

Boone County Library Board Meeting

Agenda for 10/22/2026

Call to Order

Reading of the Minutes

9/24/2025

Financial Report

September 2026

Director Reports

Committee Reports

Budget and Finance

Foundation

Property and Technology

Personnel

Old Business

Work Day - December 7

ACT 372

New Business

Food for Fines Program and Mr. Rogers' Sweater Drive

Clarification on Donations for Director Special Projects

Clarification on Dedicated Donations for the Annex Project

Remarks from Board Members

Remarks from Visitors

Adjournment

1. December 7th Workday

Schedule a dedicated Board workday for December 7th.

Approval needed: The County Judge's office stated that holding a workday is acceptable as long as employees are working, but it still requires approval from the full Board.

2. Clarification on Director Special Projects Fund

Scope & Urgency: Clarify the scope of this fund. Is it strictly reserved for urgent or emergency situations that arise between meetings—such as sudden facility repairs, safety hazards, critical equipment failures, or time-sensitive operational issues—where waiting for a regular or special meeting would cause damage, safety risks, or library closure?

Cost Parameters: Discuss and establish a formal spending cap or cost threshold (e.g., maximum dollar amount per occurrence) that the Director may spend without prior Board approval, including procedures for when an emergency exceeds the \$10,000 allocation.

Reporting: Any funds spent under this emergency designation will be reported to the Board at the next scheduled meeting.

3. Act 372 Policy Review & Legal Consultation

Scheduled meeting with the attorney on Wednesday the 14th to review policies for Act 372 compliance.

These policies will be brought to the Board for formal approval following legal review.

4. Status Update: AAC Legal Counsel

Followed up via email following last month's board meeting.

Placed a follow-up phone call and currently awaiting a callback.

5. Clarification on Donation Allocations & Revenue Streams

Previous Motion Context: Discussion previously focused on routing GoFundMe and PayPal transactions directly toward the Annex project, while keeping fine revenue and general donations separate.

Point for Board Decision/Clarification: Should all undesignated donations default to the Annex project fund, or should undesignated donations go into the library's general donation account, reserving Annex funding only for donations specifically marked for it (or coming from specified portals like GoFundMe/PayPal)?

Food for Fines

Boone County Library

November 2, 2026 - December 31, 2026

Items must be given to a library clerk to ensure proper credit!

Accepted Items:

- Clean
- Non-Perishable (boxes, jars and cans only)
- Non-Expired
- Food, hygiene items, toothpaste/brushes, baby items and toys

Credit may only be deducted from Overdue Fines.

Damaged and Lost Books are NOT included. ILL Fees are NOT included.

Each item will be apply up to \$2 toward fines

All food will be donated to Area Food Pantries



Boone County Library Board Meeting

Meeting Minutes

9/24/2026

Call to Order

Library Board Co-Chair Penny DeJournett called to order the regular meeting of the Boone County Library Board at 12:01 p.m. on September 24, 2026.

Board Members Present: Penny DeJournett, Holly Gillies, and Shirley Richesin

Staff Members Present: Angelia Mueller and Sherri Smith

Visitors Present: Ivy Day, representing the Boone County Judge's Office

Reading of the Minutes

A motion to approve the August 27, 2026, minutes was made by Shirley Richesin and seconded by Holly Gillies. The motion carried.

Financial Report

A motion to approve the August 2026 Financial Report was made by Shirley Richesin and seconded by Holly Gillies. The motion carried.

Committee Reports

Budget and Finance

Foundation

Property and Technology

Personnel

Adrianna Halamek was hired as a part-time outreach coordinator.

Old Business

Risley/Annex Update

Project renderings were presented to the board. A motion to approve the renderings and proceed with display boards was made by Holly Gillies and seconded by Shirley Richesin. The motion carried.

Go Fund Me

A motion to approve the establishment of a GoFundMe campaign and proceed accordingly using the campaign wording presented was made by Holly Gillies and seconded by Shirley Richesin; the motion carried.

New Business

Remarks from Board Members

Remarks from Visitors

Adjournment

A motion to adjourn was made by Shirley Richesin and seconded by Holly Gillies; the motion carried. Co-Chair Penny DeJournett adjourned the meeting at 12:19 p.m.

Minutes submitted by: Sherri Smith

County of Boone County Treasurer
Summary of Treasury Account Balances
Treasury's Accounts
26-09 to 26-09
09/01/2026 - 09/30/2026

Posted on/Before 10/01/2026 (a)

<u>Fund</u>	<u>Begin Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>End Balance</u>
1000-County General	4,255,425.35	779,448.16	-1,004,834.03	4,030,039.48
1001-General Reserve Fund	734,366.62	685.33	-350,000.00	385,051.95
1005-Coronavirus Relief F	0.00	0.00	0.00	0.00
1006-ARPA Revenue Replace	0.00	0.00	0.00	0.00
1007-Local Assistance Tri	0.00	0.00	0.00	0.00
1801-Drug & Office Supply	2,427.45	3.52	0.00	2,430.97
1802-District Court ACT 9	1,534.26	7.22	-0.10	1,541.38
1803-American Rescue Plan	0.81	0.00	0.00	0.81
1804-Boone Co Governmenta	0.00	0.00	0.00	0.00
2000-County Road	3,099,803.65	210,328.41	-320,086.03	2,990,046.03
2003-Additional Motor Fue	320,686.04	16,557.68	-331.16	336,912.56
3000-Treasurer's Automati	407,218.33	3,486.35	-1,875.27	408,829.41
3001-Collector's Automati	708,358.65	1,028.74	-60.23	709,327.16
3002-Circuit Court Automa	76,160.47	490.79	-216.19	76,435.07
3003-District Court Autom	12,490.79	1,874.44	-1,672.33	12,692.90
3004-Assessor's Amendment	88,010.03	127.83	-2.56	88,135.30
3005-County Clerks Cost F	78,134.72	1,441.38	-26.52	79,549.58
3006-CO Recorder's Cost F	469,343.01	22,839.58	-16,912.69	475,269.90
3008-County Library	858,400.97	37,187.61	-54,897.96	840,690.62
3012-Child Support Fund	3,163.28	4.59	-0.09	3,167.78
3017-Jail Maintenance Fun	92,975.61	13,052.40	-7,202.57	98,825.44
3019-Boating Safety	50,479.30	73.32	0.00	50,552.62
3020-911	169,276.31	160,206.11	-104,223.05	225,259.37
3024-Public Defender	24,372.80	657.46	-7,192.80	17,837.46
3025-Prosecutor Victim/Wi	37,443.25	786.78	-862.79	37,367.24
3027-District Court Proba	30,000.00	0.00	0.00	30,000.00
3028-Drug Court Fund	20,745.82	30.10	-93.82	20,682.10
3031-Juvenile Probation/F	15,408.70	175.04	-3.50	15,580.24
3034-Cops In Schools	12,349.43	93,784.32	-33,414.59	72,719.16
3035-Criminal Justice Fun	17,079.01	24.81	-12.54	17,091.28
3039-Circuit Clerk Commis	18,981.67	603.38	-12.07	19,572.98
3042-Assessor's Late Asse	7,578.13	35.53	-0.71	7,612.95
3046-American Rescue Plan	0.00	0.00	0.00	0.00
3401-2013 Flood Fund	0.00	0.00	0.00	0.00
3402-December 2015 Flood	0.00	0.00	0.00	0.00
3403-FEMA Disaster #4318	0.00	0.00	0.00	0.00
3404-ICE PROGRAM FUND	0.00	0.00	0.00	0.00
3498-County Jail Operatio	4,155,123.08	247,551.59	-232,459.71	4,170,214.96
3499-Jail Debt Service Fu	122,572.58	202.50	0.00	122,775.08
3500-Arkansas Disaster Re	10,000.00	0.00	0.00	10,000.00
3501-Historic Preservatio	0.00	0.00	0.00	0.00
3502-Hospital Grant 2020	0.00	0.00	0.00	0.00
3503-Humane Society Grant	0.00	0.00	0.00	0.00
3504-Omaha Fire Departmen	0.00	0.00	0.00	0.00
3505-Bergman Fire Dept Gr	0.00	0.00	0.00	0.00
3506-Ozark Humane Society	0.00	0.00	0.00	0.00

