

**FLOA “Annual” Meeting September 21, 2019,**  
**Community Center, Forest Lakes AZ**

**Call To Order**

President Rothwell called the Annual Meeting to order at 2:02 pm. He then led the attendees in the Pledge of Allegiance.

**Minutes**

The August minutes were presented as written and posted on the FLOA .club website. Mack Hume made a motion to approve the minutes as written, seconded by Cal Phillips. Motion passed unanimously.

News Letters & E-Blasts are also on FLOA website

**Treasurer’s Report**

Treasurer Judy Nelson presented the August 2019 Financial Statement. The end of month balance was \$25,740.20

August FLOA Financial status

- Labor Day Pancake Breakfast-\$2,172.0
- Rummage Sale - \$5,312.89
- Bake Sale - \$374.00
- Independent Financial review results were reported and attached to the minutes.
- Current Membership total is 607

Judy Summers made a motion to approve the treasurer’s report, seconded by Mack Hume. Motion passed unanimously.

**Guest Speaker**

Debbie Roznovak from the USFS Black Ranger Mesa District, shared current maps and maps with proposed changes for “the Travel Management Plan”. This plan was created to manage travel in the forest and minimize damage being done to the forest by Off Road Vehicles. Recommendations from the public are welcomed. The deadline for your comments is October 30<sup>th</sup>. Comments and suggestions can be made on-line or on the cards provided. Only those who have submitted comments and suggestions will have legal standing to object to the final proposal. The planned implementation year is 2021

**Guest Speakers**

President Rothwell introduced Ms. Liz Krug, Community Relations Coordinator, Coconino County Parks & Recreation Dept. and Ms. Gretchen Povisen, Administrative Manager, Coconino County Parks & Recreation Department. They shared the results of the survey taken last year (see attached flyer). Blue Ridge and Forest Lakes results were reported together. (this concerned some residents). Assurances were made that each community would be treated separately even though they had many of the same priorities. We were assured that multiple requests for the same amenities would have a higher priority. Comments and suggestions can be made on-line from October 4<sup>th</sup> –

October 30<sup>th</sup>. [Coconino.AZ.Gov/Parks/MasterPlan](http://Coconino.AZ.Gov/Parks/MasterPlan) or [RarksRec@Coconino.AZ.Gov](mailto:RarksRec@Coconino.AZ.Gov)

The FLOA Board formally presented two documents to the Parks and Recreation representatives. The first document, a research paper advocating Adult Recreation, and second a letter signed by the board recommending location and facilities.

Representatives Krug and Povisen were introduced to (and exchanged cards) Debbie

Roznovak from the USFS Black Ranger Mesa District, with the intent that they could interface on this project.

### **FLOA Reports**

Larry Prather submitted a verbal update on the FLOA Insurance Coverage. An insurance review committee was appointed at the August Board Meeting to review current insurance concerns.

Final recommendations to the board include:

- FLOA goes with one agent to obtain coverage.
- FLOA needs to increase medical GAP coverage for volunteers.
- The committee will continue obtaining cost estimates from other insurance agencies and perform cost comparison.
- FLOA should table the additional Umbrella coverage and review at a later date.
- FLOA Board approved the purchase of non-risk evaluation software.
- Facilities usage documentation will be sent to our Statutory Agent.

Larry Prather moved we accept these recommendations. Cal Phillips seconded. The motion was passed unanimously.

**Verizon Tower Update**- President Wayne Rothwell – per coordination w/ Chief Rodriguez)

The Verizon installation department has equipment scheduled for 1<sup>st</sup> Quarter of 2020. DW Towers has formalized final negotiations with FLFD for lease usage agreement and the mono-pine tower construction will begin November 6, 2019. The construction of ancillary building and tower should be completed by December 16, 2019. (Weather permitting) Verizon new wireless system should be active by March 20, 2020 FLOA will follow up with FLFD, Verizon, and DW Towers monthly, and updates will be published in FLOA e-blasts / news mailings.

**Facilities operations Master Schedule** – Rosanne Smith

**FLOA Events** – All known meetings and events are current and on the calendar.

**Possible County Elections and Polling Location change** from the library to the Community Center, for 2020 elections. The County Recorder Inspector Liz Tracy, reviewed and inspected on Sept. 18<sup>th</sup>, the Community Center house and found FLOA to be in ADA compliance per multi page check list used.

**Entertainment Events** –Larry Prather

The final entertainment of the season is tonight with Peter Paul & Mary Remembered. This event is free and starts at 5:30 PM. Forest Lakes RV Resort and several private citizens are sponsoring this event.

