

## **Minutes from FLOA Board of Directors meeting**

Saturday, July 18<sup>th</sup> , 2020 1:00 PM at the Forest Lakes Community Center

Board members present: Wayne Rothwell, Shane Williams, Gabrielle Zornes, Donna Brunton, Mack Hume, Shari Massion, Cal Phillips, Larry Prather and Rosanne Smith

1. Wayne called the meeting to order immediately after the executive session adjourned.
2. Shari motioned to approve the minutes from the previous meeting, Shane seconded and a unanimous Yes vote approved the minutes.
3. Donna presented the finances statement summary. FLOA is in good financial shape overall. There are 580 members paid up Vs 604 at this time last year. Shari has brought in over \$2000.00 with the review by appointment process and displaying potential items through the use of social media for rummage items. Shari motioned to approve the treasurer's report and Cal seconded. The report was approved by a unanimous Yes vote.
4. The estimated operational date, for the Verizon tower, is estimated to be August 30<sup>th</sup>, 2020.
5. July 4<sup>th</sup> parade update: The Bennetts used the FLOA revised waiver liability / hold harmless form. Approximately one hundred vehicles participated and \$5,200 in donations was raised per Chief Rodriguez.
6. Highway cleanup is scheduled for September but may still be canceled. FLOA rep. Sally Rottier coordinating with AZ DOT on this subject.
7. Video camera installation: the weather camera installation project is tabled until the community center can get internet.
8. The Forest Lakes Community Library requested that FLOA purchase two DVD racks to provide space for additional DVD's. The financial request was for \$720 for the requested

equipment. Shari motioned to approve, Shane seconded to purchase racks and motion was passed by a unanimous Yes vote.

9. Green waste site: Two private vendors are performing a tree clearing/fire-wise operation near highway 260 and around the Forest Lakes community boundaries from Tuesday through Thursday. After clearing the area directly across from the FLOA facility, (Wayne shall re-address our 2019 request submitted to the County Parks & Recreation Depart for a installation of a Community Park project for Forest Lakes). It was brought up that some businesses are going early to the green waste site. Wayne had previously spoken to Chief Rodriguez and was assured that the hours of operation are from 9:00am to 4:00 pm. The statement was made that since there is no proof of people going early that there didn't need to be any more discussion at this time and **Wayne will readdress the matter with Chief Rodriguez.**
10. August meeting for FLOA: The August FLOA meeting could be held outside with canvas tents erected in case of inclement weather. The wearing of face masks would be required. Gabrielle made a motion to approve this, Shane seconded and the motion was approved by a unanimous Yes vote to hold the August meeting outside.
11. A private party wanted to rent the space outside in front of the "Q" for a family reunion and use the grounds and restrooms in the community center. It was agreed that the facility users must follow CDC guidelines and FLOA's rules and agreements. The FLOA facilities requests will be approved/evaluated on a case by case basis. Rose made the motion to approve this idea, Larry seconded and the motion was approved by a unanimous Yes vote. Shari is Facility coordinator for this activity.
12. FLOA needs to hire a person to perform lawn service and grounds keeping duties. **Larry will do the coordination for this contract.** FLOA will also need to add a watering system by the spring of 2021. **Larry and Wayne will research watering systems.** Larry made a motion to hire a person to mow the property, Mack seconded and the motion was approved by a unanimous Yes vote.
13. Elections: Cal, Mack and Shane's FLOA seats will be up this September. Shane will rerun. Cal will not be returning and Mack will rerun if needed. Judy will do an eblast with the

information. New candidates need to be on the ballot by September 5<sup>th</sup>. Absentee ballots need to be delivered by noon on September 19<sup>th</sup>. The meeting in September will be planned as an outside meeting venue again. If inclement weather exists than the Annual meeting shall be conducted in the “Q” facility.

14. Google docs FLOA members listing: In discussion with Judy Nelson it is difficult to keep the members database updated and current. To help correct this need, Wayne purchased a County Assessor “Public Records Data Report” listing of all property owners in Forest Lakes with current information. The list has been received electronically. In the next 1-2 weeks it shall be organized into the report format that coincides with our existing database. **Gabrielle will add/delete updated information to the database.** There are 939 owners and 1050 lots in the development.
15. Disposable property value: Shari completed the disposable property inventory and the value is just under \$49,000. Our current disposable property replacement coverage insurance tops out at \$12,500. Mack made the motion to approve the insurance coverage to \$50,000.00 (this is a increase of \$200.00 a year on the premium), Cal seconded and the motion was approved by a unanimous Yes vote.
16. Facility Improvements: Cal has installed a new laundry sink, a new electrical outlet in the “Q” and the back shed now has a motion detector light inside that comes on when the shed is entered.
17. Veterans Wall of honor: Rose is working on the Wall of Honor for our Forest Lakes residents who are veterans. It was requested that the door on the wall be removed and the air conditioner be relocated to create more wall space for the Wall of Honor and other possible projects. Rose and Cal will decide on the final look of the wall possibly including a flag mural. Shane made the motion to approve, Mac seconded and the the motion was approved by a unanimous Yes vote.
18. The Boy Scout sidewalk project has been canceled for now. Possible 2021 project to be determined

19. Facility Upcoming improvements: Cal will take out the tub, shower and remodel the bathroom including installing a new toilet, new flooring and maybe a new sink. Money has been allocated in the amount of \$2,500.00 for these improvements. Wayne made a motion to approve this project, Larry seconded and the motion was approved with a unanimous Yes vote.
20. Wayne requested to purchase a round table and 9 office chairs for the back office with a \$1,200.00 budget for this project. It was discussed that Wayne and Cal will do research first to decide on which table will fit in the office best. Cal made the motion for approval, Mack seconded and the motion was approved with a vote of 8 Yes and 1 No vote.
21. The Hunter Safety Training class, provided by AZ Game & Fish dept. has been canceled.
22. Wayne brought up the possibility of having a rummage sale on Labor Day weekend. (2 days) After discussion, FLOA will wait and make the decision for this at the August Board meeting. Shari will continue the online sales by appointment.
23. Adjournment: Larry made the motion for approval, Shane seconded and the motion was approved by a unanimous Yes vote. Meeting was adjourned at 3:04 pm.

Recording Board Secretary: e/s Gabrielle Zornes – July 18, 2020

Board President Approval: e/s Wayne Rothwell – July 21, 2020