Prepared by: Tiffany HornFunds : 1000-6804
TR.ACCT.BAL (sum)

Printed 14:39:26 01 OCT 2026

Cash Register Receipts September 2026

Cash Register Receipts YTD

	Memorials	Donations	Genealogy	Copier	Lost Books	Ear Buds	Paperback Sales	Misc	Fines	ILL	Book Bags	Music DVD	Fax	Annex Donations	Short/Over Adjust	Total
January	\$ -	\$ 127.73	\$ 35.60	\$ 338.30	\$ 54.95	\$ -	\$ 25.00	\$ -	\$ 269.89	\$ 10.00	\$ -	\$ -	\$ 83.00	\$ -	\$ 0.06	\$ 944.53
February	\$ -	\$ 184.94	\$ 100.00	\$ 598.55	\$ 51.00	\$ -	\$ 17.00	\$ -	\$ 118.70	\$ -	\$ -	\$ 65.50	\$ 40.25	\$ -	\$ -	\$ 1,175.94
March	\$ -	\$ 181.46	\$ -	\$ 790.55	\$ 75.99	\$ 1.50	\$ 9.00	\$ -	\$ 191.05	\$ -	\$ -	\$ 162.00	\$ 43.25	\$ -	\$ -	\$ 1,360.10
April	\$ -	\$ 22.05	\$ -	\$ 967.25	\$ 40.00	\$ -	\$ 4.00	\$ -	\$ 156.30	\$ 5.00	\$ -	\$ 130.00	\$ 57.20	\$ -	\$ 0.06	\$ 1,381.86
May	\$ -	\$ 120.82	\$ -	\$ 642.70	\$ 122.80	\$ 3.00	\$ 13.00	\$ -	\$ 141.20	\$ 5.00	\$ -	\$ 179.50	\$ 51.50	\$ -	\$ -	\$ 1,188.24
June	\$ 27.05	\$ 118.30	\$ -	\$ 693.35	\$ 104.99	\$ 3.00	\$ 12.00	\$ -	\$ 198.20	\$ 6.00	\$ -	\$ 302.25	\$ 53.75	\$ -	\$ 0.01	\$ 1,440.40
July	\$ -	\$ 259.10	\$ -	\$ 702.20	\$ 158.80	\$ -	\$ 7.00	\$ -	\$ 209.30	\$ -	\$ -	\$ 149.50	\$ 79.25	\$ -	\$ -	\$ 1,565.15
August	\$ -	\$ 9.75	\$ 50.00	\$ 584.70	\$ 55.00	\$ -	\$ 20.00	\$ -	\$ 157.00	\$ -	\$ -	\$ 154.50	\$ 44.00	\$ -	\$ 0.10	\$ 1,075.05
September	\$ -	\$ 88.77	\$ -	\$ 656.50	\$ 161.91	\$ 3.00	\$ 18.00	\$ -	\$ 215.10	\$ -	\$ -	\$ 42.50	\$ 36.25	\$ 100.00	\$ -	\$ 1,122.07
2026 YTD Total	\$ 27.05	\$ 1,112.92	\$ 185.60	\$ 5,974.10	\$ 825.44	\$ 10.50	\$ 125.00	\$ -	\$ 1,656.74	\$ 26.00	\$ -	\$ 1,185.75	\$ 488.45	\$ 100.00	\$ 0.23	\$ 11,253.34

Paypal Receipts for September 2026	\$192.79
---------------------------------------	----------

	Memorials	Donations	Genealogy	Copier	Lost Books	Ear Buds	Paperback Sales	Misc	Fines	ILL	Book Bags	Movie DVD	Fax	Annex Donations	Short/Over Adjust	Total
2025 YTD Total	\$ 650.00	\$ 1,350.92	\$ 137.80	\$ 6,023.00	\$ 732.46	\$ 30.50	\$ 405.00	\$ 54.94	\$ 1,631.71	\$ 15.00	\$ -	\$ 1,072.25	\$ 437.85	\$ -	\$ (5.83)	\$ 11,940.97
2026 YTD Total	\$ 27.05	\$ 1,112.92	\$ 185.60	\$ 5,974.10	\$ 825.44	\$ 10.50	\$ 125.00	\$ -	\$ 1,656.74	\$ 26.00	\$ -	\$ 1,185.75	\$ 488.45	\$ 100.00	\$ 0.23	\$ 11,253.34

County Of Boone
Summary Statement of Operation
Expenditures
26-01 to 26-09
01/01/2026 - 09/30/2026
3008 County Library