FLOA is providing free drinks and deserts, available from “Cook Shack” prior to show. Donations & Tips will be accepted.

**Facility Usage** – Judy Summers

Facility Usage Applications Forms are on line at FLOA.club website. The request for Sept. 27<sup>th</sup> Facility Usage has been canceled.

### **FLOA Business projects**

- FLOA office and bathroom renovations are almost complete. Decisions to remove or paint the existing paneling have been put off until next year. The paneling is buckling and there is no dry wall behind it.
- Cal presented a list of materials and estimate for rummage trailer repair. (list attached) Cal Phillips moved, we approve **\$938 +/- 10%** expenditure, for this repair. Mack Hume seconded. Motion passed unanimously.
- Mack Hume is the project manager for the repair of “Q” roll up doors & rear door for weatherproofing. At the August Board Meeting the **repair cost of and not to exceed \$ 450 +/- 10%**. Obtaining formal quotes and dates for repair has become very challenging because no one wants to do this small job. Mack plans to go to Home Depot for materials and he and Gene Rottier will get the door sweep/threshold completed. This should prevent the flooding on the floor of the “Q”. Installation of a French drain at the base of the large roll up door may be considered next year.

### **Funding Request**

Chief Rodriquez submitted a request for supplemental funding for FLFD due to winter 2019 snow events. The itemized expense document (attached) was discussed and the Board decided that the request should be made first to The Fire Auxiliary. Cal Phillips moved to turn down the request and was seconded by Judy Summers. The motioned passed with one member abstaining.

### **FLOA Capital Implements**

President Rothwell recommended up-dating the office with a purchase of a FLOA laptop, multi function printer, and a new smaller desk. Shane Williams made a motion to purchase these items for the FLOA office not to exceed \$1200. Cal Phillips seconded. The motion passed unanimously.

**FLOA Volunteer of the Year “Award”** was given to “Mr. Gerald “Jake” Jacobs. He has painted, finished the “Q” and garage floors, and been quick to volunteer on many other projects around the Community Center as well. Thank you!

**The Unsung Hero’s Award** for volunteer service “above & beyond” normal support was awarded to **Sally and Gene Rottier** for their service on the Highway Clean Up, the Bake Sales and work around the Community Center. Thank you!

**Scott Keele** was also acknowledged for the renovations to the office and bathroom and ALL of his help with the Rummage Sale and many other requests ever made. He is a tireless worker. Thank you!

### **FLOA Board Departures**

President Rothwell presented beautiful Arizona steel plaques to Judy Nelson and Judy Summers. FLOA acknowledges their dedication and service to the Forest Lakes Community. Their decision to leave the board creates a void that will be hard to fill.

### **FLOA Annual Elections**

Shane Williams explained the openings on the board and the election process for the FLOA board elections, and asked for nominations from the floor. The Board vetted candidates introduced themselves and the membership voted. The winners of the

elections were announced. Donna Brunton, Gabrielle Zornes (Murphy) and Roseanne Smith.

FLOA Board met in a short work session to select officers for the following year.

The changes in FLOA Board for the year 2020 are as follows:

Executive / Signature Authority:

- President – Wayne Rothwell
- Vice President – Shane Williams
- Treasurer – Donna Brunton
- Secretary – Gabrielle Zornes (Murphy)

Members at Large:

- Member – Mack Hume
- Member – Shari Massion
- Member – Cal Phillips
- Member – Larry Prather
- Member – Rosanne Smith

**Forest Lakes “Piecemakers” Annual Quilt Drawing** – Cindy Schaidler

The ticket for the 2019 Opportunity Quilt was drawn and the winner is Reva Beard.

**Call to the Public**

**Fire Chief Dave Rodriguez reports:**

- FLFD - Grant program for thinning property owner’s lots will continue next year. Thirteen of the sixteen lots were completed at less than \$500 per owner. The lower cost is due to the cooperation of state and local entities.
- Thinning of the forest on the south side of Forest Lakes is expected to start next year.
- Thanked FLOA for considering the Funding Request
- GWTS is operating at the hours and days agreed.

**FLDWID** –Mary Hume reports the new 8” water line replacement is ongoing but behind schedule. Progress is made more difficult by the amount of rocks needing to be cleared.

Meeting adjourned at 3:58 PM.

The next formal FLOA Board meeting will be April 18th, 2020

Number of meeting attendees \_\_43\_\_

Minutes respectfully submitted by Shari Massion (Secretary).

Approved by Wayne Rothwell (President)

Submitted e/s By Shari Massion (Secretary).

Approved e/s Wayne Rothwell (President)