

May 21, 2024

Dear Men of Faith,

Attached is the Summer schedule starting May 26, Memorial Weekend.

Primary duties for ushers include the following:

- Bulletins and yellow sheets will be handed out. Please try to give one yellow sheet per family and try to recycle bulletins if possible.
- During the Epistle reading, please take a head count of those attending on the sheets provided in the usher room.
- The offering plates will be distributed when the appropriate time for the (gathering of the offering) as specified in the bulletin.
- If a member or visitor is requesting communion at their pew, please communicate this to the elder that is scheduled, along with Pastor. This type of communion will be distributed after all members have received communion. After the last table, take the rail out and remove the kneeling pad so that pastor and the elder can go to the people that requested this.
- When helping people approach the rail for communion, try to fill the rail as reasonable as possible. Make sure to be conscious of people who may want more social distance.
- At the end of service, take a pouch from the usher room and take the offering plates in the back area and empty them into the pouch and place in the appropriate secure place. If possible have two ushers perform this duty.
- If you are scheduled for the second service, please take the sheets from the red visitor log in the pew. Collect these and place them in the plastic door slot of the main office.

Primary duties for elders:

- Only one elder will be assisting with communion distribution per service. Pastor, Vicar and the elder will distribute across the entire rail at once.
- No elders required for Mondays, Pastor and Vicar can handle the distribution of communion. However, if an elder is present for the service, he can surely help out.
- Please be aware of visitors that are attending a service. Make a point to reach and welcome them and introduce yourself. There may be an opportunity for them to meet Pastor and appropriate follow up if there is interest on behalf of the visitor.
- When a baptism is scheduled at either services, the elder for that family will also be a witness.

If you have any questions or concerns, please feel free to contact me.

Thank you for your continued support,
Terry Krieser

Summer Schedule May 26-September 2

Date	Note: <i>(N/C= no communion)</i>	Early Service 8 am		Late Service 9:30 am		Monday 6:30 pm
		Usher Team	Elder	Usher Team	Elder	
05/26	<i>Memorial Day</i>	A	Zimonick	F	O'Brien	05/27
06/02		B	Maney	D	Volz	06/03
06/09		C	Boeck	E	Krieser	06/10
06/16		A	Genske	F	Mielke	06/17
06/23		B	Reynolds	D	Koehler	06/24
06/30		C	Zimonick	E	O'Brien	07/01
07/07		A	Maney	F	Volz	07/08
7/14	BIG BASH 10 am			B 10 am	Genske 10 am	07/15
07/21		C	Boeck	D	Krieser	07/22
07/28		A	Reynolds	E	Mielke	07/29
08/04		B	Zimonick	F	Koehler	08/05
08/11		C	Maney	D	O'Brien	08/12
08/18		A	Boeck	E	Volz	08/19
08/25		B	Genske	F	Mielke	08/26
09/01		C	Reynolds	D	Krieser	09/02

All Monday Services (6:30 PM) will be ushered by Bruce Zittlow.

Vicar will assist Pastor with Communion.

