION 7. Secretary. The Secretary shall keep the minutes of the meetings of the members and of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these Bylaws or required by law; shall coordinate with Membership Chair as necessary; be custodian of the corporate records of the Corporation; and in general perform all duties incident to the office of Secretary, and such other duties as may be assigned to him/her by the President or by the Board of Directors. The Secretary, from the annual election, shall prepare
appointment minutes, Board members list. Prepare other administrative documents for elected / appointed financial officers for submission to the Corporation's financial institution. Submit annual government documents (see Article V, Articles of Incorporation) as required by compliance regulations. In coordination with the Treasurer prepare and have published the FLOA telephone / advertisement directory at a frequency as determined by the Board

SECTION 8. Assistant Treasurer(s) and Assistant Secretary(ies). If required by the Board of Directors, the Assistant Treasurer(s) shall be provided with bonds for the faithful discharge of their duties in such sums and with such sureties as the Board of Directors shall determine. The Assistant Treasurer(s) and Assistant Secretary(ies), as non-voting entities, shall perform such duties as shall be assigned to them by the Treasurer or the Secretary, respectively.

SECTION 9. Board Event Coordinator. Their purpose is to arrange / schedule facility usages, collections of fees when applicable, and ensure the formal publication of said events. Coordinator shall maintain a listing of real property inventory and purchase costs. Inventory value and listing shall be submitted annually to our liability / property Insurance agent(s). Facility events shall be provided to the Board master scheduler and formally posted. Fees shall not be assessed to any community non-profit organization or community support infrastructure activity.

SECTION 10. Board Facility Coordinator. Their purpose is to oversee facilities property maintenance, renovation and new construction projects. When applicable obtain County permits, perform or obtain contractual services and monitor repairs/services of all community center infrastructure assets. Coordinator shall have the authority to arrange services directly necessary for maintaining community center property in a timely manner.

SECTION 11. Data Base Management / Hardware. All request(s) from an individual, profit or non-profit organization or a commercial business shall not be provided any membership listing for their usage. Limited data elements can be provided for fire, police, weather related situations concerning any formal emergency proposes to that provide property owners identification. Any decisions / modifications, to this by-law shall require a full Board vote / approval by the currently elected Board. The Board shall review and upgrade informational technology, software and equipment processes as needed. Any modification / changes for database hardware systems enhancements requires a majority of Board members approval.

SECTION 12. Conflicts of Interest. A Board member should not be allowed to vote on a matter in which that Director may have a direct financial interest. If a conflict may occur, the Board effected member shall disclose this conflict immediately in order to be removed from voting on that Board decision.

## ARTICLE VI - COMMITTEES

SECTION 1. Committees of Directors. The Board of Directors, by resolution adopted by a majority of the Directors, may designate and appoint one or more committees, each of which shall consist of one or more Directors, which committees, to the extent provided in said resolution, shall have and exercise the authority of the Board of Directors in the management of the Corporation, except that no such committee shall have the authority of the Board of Directors in reference to amending, altering or repealing the Bylaws; electing, appointing or removing any member of any such committee or any Director or officer of the Corporation; amending or restating the Articles of Incorporation; adopting a plan of merger or a plan of consolidation with another corporation; authorizing the sale, lease, exchange
or mortgage of all or substantially all of the property and assets of the Corporation; authorizing the voluntary dissolution of the Corporation or revoking proceedings therefore; adopting a plan for the distribution of the assets of the Corporation; or amending, altering or repealing any resolution of the Board of Directors which by its terms provides that it shall not be amended, altered or repealed by such committee. The designation and appointment of any such committee, and the delegation thereto of authority, shall not operate to relieve the Board of Directors, or any individual Director, of any responsibility imposed upon it or him/her by law.

SECTION 2. Other Committees. Other committees may be formed by the Board of Directors, with their authority to complete projects coming from the Board. Committees will research, define, and provide recommendations to the Board for implementation decisions.

SECTION 3. Term of Office. Each member of a committee shall continue as such until the next annual meeting of the members of the Corporation and until his/her successor is appointed, unless the committee shall be terminated earlier prior thereto, the member is, removed from such committee, or the member ceases to qualify as a member thereof.

SECTION 4. Chairperson. One member of each committee shall be appointed as chairperson by the President of the Board of Directors.

SECTION 5. Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as the original appointments.

SECTION 6. Quorum. Unless otherwise provided in the resolution of the Board of Directors designating a committee, a majority of the whole committee shall constitute a quorum. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

SECTION 7. Rules. Each committee may adopt rules for its own government not inconsistent with these Bylaws or with rules adopted by the Board of Directors.