Posted on or Before 10/01/2026

Account	Description	Orig Budget	Amendments	Amend Budget	09/01 - 09/30		Year to Date		Balance	% Used
					Trans	Enc	Trans	Enc		
3008.0600	Boone County Library									
1001	Salaries, Full-Time	404,836.32	0.00	404,836.32	26,231.25	0.00	239,275.58	0.00	165,560.74	59.10
1002	Salaries, Part-Time	86,944.00	0.00	86,944.00	2,533.15	0.00	30,580.65	0.00	56,363.35	35.17
1003	Extra Help	5,000.00	0.00	5,000.00	0.00	0.00	2,948.00	0.00	2,052.00	58.96
1006	Social Security Matchi	38,003.69	0.00	38,003.69	3,103.94	0.00	21,084.82	0.00	16,918.87	55.48
1007	Retirement Matching	76,106.75	0.00	76,106.75	6,000.57	0.00	38,679.09	0.00	37,427.66	50.82
1009	Health Insurance Match	42,678.96	0.00	42,678.96	3,609.34	0.00	27,700.98	0.00	14,977.98	64.91
1010	Workmen's Compensation	1,785.00	0.00	1,785.00	0.00	0.00	1,785.00	0.00	0.00	100.00
1011	Unemployment Compensat	1,300.00	0.00	1,300.00	18.59	0.00	212.28	0.00	1,087.72	16.33
Sub Total Personal Services		656,654.72	0.00	656,654.72	41,496.84	0.00	362,266.40	0.00	294,388.32	55.17
2001	General Supplies	6,000.00	0.00	6,000.00	611.24	0.00	3,418.06	0.00	2,581.94	56.97
2002	Small Equipment	10,000.00	0.00	10,000.00	217.42	0.00	3,915.58	0.00	6,084.42	39.16
2003	Janitorial Supplies	6,000.00	0.00	6,000.00	516.31	0.00	5,412.53	0.00	587.47	90.21
2006	Clothing and Uniforms	2,500.00	0.00	2,500.00	0.00	0.00	330.82	0.00	2,169.18	13.23
2020	Building Materials and	3,000.00	0.00	3,000.00	92.99	0.00	2,344.29	0.00	655.71	78.14
2022	Plumbing and Electrica	1,500.00	0.00	1,500.00	0.00	0.00	1,073.08	0.00	426.92	71.54
2024	Maintenance and Servic	16,077.00	0.00	16,077.00	1,407.76	0.00	6,823.07	0.00	9,253.93	42.44
2032	Books	50,000.00	0.00	50,000.00	1,197.29	0.00	16,239.03	0.00	33,760.97	32.48
2035	Cataloging Supplies	5,000.00	0.00	5,000.00	0.00	0.00	28.56	0.00	4,971.44	0.57
Sub Total Supplies		100,077.00	0.00	100,077.00	4,043.01	0.00	39,585.02	0.00	60,491.98	39.55
3007	Drug Testing	1,000.00	0.00	1,000.00	0.00	0.00	70.00	0.00	930.00	7.00
3009	Other Professional Ser	19,930.00	8,100.00	28,030.00	3,235.00	0.00	21,561.61	0.00	6,468.39	76.92
3020	Telephone & Fax - Land	13,500.00	0.00	13,500.00	0.00	0.00	9,436.66	0.00	4,063.34	69.90
3021	Postage	4,000.00	0.00	4,000.00	44.28	0.00	2,047.21	0.00	1,952.79	51.18

Prepared by: Geanetta Moore
SOP.RPT

Funds : 3008 Printed 10:39:43 01 OCT 2026
Depts : 0600 Lines : ALL

County Of Boone
Summary Statement of Operation
Expenditures
26-01 to 26-09
01/01/2026 - 09/30/2026
3008 County Library

Posted on or Before 10/01/2026

				09/01 - 09/30		Year to Date				%
Account	Description	Orig Budget	Amendments	Amend Budget	Trans	Enc	Trans	Enc	Balance	Used
3008.0600	Boone County Library	(continued from previous Page)								
3022	Cell Phones and Pagers	700.00	0.00	700.00	0.00	0.00	0.00	0.00	700.00	0.00
3030	Travel	2,280.00	0.00	2,280.00	144.56	0.00	541.84	0.00	1,738.16	23.76
3040	Advertising and Public	2,500.00	0.00	2,500.00	31.00	0.00	1,562.68	0.00	937.32	62.51
3052	Fire and Extended Cove	31,050.00	2,891.95	33,941.95	0.00	0.00	33,941.95	0.00	0.00	100.00
3054	Other Sundry Insurance	50.00	0.00	50.00	0.00	0.00	0.00	0.00	50.00	0.00
3055	General Liability - (C	1,188.50	0.00	1,188.50	0.00	0.00	1,120.30	0.00	68.20	94.26
3060	Electricity	20,000.00	0.00	20,000.00	1,718.20	0.00	12,526.25	0.00	7,473.75	62.63
3061	Gas	9,000.00	0.00	9,000.00	77.62	0.00	3,670.75	0.00	5,329.25	40.79
3062	Water	1,500.00	0.00	1,500.00	127.45	0.00	1,051.98	0.00	448.02	70.13
3063	Waste Disposal	1,000.00	0.00	1,000.00	91.06	0.00	704.14	0.00	295.86	70.41
3090	Dues and Memberships	940.00	0.00	940.00	0.00	0.00	0.00	0.00	940.00	0.00
3094	Meals and Lodging	1,500.00	0.00	1,500.00	66.99	0.00	66.99	0.00	1,433.01	4.47
3100	Other Miscellaneous	7,000.00	-2,891.95	4,108.05	265.56	0.00	2,889.16	0.00	1,218.89	70.33
3102	Computer Software, Sup	4,500.00	0.00	4,500.00	77.76	0.00	3,600.76	0.00	899.24	80.02
Sub Total Other Charges		121,638.50	8,100.00	129,738.50	5,879.48	0.00	94,792.28	0.00	34,946.22	73.06
Dept Total *	Boone County Libr	878,370.22	8,100.00	886,470.22	51,419.33	0.00	496,643.70	0.00	389,826.52	56.02

Prepared by: Geanetta Moore
SOP.RPT

Funds : 3008

Printed 10:39:43

01 OCT 2026

Depts : 0600

Lines : ALL

Expenditure Code Report
Fund 3008 Boone County Library
County Of Boone Harrison AR.
09/01/2026 to 09/30/2026

