



TECHNICAL SERVICES

GDPR General Data Protection Regulation

Regarding the new General Data Protection Regulation (GDPR) coming into force in May 2018 we are contacting you via this email to inform you that we do hold personal data, email addresses bank information and business details, which are stored on our companies IT systems and hard copies are in a locked cabinet. The only authorised person to access that information is the Data Protection officer.

The data that we retain is necessary for us to provide our ongoing services and to fulfil our contractual obligations we have with you and your company.

We will only hold and store the necessary data that you have provided, namely a contact name, site address and contact details i.e. telephone numbers, bank details and email addresses.

NDT Technical Services Limited has a need to use this data. We will not however pass on any of your data or details to any other companies or third parties without written permission of the data holder.

How long we will keep data for:

We will retain the information we have collected about you indefinitely.

Your rights of access to your data:

Under the GDPR you have the right to obtain a copy of the personal information that we hold about you free of charge. If you believe that any information held is incorrect or incomplete, you should contact us (see contact details below). Any information that is found to be incorrect or incomplete will be amended promptly.

Erasure Rights:

You have the right to request the deletion or removal of your personal data if you feel there is no compelling reason for its continued processing. Please contact <https://ico.org.uk/concerns/handling/>

You're right to object:

Under the GDPR you have the right to object to us processing personal data based on grounds relating to your particular situation. If you object to us processing your personal data we will stop unless: there are compelling legitimate grounds for the processing which override your interests, rights and freedoms or, the processing is for exercise or defence of a legal claim.

You're right to complain:

You have the right to complain to the Information Commissioners Office if you feel there is a problem with the way we are handling your data.

Marketing:

We take your privacy seriously and will only use your personal information to administer your account and to provide the products and services you have requested from us.

We will not use your information or share your information with any other company for marketing purposes without your prior consent.

We presume therefore that you accept us holding this data and information and therefore no further action is necessary or required

Contact Details:

If you need any further information or need to contact me please write to:

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Or Email me directly on: info@nts-ltd.co.uk alternatively call: 01902 618630