

## FLOA Meeting May 18, 2019, Community Center House, Forest Lakes AZ.

President Rothwell called the meeting to order at 2:01 PM

1. Pledge was led by President Rothwell
  - a. All Board Members present
2. Approval of April FLOA meeting minutes
  - Posted on FLOA.club website
  - News Letters & E-Blast also on website

Secretary Massion moved and Member Summers seconded the minutes be accepted as written and posted. The members of the board voted unanimously to approve the minutes.

3. FLOA Financial Status – Treasurer Nelson reported the following:
  - The April financial status is as of 5/17/2019 the balance was \$33,390.65
  - Current Membership as of today is 573
  - Treasurer Nelson’s report is included in these minutes.

Member Hume moved the board approve the report and member Smith seconded this motion. The board voted unanimously to approve the financial report.

4. Verizon status – Board member Rothwell updated the community on the current state of the Verizon Project.
  - Temporary solution of “cell on wheels” tower installation ECD Late April but definitely in May
    - TUP issued through March 2020
    - Cell on Wheels Tower was installed April 23, 2019; the activation of its wireless capability is currently 120 – 180 degree coverage.

The coverage for the whole neighborhood is still sporadic, but improved in some areas.

Permanent Mono-pine Tower Solution status:

- 440 residents were notified by mail of the CUP application.
- Two community meetings were conducted at fire station for public hearings
- Verizon contractor has conducted the Pre-application conference with **Coconino County Planning and Zoning**.
- Formal CUP application was submitted to CC P&Z for review and approval
- Coconino County study session is now ongoing with the Verizon contractor
- CCP&Z review and approval meeting is scheduled for May 29, 2019, FLOA & FLFD representatives will attend
- If approved by CCP&Z, Verizon contractor will order **Mono-pine tower** (provides 360 degree coverage) and initiate building permit application to CC P&Z
- Estimated total time for permanent tower & support building installation project is 7 – 10 months from permit award/approval.

The new Mono-pine tower will be 50 feet taller than the current “cell on wheels”. This should improve the overall coverage for Forest Lakes

5. Green Waste Site Operations – Board Member Rothwell states:
  - New ten year GWTS permit # BLK 558 has been issued and authorized to June 30, 2029
  - The hours of operation will be Monday thru Saturday from 8:00 AM to 4:00 PM.
  - Dump Fee is \$10.00 minimum per load.
  - Changes to operational hours shall be made based on prevailing “Fire Conditions” & United States Forest Service directives through FLFD/FLOA Management
  - Monthly review of May operations will be discussed on June 1.

6. Facilities operations - The Master schedule is kept current by member Smith and she will include the following:

- FLOA Events
- Entertainment Events
  - June – John Carpino (\$350) Fee for members \$10 per person, others \$15
  - July 13, 14 – Dick Jonas (Bond \$100) Fee for \$10 per person, others \$15
  - August 10, 11- Dolan Ellis (bond \$250) Fee \$10 per person, others \$15
- Facility Usage file applications with our Facility Coordinator (Judy Summers). Forms on line at **FLOA.club website**

FLOA Board approved that member Quentin Tolby formalize agreements with above stated entertainers.

7. FLOA Business projects

- A. PA system status - Member Williams reported the system that would be similar to the one borrowed from the church would cost approximately \$575.
  - Board approved this purchase, but member Hume amended this motion based on the decision made by the church if they are donating their current PA system to FLOA. Member Summers seconded this motion and it was unanimously approved.
  - Monies were initially allocated during our 2018 entertainment earnings and member donation.
- B. Member Phillips reports the History room is nearing completion with only the floors left to complete the job.
- C. Board member Rothwell stated the “Q” flooring application is completed, FLOA needs to settle the costs with Jake Jacobs, who is still dealing with the paint company. Resident Jake Jacobs is planning to do the following:
  - Paint new storage / workshop
  - Paint existing storage sheds
  - Possibly paint both ends of “Q”
  - Paint color project will match new “Garage” built in 2018
- D. Member Williams is planning to complete the new flooring of office, history room, and back bathroom by July 1<sup>st</sup>. Flooring will be tile that looks like wood flooring.
- E. Canvas awning replacements - The review of market products available is ongoing, President Rothwell and committee will check county requirements for snow load, etc. before decisions are finalized.
  - During current business year the board approved the purchase of two permanent metal canopies for weather/structure testing.
  - The Board also approved to pay half of Coconino County permit for 2019 “Bennett’s” 4x4 charity ride (50/50). Estimated permit fee is \$545 (\$272.50). Charity ride (2019) monies will be to be donated to FLOA for permanent canopy purchase, and FLOA match Charity ride donation for canopy purchase, depending on donated amount.