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
		Salaries, Full-Time	09/11/26	0600	1001		12,522.57	PY-2609.2	Salaries-Full Time
		Salaries, Full-Time	09/11/26	0600	1001		169.34	PY-2609.2	PTO Taken
		Salaries, Full-Time	09/11/26	0600	1001		237.44	PY-2609.2	Vacation Taken
		Salaries, Full-Time	09/11/26	0600	1001		242.75	PY-2609.2	Comp Hours Taken
		Salaries, Full-Time	09/25/26	0600	1001		11,748.25	PY-2609.6	Salaries-Full Time
		Salaries, Full-Time	09/25/26	0600	1001		177.11	PY-2609.6	PTO Taken
		Salaries, Full-Time	09/25/26	0600	1001		1,133.79	PY-2609.6	Holiday Off
		Subtotal					26,231.25		
		Salaries, Part-Time	09/11/26	0600	1002		1,185.70	PY-2609.2	Salaries-Part Time
		Salaries, Part-Time	09/25/26	0600	1002		1,347.45	PY-2609.6	Salaries-Part Time
		Subtotal					2,533.15		
26.2407	09/02/26	Social Security Matching	09/02/26	0600	1006		1,012.80	DD16094	INTERNAL REVENUE SERVIC
26.2540	09/15/26	Social Security Matching	09/15/26	0600	1006		1,043.69	DD16296	INTERNAL REVENUE SERVIC
26.2642	09/28/26	Social Security Matching	09/28/26	0600	1006		1,047.45	DD16507	INTERNAL REVENUE SERVIC
		Subtotal					3,103.94		
26.2406	09/02/26	Retirement Matching	09/02/26	0600	1007		1,981.95	DD16093	AR PUBLIC EMPLOYEES RET
26.2538	09/15/26	Retirement Matching	09/15/26	0600	1007		2,017.96	DD16294	AR PUBLIC EMPLOYEES RET
26.2641	09/28/26	Retirement Matching	09/28/26	0600	1007		2,000.66	DD16506	AR PUBLIC EMPLOYEES RET
		Subtotal					6,000.57		
26.2436	09/03/26	Health Insurance Matching	09/03/26	0600	1009		7.50	DD16100	CONSOLIDATED ADMIN SERV
26.2539	09/15/26	Health Insurance Matching	09/15/26	0600	1009		3,574.64	DD16295	Cigna
26.2572	09/18/26	Health Insurance Matching	09/18/26	0600	1009		27.20	DD16303	COLONIAL LIFE INSURANCE
		Subtotal					3,609.34		
26.2640	09/28/26	Unemployment Compensation	09/28/26	0600	1011		18.59	DD16505	AR DEPARTMENT OF WORKFO
		Subtotal					18.59		
26.2461	09/08/26	General Supplies	09/09/26	0600	2001		195.65	47308	AMAZON CAPITAL SERVICES
26.2462	09/08/26	General Supplies	09/09/26	0600	2001		64.25	47309	ANSTAFF BANK
26.2514	09/11/26	General Supplies	09/14/26	0600	2001		171.55	47341	AMAZON CAPITAL SERVICES
26.2565	09/18/26	General Supplies	09/18/26	0600	2001		91.50	47413	AMAZON CAPITAL SERVICES

Prepared by: Geanetta Moore
EXP.CODE.RPT

Printed 10:35:27 01 OCT 2026

Expenditure Code Report
Fund 3008 Boone County Library
County Of Boone Harrison AR.
09/01/2026 to 09/30/2026

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
26.2611	09/23/26	General Supplies	09/28/26	0600	2001		9.30	47469	AMAZON CAPITAL SERVICES
26.2615	09/23/26	General Supplies	09/28/26	0600	2001		78.99	47473	TRI LAKES CULLIGAN
Subtotal							611.24		
26.2461	09/08/26	Small Equipment	09/09/26	0600	2002		101.46	47308	AMAZON CAPITAL SERVICES
26.2611	09/23/26	Small Equipment	09/28/26	0600	2002		89.75	47469	AMAZON CAPITAL SERVICES
26.2614	09/23/26	Small Equipment	09/28/26	0600	2002		26.21	47472	MILLER HARDWARE COMPANY
Subtotal							217.42		
26.2463	09/08/26	Janitorial Supplies	09/09/26	0600	2003		151.51	47310	CINTAS CORP
26.2514	09/11/26	Janitorial Supplies	09/14/26	0600	2003		135.53	47341	AMAZON CAPITAL SERVICES
26.2565	09/18/26	Janitorial Supplies	09/18/26	0600	2003		12.02	47413	AMAZON CAPITAL SERVICES
26.2568	09/18/26	Janitorial Supplies	09/18/26	0600	2003		151.51	47416	CINTAS CORP
26.2611	09/23/26	Janitorial Supplies	09/28/26	0600	2003		18.68	47469	AMAZON CAPITAL SERVICES
26.2614	09/23/26	Janitorial Supplies	09/28/26	0600	2003		47.06	47472	MILLER HARDWARE COMPANY
Subtotal							516.31		
26.2462	09/08/26	Building Materials and Suppl	09/09/26	0600	2020		28.43	47309	ANSTAFF BANK
26.2466	09/08/26	Building Materials and Suppl	09/09/26	0600	2020		64.56	47313	MILLER HARDWARE COMPANY
Subtotal							92.99		
26.2518	09/11/26	Maintenance and Service Cont	09/14/26	0600	2024		1,143.48	47345	KONE INC.
26.2520	09/11/26	Maintenance and Service Cont	09/14/26	0600	2024		171.20	47347	SUMNERONE
26.2612	09/23/26	Maintenance and Service Cont	09/28/26	0600	2024		93.08	47470	FITTON TERMITE & PEST C
Subtotal							1,407.76		
26.2461	09/08/26	Books	09/09/26	0600	2032		234.30	47308	AMAZON CAPITAL SERVICES
26.2462	09/08/26	Books	09/09/26	0600	2032		7.65	47309	ANSTAFF BANK
26.2514	09/11/26	Books	09/14/26	0600	2032		226.81	47341	AMAZON CAPITAL SERVICES
26.2515	09/11/26	Books	09/14/26	0600	2032		375.07	47342	BLACKSTONE PUBLISHING
26.2516	09/11/26	Books	09/14/26	0600	2032		100.08	47343	CENTER POINT LARGE PRIN
26.2558	09/17/26	Books	09/17/26	0600	2032		28.00	47405	ARKANSAS DEPT. FINANCE
26.2565	09/18/26	Books	09/18/26	0600	2032		63.40	47413	AMAZON CAPITAL SERVICES
26.2611	09/23/26	Books	09/28/26	0600	2032		161.98	47469	AMAZON CAPITAL SERVICES
Subtotal							1,197.29		

Prepared by: Geanetta Moore
EXP.CODE.RPT

Printed 10:35:27 01 OCT 2026

Expenditure Code Report
Fund 3008 Boone County Library
County Of Boone Harrison AR.
09/01/2026 to 09/30/2026

