



Overground Logistics

150 Vester Ave. #107
Ferndale, MI 48220
248-224-5949

Employment Application

It is the policy of Overground LLC to provide equal opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability, or veteran status

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address APT# City State Zip Code

Phone: _____ Email _____

Driver's License (State/ Number): _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO If yes, Explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list two non-relatives who will be willing to provide a reference for you.

Full Name: _____ Relationship: _____ Phone: _____

Full Name: _____ Relationship: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____
If other than honorable, explain: _____

Emergency Contact

Contact Name: _____ Relationship: _____
Phone: _____ Address: _____
Contact Name: _____ Relationship: _____
Phone: _____ Address: _____

Pre-Screening Questions

Who referred you to our company? _____
Do you have any friends / relatives that work for our company? If yes, please list them: _____
How will you get to work? _____
Are you willing to work any shift, including nights, weekends and/or holidays? If no, please state any limitations: _____

DRIVERS ONLY COMPLETE THE FOLLOWING QUESTIONS

Do you have a CDL? _____

Do you have a clean driving record? If not, please explain: _____

Have you had any driving violations or accidents in the past 30 days? If yes, please explain: _____

Are you available for on-call shifts? If not, please explain: _____

Our drivers are required to travel a minimum of 600 miles outside of their home state with a layover.

If you are not willing to drive that far, please explain: _____

Are you willing to layover for a return load? If not please explain: _____

Are you ok with driving in teams? If not, please explain: _____

Skills

- Accounting/ Bookkeeping
- Telephone Etiquette
- Customer Service
- Foreign Language
- Data Entry

- Communication Skills
- Ability to Multitasking
- Pay attention to Details
- Able to Problem Solve
- Capable of basic math

Disclaimer and Signature

I certify that the information provided on this application is truthful and accurate. If this application leads to employment, I understand that false or misleading information in my application or interview may result rejection of my application or immediate termination.

I authorize Overground LLC to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to communicate information fully and freely regarding my previous employment, attendance, and grades. I authorize those persons designated as references designated as references to communicate information fully and freely regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its CEO, the employment relationship will be "at-will". In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Overground LLC, except in a specific written contract of employment signed on behalf of the organization by its CEO, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERTSAND AND AGREE TO ITS TERMS.

Signature: _____ Date: _____