

# myCFO.co WEBSITE POLICIES

## Privacy Policy

**Last updated: 1 December 2025**

### Overview

At myCFO.co, your privacy matters. We are fully committed to protecting any personal information collected in the course of providing financial and advisory services. Our policies are aligned with the Australian Privacy Principles under the Privacy Act 1988.

### Information We Collect

We may collect the following types of personal information:

- Name, address, phone number, email, and other contact information
- Business and financial data relevant to the services provided
- Usage and activity logs through our website and email communication

### How We Use Your Information

- To deliver our fractional CFO services, insights, and communications
- For billing, account setup, and general business administration
- To meet legal obligations, respond to requests from regulatory authorities, or defend legal rights

### Disclosure of Personal Information

We do not sell or trade your personal information. We may disclose it only to:

- Service providers or contractors engaged by myCFO.co
- Legal, regulatory, or enforcement bodies where required by law
- Potential acquirers in the event of a business restructure or sale

### Security

We employ commercially reasonable safeguards—technical, administrative, and physical—to protect the data you provide.

### Third-Party Tools and Cookies

Our website may include links to third-party platforms. These services are not under our control and are governed by their own privacy policies. We may use cookies to enhance user experience and for analytics purposes.

### Access and Corrections

You may request access or updates to your personal data by contacting us at [office@myCFO.co](mailto:office@myCFO.co). We will respond within a reasonable timeframe.

## Updates to This Policy

This policy may be updated as required by changes in legislation or service offerings. Please check this page periodically.

## Contact Us

If you have questions about your privacy or how we manage your information, reach out to: [office@myCFO.co](mailto:office@myCFO.co).

## Terms and Conditions

**Last updated: 1 December 2025**

### 1. General Disclaimer

The content provided on this website is for general informational purposes only. While myCFO.co takes every reasonable step to ensure accuracy, no guarantee is made that the material is free from error, omission, or that it is up to date. Users should seek professional advice tailored to their situation before making financial or business decisions.

### 2. Limitation of Liability

To the maximum extent permitted by law, myCFO.co disclaims all liability for any loss or damage of any kind (including indirect, special, or consequential loss) arising out of or in connection with the use of this website, our services, or any reliance on the information provided.

### 3. Professional Services

myCFO.co offers high-level financial oversight and strategic advisory services, including Virtual CFO services. We do not hold an Australian Financial Services Licence (AFSL) and do not provide financial product advice. We do not engage in investment, credit, or legal advice. Our services are business advisory in nature only.

### 4. External Links and Third-Party Content

This website may contain links to external sites or third-party resources. myCFO.co does not accept responsibility for the content or accuracy of any external websites. Inclusion of any link does not imply endorsement or affiliation.

### 5. Intellectual Property

All content, graphics, and intellectual property featured on this website are owned by myCFO.co or used under licence. Users may not reproduce, copy, or distribute content without express written consent.

### 6. Client Engagements

Formal engagement of services is subject to a signed agreement or confirmation of scope and terms. Where relevant, fees and service deliverables will be clearly outlined in a separate engagement letter.

## 7. Privacy & Data Use

Our Privacy Policy forms part of these Terms. By using our services or this website, you agree to the handling of your information in accordance with our Privacy Policy.

## 8. Website Use

Users must not use this website in any way that is unlawful, harmful, or infringes on the rights of others. myCFO.co reserves the right to restrict access, modify content, or suspend features without notice.

## 9. Jurisdiction

These Terms are governed by the laws of South Australia. By accessing our site or engaging with our services, you agree to submit to the jurisdiction of the courts of South Australia.

## 10. Updates to This Policy

myCFO.co may update these Terms and Conditions at any time without notice. The most current version will always be available on our website.

## Email Terms & Conditions and Financial Services Disclaimers – myCFO.co Last updated: 1 December 2025

### 1. Email Terms & Conditions

Emails sent from any myCFO.co domain, including attachments, are confidential and intended solely for the individual or entity to whom they are addressed. If you are not the intended recipient, please notify us immediately and delete the message. Any unauthorised use, disclosure, or distribution is prohibited.

The views expressed in any email may not reflect the views of myCFO.co, unless expressly stated. We do not guarantee the accuracy or completeness of any information provided via email and accept no liability for any loss or damage arising from its use.

Emails are not secure and may be intercepted, corrupted, or delayed. myCFO.co accepts no liability for any consequences of email transmission, including data corruption, unauthorised access, or unintended disclosure.

### 2. Financial Services Disclaimer

myCFO.co provides general business advisory and fractional CFO services. We are not licensed to provide financial services under the Corporations Act 2001 (Cth) and do not hold an Australian Financial Services Licence (AFSL).

All information and guidance provided by myCFO.co is of a general nature only and does not consider your specific financial situation, needs, or objectives. Before acting on any information provided, we recommend seeking independent legal, financial, taxation, or other professional advice.

We do not provide recommendations regarding financial products or investment strategies. Our services do not constitute financial product advice and are not intended to replace licensed financial, tax, or investment advice.