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
26.2517	09/11/26	Other Professional Services	09/14/26	0600	3009		500.00	47344	GINGER SCHOENENBERGER
26.2519	09/11/26	Other Professional Services	09/14/26	0600	3009		35.00	47346	NORTHWEST ARKANSAS DIST
26.2521	09/14/26	Other Professional Services	09/15/26	0600	3009		2,700.00	47368	ANGELIA MUELLER
Subtotal							3,235.00		
26.2465	09/08/26	Postage	09/09/26	0600	3021		10.25	47312	FORESEE INSURANCE CPU
26.2571	09/18/26	Postage	09/18/26	0600	3021		8.78	47419	FORESEE INSURANCE CPU
26.2613	09/23/26	Postage	09/28/26	0600	3021		25.25	47471	FORESEE INSURANCE CPU
Subtotal							44.28		
26.2467	09/08/26	Travel	09/09/26	0600	3030		144.56	47314	SHERRI SMITH
Subtotal							144.56		
26.2558	09/17/26	Advertising and Publications	09/17/26	0600	3040		31.00	47405	ARKANSAS DEPT. FINANCE
Subtotal							31.00		
26.2569	09/18/26	Electricity	09/18/26	0600	3060		1,513.28	47417	ENTERGY
26.2570	09/18/26	Electricity	09/18/26	0600	3060		204.92	47418	ENTERGY
Subtotal							1,718.20		
26.2566	09/18/26	Gas	09/18/26	0600	3061		37.27	47414	BLACK HILLS ENERGY
26.2567	09/18/26	Gas	09/18/26	0600	3061		40.35	47415	BLACK HILLS ENERGY
Subtotal							77.62		
26.2464	09/08/26	Water	09/09/26	0600	3062		127.45	47311	CITY OF HARRISON (WATER
Subtotal							127.45		
26.2464	09/08/26	Waste Disposal	09/09/26	0600	3063		91.06	47311	CITY OF HARRISON (WATER
Subtotal							91.06		
26.2462	09/08/26	Meals and Lodging	09/09/26	0600	3094		66.99	47309	ANSTAFF BANK
Subtotal							66.99		
26.2461	09/08/26	Other Miscellaneous	09/09/26	0600	3100		180.87	47308	AMAZON CAPITAL SERVICES

Prepared by: Geanetta Moore
EXP.CODE.RPT

Printed 10:35:27 01 OCT 2026

Expenditure Code Report
Fund 3008 Boone County Library
County Of Boone Harrison AR.
09/01/2026 to 09/30/2026

Claim Number	Claim Date	Description	Check Date	Dept Num	LINE Code	Job Code	Claim Amount	Check Number	Payee Name
26.2462	09/08/26	Other Miscellaneous	09/09/26	0600	3100		46.84	47309	ANSTAFF BANK
26.2565	09/18/26	Other Miscellaneous	09/18/26	0600	3100		37.85	47413	AMAZON CAPITAL SERVICES
Subtotal							265.56		
26.2462	09/08/26	Computer Software, Support,	09/09/26	0600	3102		77.76	47309	ANSTAFF BANK
Subtotal							77.76		
Department Total							51,419.33		
Fund 3008 Total							51,419.33		
Grand Total							51,419.33		

Prepared by: Geanetta Moore
EXP.CODE.RPT

Printed 10:35:27 01 OCT 2026

County Transaction Report				
September 2026				
Check #		Memo	Line Item #	Amount
47311	City of Harrison	Annex 7/5/26-8/3/26	3062	\$ 33.06
		Main 7/5/26-8/3/26	3062	\$ 94.39
		Trash	3063	\$ 91.06
47313	Miller True Value Hardware	Building Repairs	2020	\$ 64.56
47309	Anstaff Bank	Hot Springs National Park KOA confirmation#22557326 State Conference Director Reservation will be here not a hotel	3094	\$ 66.99
		Kindle Order#D01-0309638-9069024	2032A	\$ 7.65
		Home Depot 8/4/2026 Office Supplies	2001	\$ 64.25
		Home Depot 8/12/2026 Building Repairs	2020	\$ 28.43
		Hobby Lobby 8/19/2026 Adult Programs	3100A	\$ 46.84
		Quicken Order#5630799	3102	\$ 77.76
47314	Sherri Smith	Travel to State Library for a financial training class 8/28/2026	3030	\$ 144.56
47312	CPU Foresee General Ins Agcy	Shipping	3021	\$ 10.25
47310	Cintas	Janitorial Supplies	2003	\$ 151.51
47308	Amazon Capital Services	Office Supplies	2001	\$ 195.65
		Computer Networking Supplies	2002	\$ 101.46
		Books & AV	2032	\$ 234.30
		Genealogy Program	3100G	\$ 13.55
		Adult Program	3100A	\$ 77.68
		YA Program	3100YA	\$ 89.64
47344	Ginger Schoenenberger	Invoice#102026 MLS Consultant	3009	\$ 500.00
47342	Blackstone Publishing	Audio Books	2032A	\$ 375.07
47341	Amazon Capital Services	Office Supplies	2001	\$ 171.55
		Janitorial Supplies	2003	\$ 135.53
		Books & AV	2032D	\$ 226.81
47346	NWADF	Booth NWADF 10/7-10/10 (Fair)	3009	\$ 35.00
47347	Sumner One	Invoice#4708285 (Copier Maintenance)	2024	\$ 171.20

47345	Kone	Invoice#872127068 (Elevator Maintenance)	2024	\$ 1,143.48
47343	Center Point Large Print	Invoice#2273764 (Large Print Books)	2032	\$ 100.08
47413	Amazon Capital Services	Office Supplies	2001	\$ 91.50
		Books & AV	2032	\$ 63.40
		Janitorial Supplies	2003	\$ 12.02
		Directo Program	3100D	\$ 37.85
47419	CPU Foresee General Ins Agcy	Shipping	3021	\$ 8.78
47414	Black Hills Energy	Annex 8/10/26-9/6/2026	3061	\$ 37.27
47415	Black Hills Energy	Main 8/10/26-9/6/2026	3061	\$ 40.35
47418	Entergy	Annex 8/11/26-9/11/26	3060	\$ 204.92
47417	Entergy	Main 8/11/26-9/11/26	3060	\$ 1,513.28
47416	Cintas	Janitorial Supplies	2003	\$ 151.51
47469	Amazon Capital Services	Office Supplies	2001	\$ 9.30
		Computer Networking Supplies	2002	\$ 89.75
		Janitorial Supplies	2003	\$ 18.68
		Books & AV	2032D	\$ 161.98
47473	Tri Lakes Culligan	Invoice#734690	2001	\$ 78.99
47472	Miller True Value Hardware	Janitorial Supplies	2003	\$ 47.06
		Computer Networking Supplies	2002	\$ 26.21
47471	CPU Foresee General Ins Agcy	Shipping	3021	\$ 25.25
47470	Fitton	Invoice#7892 Pest Control	2024	\$ 93.08
EFT	Arkansas Department of Finance & Admin	Excise Tax for August 2026		\$ 59.00
	Total Warrants Paid			\$ 7,222.49