Member Summers moved all these expenditures be approved and Member Phillips seconded. The Board unanimously agreed.

- F. Entertainment, shows and events are being coordinated by member Prather and resident Quentin Tolby. A possible Sock Hop and a DJ. Dance are being discussed.
- G. Member Williams reports almost all volunteers needed have been assigned for the FLOA Breakfast. Everything seems to be progressing smoothly.

Member Summers reports that we have many vendors planning to be involved in the Community Markets scheduled for the 1<sup>st</sup> Saturday of each month.

Secretary Massion announced that the Rummage Sale doesn't seem to have as many donations as in past years but expecting more this next week. Rummage Sale will be opening at noon on Friday, 24<sup>th</sup> and Sweet Liberty's Food Truck will be there as well.

The "Fish Fry" by Liberty's Concession operations has all required AZ State & Coconino County permits posted in her concession facility.

- H. Member Phillips reports the "work-shed" lean-to behind "Q" is almost complete. The metal roof is yet to be finished and plans of what and where to store things will be determined in the near future. The construction was performed with all volunteer labor and member Phillips will coordinate with Jack Jacobs for painting of new work shed & three existing storage sheds and spray paint both ends of "Q", concurrent with new workshop.

- I. It was determined the house odor might be from gas or sewer. Treasurer Nelson was asked to purchase a new electric stove to replace the current gas stove, but instead a stove was donated by a Forest Lakes Resident. Another resident donated an under counter microwave and fan to be installed by member Phillips. The septic tank has been pumped. The estimated completion date for installation of new 220 circuits for stove is still in question since Member Phillips will be on vacation. EST: cost NTE- \$300 (Approved at April meeting)

- J. FLOA Facility sustaining Maintenance/logistical Support operations: President Rothwell reported
- On May 4, Community volunteers raked the area around the Community Center. These people were identified in an e-blast, and thanked. Don Detzler was left out but thanked in the meeting.
  - In following Coconino County Health Dept. guidelines, the septic system was pumped out at a cost of \$475.
  - President Rothwell requested Gene Rottier, develop a plan, for lowering of storage trailer/axle removal, and moving the shed back thus widening back drive around back of "Q". His bid included removing a tree currently existing behind trailer and grinding down stumps. This project will be completed after Memorial Day Pancake event.
  - FLOA Board approved \$500 for labor and material costs to move, lower trailer, remove two (2) trees, and grinding down stumps, thus widening driveway the access behind "Q".
  - FLOA Board approved \$ 450 - \$500 for common hardware usage.
  - FLOA Board approved the purchase of gravel, for walkway safety issues (EST. Cost \$ 185 -\$200)
  - FLOA Board approved the purchase of two table storage carts from Amazon (or another source, EST Cost: \$700)

Vice President Williams moved all of these expenditures be approved and Member Phillips seconded the motion. The board members approved unanimously.

K. Main Drive Way repair to Community Center Property President Rothwell has contacted the Coconino County and received this information:

- **Coconino County Department of Public Works** created “bar ditch” at driveway entrance while performing road maintenance.
- It was requested of “DPW” if bar ditch is now required they need to install a culvert at the driveway.
- The situation is now being reviewed by both CCDPW & CCP&Z for resolution.
- After their review we have now received notification by CCDPW they will modify current bar ditch for easy transition entry to Community Center property before Memorial Day.

#### 8. Call to the public

Mary Hume, a member of FLDWID states will be installing an 8” water line, starting May 6<sup>th</sup>. from the Post office well to the Snow Well)

- A resident asked for the date of the 4<sup>th</sup> of July Parade. The answer was July 6<sup>th</sup>.
- A resident asked if it would be possible to have the Green Waste Site open on some Sundays, as it is almost impossible to rake and dump all in one day. The home sites are 1 acre. She was advised to contact Chief Rodriquez and perhaps every other Sunday or one Sunday a month could be arranged.

9. FLOA Vice-President, Shane Williams, will chair the FLOA June business meeting.

10. Guest Speaker Presentation: “Wild Horse Herd located between Forest lakes & Heber -Overgaard” will follow today’s meeting and guest speakers will be introduced by member Prather

11. Meeting was adjourned at 2:48 PM

12. Seventeen residents were in attendance.