

## 2/15/23 MINUTES HSMC BOARD OF DIRECTORS MEETING

BOD Attending: Junanne Hayes, John King, Teresa King, Kether Sprague, Julie Dauer, Elizabeth Bohanan, Joe Hurlbut, Wynona Idica, Jaime Wilkes, Tracey Macnamara  
Staff Attending: Becca Edwards, Jenny Hanzlik, Suzanne Coffman  
Absent: Rhonda Hurlbut, Holly Bennett  
Guests: Larcye Wright, Cindy Huhn, Terri Boudreaux, Jules Cummings, Marion Zahles, Luis Flores, Marybeth Kelly

### **Schedule for Grange setup / cleanup**

March: **Junanne, Suzanne**

April: **Jaime, ?? need another volunteer**

### **Tracey and John - Construction Update:**

Barn: siding and insulation replaced on top for signage. Will be starting siding replacement of walls one side at a time dependent on funding. \$5k additional funds for siding. Hannah Soderquist, a highschool volunteer is working on fundraising. Fencing in front of the bathrooms needs replacement. Will paint when wall siding is complete with color to match the pumphouse.

\$351 for B.A.S. signage. Jenny had concerns about the costs. John shared that part of that cost was for design. Moving forward

Electrical – Danny Pardini came and looked at the project. On the same day, PG&E came and said they were going to put the pole in, but no more info from them. Waiting on quote from Danny and will move forward with his help. John will talk to Cesar Toxqui to move the circuit box to outside of building.

Cattery – All the flooring is in, ran out of baseboard, flooring cost came in under \$1,700 of original quote, so will use the excess for other items in the cattery.

**Public input:** Marion, Jules, Terri, Cindy, Larcye, Luis

How much earned from wreathmaking, approx. \$8k. Will start publicizing fundraising outcomes.

Barn is to be winterized with new heaters.

Fostering needs a manual / procedures for new fosters

Helping with volunteering

### **John - Finance Committee:**

Putting finance committee on hold until further notice. John and Jenny will report monthly.

Looking to possibly bringing CPA in as treasurer.

Financial update to the board

Does the Treasurer position need to be filled? Can CPA be treasurer also? Ask CPA if she can provide outline for internal auditing process.

### **Becca - Shelter Stats:**

January intake 67 – 44 dogs / 23 cats outcomes – 85 51 dog / 31 cats 1 dog/2 cats euthanized

Currently – 145 animals in our care:

Dogs – 57 in foster / 11 onsite

Cats – 19 in foster / 60 onsite

Training new admin / training techs

Great news – one of our long term dogs were adopted, Nina. Two FeIV adopted, down to 3.

### **Jenny Admin Update:**

April 5-9 adoption event - On the 9<sup>th</sup> we'll host an Easter egg hunt, bring treats and have Easter egg hunt.

Brian?? wants to donate another corn hole game. Maybe Q2 auction item?

Providing more community outreach to help adoptees or any community member, training, assistance.

Brainstorming on retaining volunteers. John K. will review list and present at next meeting.

### **Miscellaneous conversations:**

Logistics and shipping branded items – Luis can help with this.

Internal accounting audit – Writing a procedure. Ask our CPA for auditing procedures

Need new board members. JK with draft a post for a call for board members.

Car-A-Van – County is replacing their old van. Old van going on public notice. We're would like to get it and have it parked on our property with volunteer vets.

Adjourned at 8:06pm