YTD County Income/State Aid
September 2026

MONTH	County 2025	State Aid 2025	Total for Month 2025	County 2026	State Aid 2026	Total for Month 2026	Monthly Difference
January	\$ 86,211.82	\$ -	\$ 86,211.82	\$ 99,254.15	\$ -	\$ 99,254.15	\$ 13,042.33
February	\$ 9,681.40	\$ -	\$ 9,681.40	\$ 3,755.44	\$ -	\$ 3,755.44	\$ (5,925.96)
March	\$ 52,033.38	\$ -	\$ 52,033.38	\$ 31,076.56	\$ 17,624.00	\$ 48,700.56	\$ (3,332.82)
April	\$ 35,404.51	\$ 19,067.00	\$ 54,471.51	\$ 51,318.79	\$ -	\$ 51,318.79	\$ (3,152.72)
May	\$ 133,181.72	\$ 19,067.00	\$ 152,248.72	\$ 151,662.65	\$ 17,624.00	\$ 169,286.65	\$ 17,037.93
June	\$ 15,121.93	\$ -	\$ 15,121.93	\$ -	\$ -	\$ -	\$ (15,121.93)
July	\$ 19,945.53	\$ -	\$ 19,945.53	\$ 17,933.98	\$ 1,303.00	\$ 19,236.98	\$ (708.55)
August	\$ 18,278.61	\$ -	\$ 18,278.61	\$ 15,670.03	\$ -	\$ 15,670.03	\$ (2,608.58)
September	\$ 24,641.79	\$ 17,624.00	\$ 42,265.79	\$ 20,874.61	\$ 16,313.00	\$ 37,187.61	\$ (5,078.18)
October							\$ -
November							\$ -
December							\$ -
YTD Total Comparison	\$ 394,500.69	\$ 55,758.00	\$ 450,258.69	\$ 391,546.21	\$ 52,864.00	\$ 444,410.21	\$ (5,848.48)

Treasurer's Report Recap			
	September 2025	September 2026	Net
Beginning Balance	\$ 794,991.79	\$ 858,400.97	\$ 63,409.18
Interest not on previous statement	\$ -	\$ -	
Income	\$ 42,265.79	\$ 37,187.61	\$ (5,078.18)
Adjustments	\$ -	\$ -	\$ -
Bills Paid	\$ 47,211.46	\$ 54,208.18	\$ 6,996.72
Commissions	\$ 798.22	\$ 689.78	\$ (108.44)
Ending Balance	\$ 789,247.90	\$ 840,690.62	\$ 51,442.72

Equity Bank: Fines Fees Donations Transaction Report					
September 2026					
Date		Check Number	Amount	Totals	Memo
	Beginning Balance			\$ 164,818.26	
	<i>Deposits</i>				
	Cash Register Receipts		\$ 1,430.23		
	Interest		\$ 403.82		
	Stone Bank		\$ 1,079.66		
	Friends of the Library		\$ 681.34		Reimbursed Expenses
	Total Deposits			\$ 3,595.05	
	<i>Expenses</i>				
9/4/2026	Norris Bookbinding	2002	\$ 692.00		Allocated Genealogy Donations
9/4/2026	Cintas	2003	\$ 137.97		Allocated FFD \$10,000
9/4/2026	Ingram	2004	\$ 191.94		Allocated FOL Honor
9/10/2026	Risley	2005	\$ 6,697.95		Allocated FFD Reddock
9/14/2026	Visa	2006	\$ 20.60		Allocated FOL SRP
	Total Expenses			\$ 7,740.46	
	Ending Balance			\$ 160,672.85	

FFD Equity Bank	
As of September 30, 2026	
Total in FFD account is Split as follows	
SRP-Adult Summer Reading Program Donation (donations come from many donors)	\$1,371.51
SRP-J Donation (donations come from many donors)	\$461.99
SRP-Director Donation (Director) (Community First Bank \$800)	\$376.87
Director Special Projects	\$10,215.46
Genealogy Department Donations (donations come from many donors thru cash register)	\$568.35
FFD Allocated yearly by Board (\$10,000)	\$5,524.27
YA Donation (donations come from many donors)	\$549.75
1,000 books before Kindergarten (BCL Foundation Donation \$1,000)	\$282.73
Esther Randle Donation for Books (\$4,122.35)	\$2,316.96
Esther Randle Donation for Reading Programs (\$1,031)	\$1,031.00
Fitton Donation to purchase Books (\$1,000)	\$358.69
Landscaping Donation	\$600.00
Advertising Signs Donation	\$637.50
Books Donation (previously zero balance by purchasing Ebooks - those Ebooks have been reimbursed with the DFA Cares Grant)	\$3,198.88
Arvest Bank Grant	\$7,631.90
(Reddock) - pending payment to Risley for phase 2 (\$4,784.25)	\$8,463.23
Annex Community Project Donations (Created Minutes 7/23/2026)	\$1,079.66
Unallocated	\$116,004.10
Total in FFD Account	\$160,672.85

Arvest - Lawing Account Transaction Report					
September 2026					
	Check Number	Non-Disbursement Amounts	Book Disbursement Amounts	Overall Account Total	Memo
Beginning Balance		\$ 9,355.05	\$ 47,963.73	\$ 57,318.78	
<i>Deposits</i>			\$ 3,093.31		September 2026 Disbursement
Total Deposits				\$ 3,093.31	
<i>Expenses</i>					
Ingram	1430		\$ 284.23		
Amazon	1431		\$ 643.05		
Cengage/Gale	1432		\$ 355.65		
Total Expenses				\$ 1,282.93	
Ending Balance		\$ 9,355.05	\$ 49,774.11	\$ 59,129.16	

*Lawing Endowment Disbursement/Purchase of Books			
As of October 7, 2026			
	Check Number	Amount	Totals
Beginning Balance			\$ 47,963.73
September 2026 Disbursement		\$ 3,093.31	
October 2026 Disbursement		\$ 3,093.31	
Total Deposits			\$ 6,186.62
<i>Expenses</i>			
Ingram	1430		\$ 284.23
Amazon	1431		\$ 643.05
Cengage/Gale	1432		\$ 355.65
Total Expenses			\$ -
Ending Balance			\$ 54,150.35
Orders placed but not paid - Estimated			
Ingram		\$ 1,358.25	
Large Type Books		\$ 946.82	
Overdrive		\$ -	
Balance after unpaid orders			\$ 51,845.28

