

**THE SHORES OF LONG BAYOU  
REQUEST FOR ARCHITECTURAL CHANGES**

To ensure community integrity and appeal, it is necessary for everyone to complete this application for any proposed exterior building and common area changes. The HOA Board / Architectural Review Committee is not responsible for any issues regarding the performance of any contractor, product, including warranties, security, etc. This application does not exempt you (the owner) from obtaining any permits required by code. You are responsible for all costs resulting from damages resulting from the work performed. **YOUR BUILDING BOARD MUST SIGN FORM BEFORE SUBMITTAL.**

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**1**

**UNIT OWNER INFORMATION**

Property Owner(s): \_\_\_\_\_  
 Property Address: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

I have read my Building Bylaws, Rules and Regulations and HOA documents as it applies to this request and agree to abide by the same. No work will commence without the approval of your Building Board of Directors and the HOA Architectural Review Committee. You will receive a copy of this reviewed submittal for your record.

\*\*\*Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Unit Owner Signature \_\_\_\_\_

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**2**

**DESCRIBE REQUESTED CHANGE**

Provide description of requested improvement: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Provide information to describe requested improvement. Submit the following as needed with request.  
 Survey/Plot  Building Plans  Specifications  Photos  Brochures (Identify Product Used)  
 Other \_\_\_\_\_

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**3**

**CONTRACTOR'S INFORMATION**

Proposed Contractor (unless self performed): \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Current License # (provide copy): \_\_\_\_\_  
 Current proof of Liability Insurance (provide copy): \_\_\_\_\_  
 Current Workmans Comp Certificate (provide copy): \_\_\_\_\_

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**4**

**BUILDING APPROVAL**

\*\*\*Building Board of Directors Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Building Board Signature \_\_\_\_\_ Title \_\_\_\_\_

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**5**

**ARCHITECTURAL REVIEW / ACTION**

HOA Architectural Control Committee Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Insufficient information, resubmit \_\_\_\_\_ Date \_\_\_\_\_  
 Not approved for the following reasons: \_\_\_\_\_ Date \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**THE HOA BOARD OF DIRECTORS HAS (30) DAYS IN WHICH TO CONSIDER  
REQUESTS AS STATED BY THE BYLAWS.**

Mail or submit your request to: The Shores of Long Bayou Clubhouse  
 6301 Shoreline Drive  
 St. Petersburg, FL 33708  
 TheShores@tampabay.rr.com  
 Fax #: (727) 391-4413