

May 15, 2025

Dear men of Faith,

I would personally like to thank all ushers and elders for your time and commitment assisting with the services through the Lent and Easter season. Attached is the summer schedule for May 25 thru August 31, 2025.

My ongoing goal for the ushers is to add another team for each of the services. If you know of someone that may be interested, please share the name of that individual and I will reach out to them.

Primary duties for ushers include the following:

- Bulletins and yellow sheets will be handed out. Please try to give one yellow sheets per family and try to recycle bulletins if possible.
- During the Epistle reading, please take a head count of those attending on the sheets provided in the usher room.
- The offering plates will be distributed when the appropriate time for the (gathering of the offering) as specified in the bulletin.
- If a member or visitor is requesting communion at their pew, please communicate this to the elder that is scheduled, along with Pastor. This type of communion will be distributed after all members have received communion. After the last table, take the rail out and remove the kneeling pad so that pastor and the elder can go to the people that requested this.
- When helping people approach the rail for communion, try to fill the rail as reasonable as possible. Make sure to be conscious of people who may want more social distance.
- At the end of service, take a pouch from the usher room and take the offering plates in the back area and empty them into the pouch and place in the appropriate secure place. If possible have two ushers perform this duty.
- If you are scheduled for the second service, please take the sheets from the red visitor log in the pew. Collect these and place them in the plastic door slot of the main office.

Primary duties for elders:

- Only one elder will be assisting with communion distribution per service. Pastor, Vicar and the elder will distribute across the entire rail at once.
- No elders required for Mondays, Pastor and Vicar can handle the distribution of communion. However, if an elder is present for the service, he can surely help out.
- Please be aware of visitors that are attending a service. Make a point to reach and welcome them and introduce yourself. There may be an opportunity for them to meet Pastor and appropriate follow up if there is interest on behalf of the visitor.
- When a baptism is scheduled at either services, the elder for that family will also be a witness.

If you have any questions or concerns, please feel free to contact me at tkrieser@new.rr.com or my cell 920-676-7776.

Terry Krieser, Head Usher

This schedule is also available on the church's website. How to get to the online schedule:

www.flcgb.com → Get Involved → Volunteer Opportunities → Usher/Elder Schedule

or go directly to <https://flcgb.com/usher-schedule>

USHER & ELDER SCHEDULE

SUMMER 2025 (MAY 25 -SEPT 1)

Date	Note: (N/C= no communion)	Early Service 8 am		Late Service 9:30 am		Monday 6:30 pm
		Usher Team	Elder	Usher Team	Elder	
05/25	Summer Schedule Begins	A	Genske	E	Koehler	05/26
06/01		B	Reynolds	F	O'Brien	06/02
06/08		C	Zimonick	D	Mielke	06/09
06/15		A	Maney	E	Krieser	06/16
06/22		B	Boeck	F	Volz	06/23
06/29		C	Genske	D	Koehler	06/30
07/06		A	Reynolds	E	O'Brien	07/07
07/13		B	N/C	F	N/C	07/14
07/20	The Big Bash	One Service 10 am		C 10 am	Zimonick	07/21
07/27		A	Maney	D	Mielke	07/28
08/03		B	Boeck	E	Krieser	08/04
08/10		C	Genske	F	Volz	08/11
08/17		A	Reynolds	D	Koehler	08/18
08/24		B	Zimonick	E	O'Brien	08/25
08/31		C	Maney	F	Mielke	9/01

***All Monday
Services
(6:30 PM) will
be ushered by
Bruce Zittlow.***

***Vicar will assist
Pastor with
Communion.***