Boone County Library Board Trust
September 1, 2026 - September 30, 2026

Page 1 of 6

Account Number: 49-0118-01-5

BOONE COUNTY LIBRARY BOARD
ATTN: SHERRI SMITH
221 W STEPHENSON
HARRISON AR 72601

Administrative Officer:

Kevin Lacewell (479) 271-1415
Klacewell@arvest.Com

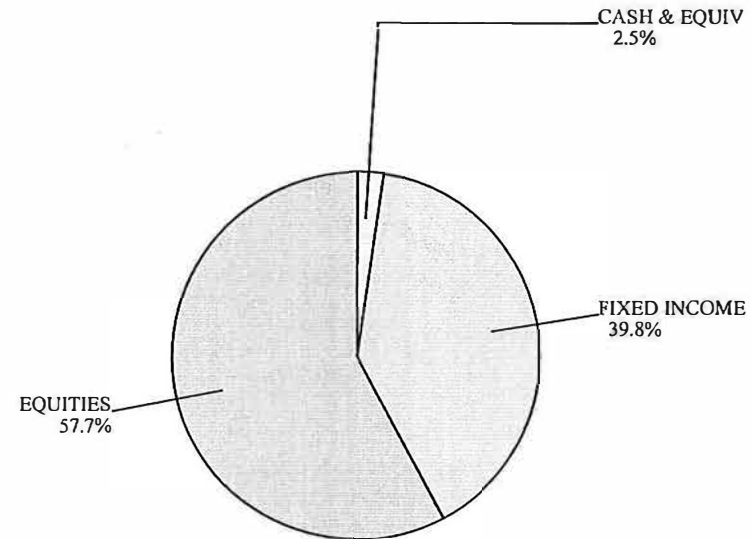
Investment Officer:

Michael Gaffigan (479) 621-1718
Mgaffigan@arvest.Com

Account Review

Your Beginning Market Value:	\$ 1,906,999.37
Income Earned :	\$ 4,733.79
Disbursements :	\$ -4,304.17
Market Value Change :	\$ -45,321.78
Your Ending Market Value :	\$ 1,862,107.21

Portfolio Summary



Funds Report
September 2026

	Account Number	Beginning Balance	Current Balance
CD'S			
Stone Bank (Charles Wilson CD) Matures 1/30/2027 @ 4.05% APY		\$ 201,956.88	\$ 235,424.97
Stone Bank (2026) Matures 12/24/2026 @ 4.05%		\$ 70,000.00	\$ 70,474.04
CHECKING ACCOUNTS			
Equity Bank Checking 3.04%	XXXXXX440		\$ 160,672.85
Stone Bank Checking			\$ 100.00
LAWING Trust: Endowment for Book Purchases			
ARVEST BANK CHECKING	XXXXXX358		\$ 59,129.16
ARVEST ASSET MANAGEMENT			\$ 1,862,107.21
\$1,287,720.02	49-0118-01-5		
Cash Accounts			
Petty Cash Fund		\$ 125.00	\$ 125.00
Starter Cash Change Fund		\$ 100.00	\$ 100.00



BOONE COUNTY
LIBRARY
...more than just books!

221 W. Stephenson Ave. Harrison, AR 72601

www.boonecountylibrary.org ~ 870-741-5913

DIRECTORS NEWS FOR September 2026

September was a month full of fun programs and activities at the library. We were lucky enough to have Forest Heights students visit us to learn more about what the library does and what we offer to the public. About 65 students and their teachers visited the library. They learned about our 3D printer, listened to a story, and participated in an activity. Matt made special 3D-printed coins for the students featuring the Forest Heights Falcon, and the students really enjoyed receiving them.

Tina held a Genogram Workshop in September. A genogram is a detailed visual map of a family tree that uses special symbols to show relationships, medical issues, and behavioral issues across several generations. There was a lot of interest in the class, and there has already been interest in having another class in the future. It was very interesting to listen to Tina explain the program and some of the things people can learn about their families by creating a genogram.

Adrianna Halamek was hired for the Adult Outreach position and is quickly learning the position and all of the responsibilities that come with it. She planned most of the programs for October and has already started planning for November. Adrianna also held her first solo program, Decoupage Pumpkins, and did a wonderful job with the program.

Please join me in congratulating **Nola Castro as our Employee of the Month!** Nola does all of the cataloging for the library, along with weeding, book repairs, and so much more. She makes sure breaks are covered, helps out wherever and whenever she is needed, and is always wonderful with our patrons. We appreciate all of the hard work Nola does for the library and are happy to recognize her as our Employee of the Month!



BOONE COUNTY

LIBRARY
...more than just books!

221 W. Stephenson Ave. Harrison, AR 72601

www.boonecountylibrary.org ~ 870-741-5913

STATS SEPTEMBER 2026

ACTIVITY REPORT	ADULT	JUVENILE	YA	TOTAL	PREVIOUS
REFERENCE ASSISTS	3,264	152	30	3,446	3,969
GENEALOGY REFERENCE	25	N/A	N/A	25	38
VOLUNTEER HOURS	0	10	N/A	10	8
PROGRAM HOURS	47*	35	10	92	42*
NUMBER OF PROGRAMS	10	12	2	24	18
PROGRAM ATTENDANCE	122	270	4	396	406
INTERNET WORKSTATIONS	551	190	19	760	897
PATRON VISITS	6,513	3,506	N/A	6,513	7,607
OVERDRIVE E-Books	N/A	N/A	N/A	3,131	3,333
WEBSITE HITS	N/A	N/A	N/A	2,743	2,819
ANCESTRY, TUMBLE*, ROMANCE	195	N/A	N/A	195	259
Biblio+	1,097	N/A	N/A	1,097min.	602 min.

*Unkown number of hours worked, fit things in between my other responsibilities.