## ARTICLE VII - CONTRACTS, CHECKS, DEPOSITS AND FUNDS

SECTION 1. Contracts.
The Board of Directors shall authorize any officers or agents of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

SECTION 2. Checks, Drafts, etc.
All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by two of the following officers: Treasurer, President, Vice President, or Secretary, with two signatures required on each check. No recipient of a check issued by this Corporation may sign such check for his/her own benefit. A minimum of two officers must sign each issued check issued by the Corporation. Individuals appointed as Assistant Secretary or Assistant Treasurer, with Board approval, may sign approved documents identified by the Board. Treasurer Assistant is identified with our financial institution for signature authority. Said corporate books shall be subject to a periodic review by an Accountant designated by the President (see Article IX, Articles of Incorporation).

SECTION 3. Deposits. All funds of the Corporation shall be deposited in a timely manner. All debts of the Corporation shall to be paid in a timely manner.

SECTION 4. Gifts. The Board of Directors may accept on behalf of the Corporation any contribution, gift, for the general purposes or for any special purpose of the Corporation.

## ARTICLE VIII - PROOF OF MEMBERSHIP

Proof of Membership. The Board of Directors shall refer to the Corporate data base for information evidencing membership in the Corporation. The data base shall be in such form as may be determined by the Board, and shall include name and address of each member, the date of payment of membership dues, and such other information as the Board may deem appropriate.

## ARTICLE IX - BOOKS AND RECORDS

The Corporation shall keep correct and complete books and records of account and shall maintain minutes of the proceedings of its members, the Board of Directors, and committees having any of the the authority of the Board of Directors. It shall also keep, at its registered or principal office, a record of the names and addresses of the members entitled to vote. All books and records of the Corporation may be inspected/reviewed/audited by any current Corporation member, his/her agent or attorney, for any proper purpose at any reasonable time. Corporation shall be represented by the Board Treasurer, Secretary and one other currently serving Board member once a formal request is received. Documentation shall be maintained and said results shall be formally reported to the Corporation Board for any decision required.

## ARTICLE X - FISCAL YEAR

The fiscal year of the Corporation shall begin on the first day of January and end on the last day of December in each year.

## ARTICLE XI - DUES

Annual Dues. The Board of Directors may determine the amount of initiation fee, if any, and annual dues payable to the Corporation by members of each class of membership (refer to Article II, Section 1). Persons wishing to vote in the current year election must have their membership dues paid prior to the Corporation annual meeting. Individuals formally joining the Corporation within the ninety (90) day period prior to the scheduled annual election (refer to Article II, Section 3) shall only be able to vote.

## ARTICLE XII - AMENDMENTS TO BYLAWS

Beginning June 2020, any concerns by the membership pertaining to the Bylaws should be addressed to the Board via a joint Board/members-at-large committee. Any proposed changes to the Articles of Incorporation and/or Bylaws must be presented to the membership at least thirty (30) days prior to a regular membership meeting by being posted on the organizational website. The final approval of any changes lies with the Board of Directors, by a two-thirds (2/3) vote of the full Board.

## ARTICLE XIII - CORPORATION DISSOLVED

When the Corporation board determines that said organization, needs to be dissolved (see Article XI, Articles of Incorporation), the existing Board of Directors, in coordination with their registered Statutory

Agent shall determine the legal / efficient process to perform this action. Said method / process shall be announced to the registered membership. A formal membership meeting shall be scheduled, announced and conducted. Registered dues paid members in attendance shall constitute a Quorum, perform a vote on the disposition of corporate funds which shall be implemented. Board shall present dissolvent recommendations per Article XI of the Articles of Incorporation.

ARTICLE XIV - POLITICAL INVOLVEMENT OR SUPPORT
No substantial part of the activities of the Corporation shall be carrying on propaganda or otherwise attempting to influence legislation; nor shall the Corporation participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office. (See Article IV, Articles of Incorporation)

Approved by the Board of Directors during the monthly Corporation meeting, June 2020

| FLOA President |  | By-Laws Chair, |
| :---: | :---: | :---: |
|  | Wayne Rothwell |  |
| FLOA Board Member |  | Title - Secretary FLOA Board |
|  | Gabrielle Zornes |  |
| FLOA Board Member |  | Title - Vice President |
|  | Shane Williams |  |
| FLOA Board Member |  | Title - Treasurer |
|  | Donna Brunton |  |
| FLOA Board Member |  | Title - Member |
|  | Cal Phillips |  |
| FLOA Board Member_ |  | Title - Member |
|  | Shari Massion |  |
| FLOA Board Member_ |  | Title - Member |
|  | Mack Hume |  |
| FLOA Board Member |  | Title - Member |
|  | Larry Prather |  |
| FLOA Board Member |  | Title - Member |
|  | Rosanne Smith |  |