Activity Summary

Boone County Library

September 2026

Circulations	
Circulation Type	Counts
Check Out	7,249
Check In	7,234
Renewal	4,156
In-House Use	92
Circulations Total	18,731

Stats Only Check Outs	
Description	Counts
PAPER BACK TRADES (PB TRADES)	55

Fines Paid/Waived	
Transaction Type	Total
Fines Paid	\$594.65
Fines Forgiven	\$30.60

Items Added/Deleted	
Added	Items Deleted
190	100

New Borrowers	
Borrower Type	Counts
Adult	43
Child	28
Senior	11
Out of Service Area Adult (Fee Charged)	0
Out of Service Area Child (Fee Charged)	0
Out of Service Area Senior (Fee Charged)	0
Out of State (Fee Charged)	0
Internet	28
School I-Card	0
Total Borrower's Added	110

September 2026 Board Report for Children's Department

YA Programming Ages 12-18	Juvenile Programming Ages 6-12	All Age Programs	Story Time Ages 3-5 Monday 10 a.m.	Toddle Time Ages 0-3 Thursday at 10 a.m.
9/8 Remembrance Token 1 participants	9/10 Pocket Pet 14 participants	9/1 Back to Hogwarts 26 participants	9/14- 17 participants	9/3 46 participants
9/29 DIY Beaded Decor 3 participants	9/17 Window Clings 10 participants	9/22 Velvet Art Posters 8 participants	9/21- 11 participants	9/10 35 participants
		9/24 Painted Sun Catchers 8 participants	9/28 11 participants	9/17 43 participants
				9/24 41 participants

YA Programming- YA Programming included Remembrance token and DIY beaded décor.

Juvenile Programming- Juvenile programming included Pocket pet and window clings.

All Age Programs- Programming included Back to Hogwarts, velvet art posters and painted sun catchers.

Story Time Story Time is a wonderful way for little one's ages 3-5 to interact with others their age while singing songs, doing crafts, and reading stories. Ms. Lori made approximately 120 crafts for the month to accommodate both Story time and Toddle Time groups.

Our passive activity- Name our stuffed cat- Patrons can pick up a work sheet to draw the cat and give us a name suggestion. At the end of the month we will pick a name out of the suggestions for our little stuffed cat who has been here at the library for several years. For completing the worksheet, they get to choose a prize out of our prize basket.

Children's Department Statistics for September

New 1,000 Books Before Kindergarten Participants: 2

Non-Checkout Books: 33

Table Games: 18

Passive Activity: 101

Total hours preparing for YA programs: 10

Total hours preparing for Children's programs: 15

Total hours spent preparing for Juvenile/Toddler programs: 20

Number of Toddler/Preschool Programs: 7 programs with 204 attending

Number of Children's Programs: 2 programs with 24 attending

Number of Young Adult Programs: 2 programs with 4 attending

Number of All Age Programs: 3 programs with 42 attending

Total number of participants for programs: 274

Reference assists for Juvenile: 152

Reference assists for YA: 30

People Counter: 3,506

Mrs. Lori's Work Hours: 48

Mrs. Lori's Volunteer Hours: 10

YA book giveaway entries: 21

Juv book entries: 54

The most notable event in genealogy this month was the Genogram Workshop I conducted on the last Saturday of the month. The woman who has been teaching me how to create genograms and how to teach others to create them over the past several months assisted me with the workshop. Her guidance and support have been invaluable!

A genogram is a detailed visual map of a family tree that uses special symbols to illustrate emotional relationships, medical histories, and behavioral patterns across multiple generations.

There were eleven participants in the workshop. At the end of the program participants were given a feedback sheet to complete and give their thoughts on how to improve future workshops. Eight participants completed the feedback sheet. Below are the results:

*Understanding of genograms after the class: 2 participants rated their understanding as Excellent, while 6 rated it as Good.

*Pacing and length of the workshop: All 8 participants indicated that the pacing and length were Just Right.

*Comfort navigating family dynamics and emotions during the practice exercise: 6 participants reported feeling Very Comfortable, one felt Somewhat Comfortable, and one felt Uncomfortable.

*Three participants provided additional suggestions for improving future Genogram Workshops. All three recommended using a PowerPoint presentation to display examples on the television in the meeting room. I thought this was an excellent suggestion and plan to incorporate a PowerPoint presentation into my next Genogram Workshop.

Overall, I was extremely pleased with how well the Genogram Workshop turned out. Although I conducted the workshop, its success was the result of help from my coworkers. Our director helped promote the event, our computer technician created a template tool, the front desk took care of registration, and our maintenance man set up the meeting room. I could not have accomplished this project by myself, and I sincerely appreciate everyone who contributed to its success.

Monthly Statistics

Genogram Workshop Participants: 11

Library Patrons Visiting the Genealogy Department: 25



September 2026 Board Report

September was a fun month for the adult outreach program. We started the month with a Back to Hogwarts day that was held with the Children's department. The staff had almost as much fun decorating and dressing up as the patrons that participated in the event. Rachel Whitaker presented Disappearance at Devil's Den, an interesting story of a young girl that walked away from her family's campsite and was found days later. MaryAnn did a food presentation, where she made a whole meal from appetizer to desert out of plant based foods and we were able to try the dishes. Adrianna Halamek was hired as our new Adult Outreach coordinator and has done a wonderful job learning the position and coming up with ideas for October. She held her first class on decoupage pumpkins that was a hit with those that came. We held another chat and craft night where the community is able to come and work on projects that they are already working on and talk with others as they work.

Events Held: 10

Hours Worked: *Unknown with Angelia but Adrianna 47 hrs.

Harry Potter Day: 25

Evening Book Club: 7

Devil's Den: 9

Plant Based Foods: 14

Medicare Seminar: 3

Noon Book Club: 12

Decoupage Pumpkins: 16

Anna Cackler Author: 4

Chat and Craft: 11

Pumpkin Puzzle: 10

Total Participants: 111

September Puzzle Winner: Abigail Martinez

Boone County Library - IT Department Report for September 2026

What has happened since last report:

- No big projects this month.
- Finished 3D printing the Fall 2026 bookmarks.
- Designed and 3d printed coins with a falcon for the students on the Forest Heights School tour.
- Gave a 15 minute 3d printer presentation to each of the 3 groups of Forest Heights students.
- 3d printed the Alpena and Bergman school coins in prep for their tours in November and December.
- Finished the e-rate forms for our yearly Internet discounts.
- Purchased a Unifi 5G cellular modem and 1 year of service as our new and upgraded backup internet.
- Other miscellaneous fixes as needed (toner changed, staff helped, ... etc).

Patron Related:

- Helping patrons with different issues ranging from cell phones, tablets, laptops, our computers, Wi-Fi, and printers.
- One-on-one tutorials to teach patrons how to use the 3d printer.

What I am working on:

- Prepping to purchase and install the new Cloud version of our Cassie software.
- Revamping the patron desks.
- Finishing the inventory of all IT assets in the building.
- Recycling old computer hardware.
- Swapping out the computers that have Windows 10 with ones that have Windows 11.

Boone County Library - Maintenance Department Report September 2026

9/1 replaced front panel sealed it and painted it

9/3 removed and replaced shelf in Sherri's office

9/9 Crawford elec. Came by and put in filler plates on two of the breaker boxes

9/17 moved shelf to FOL room