

Humane Society for Inland Mendocino County

9700 Uva Drive, Redwood Valley, CA. 95470

Minutes for April 19, 2022

Board of Directors, In-Person Meeting

1. Roll Call @ 6:01pm
 - A. Teresa King, John King, Julie Dauer, Jenny Hanzlik, Tracey McNamera, Holly Bennett, Becca Edwards, Junanne Hayes, Jaime Wilkes, Robin
2. Approval of Agenda
 - A. Holly approves, Jaime seconds
3. Approval of the minutes from March 2022
 - A. Jaime approves with Kethers correction (I listed kitten births and it was deaths), Tracey seconds
4. Public Input
 - A. N/A
5. Construction updates, Tracey
 - A. Nothing new, to add here will discuss electrical upgrade below with John
6. Financial report
 - A. Jenny didn't print the financials because we didn't have our finance meeting due to Joe being out of town, will reconvene next month
 0. Checking \$76,365
 1. LPL \$1,124,786
 2. YTD Expense \$166,083
 3. YTD Incomes \$161,125
 4. Network for good \$7,819
 5. Paypal \$1,500
7. Shelter Report & Stats: March 2022
 - A. 105 Animals intake
 0. Dogs – totals 49, adoptions 64
 1. Cats – totals 56, adoptions 34

NEW BUSINESS

- A. Updates from Administrative Director, Jenny
 - a. Starting to work on Q2 newsletter, please let us know if you have any additions for this. Starting to build this mid-June to be finalized end of June. As things happen Jenny starts working on the newsletter, please don't wait until the end the due date. Teresa is helping Jenny with interviews for the newsletter with staff employees. Teresa would like to start interviewing the board members as well. Tracey and Robin will be the Q2 highlights.
 - b. Portraits for pets originals are coming in to the shelter. If we can let donors know they should come during open hours Wed-Sunday. We have animals everywhere

here, so Jenny is going to make a spot in the fundraiser shed to keep them safe. Junanne said she and Suzanne will be distributing the art at the end of the event.

- c. Ballots will be coming in soon for the board member voting, Jenny has a lockbox at her desk. The sealed envelope will be going in to this lock box which has no key. Tracey felt since Mac was gone, that two people not listed on the ballot should tally these votes. Jaime feels this is a great idea and would help count. Robin and Jaime will count votes in May.
 - d. Linda Jaurigue a longtime supporter passed away last year and her husband and longtime friend is coming down next week to put up a memorial for her which will be a sitting area for meet and greets.
 - e. Cole is moving to the east coast. He has been an amazing asset to the team. His last day is May 7 and we are all invited at 3:30. We have several good candidate applications set for interview tomorrow April 20.
- B. Electrical update and quote, Tracey & John King
- a. Work needed completed – permitted requiring PGE and county approval looking at 16 weeks plus non permitted
 - b. Permitted work will be a new main panel with 400 amp, mounted on the wall. Looking at solar and generator ready. Replace existing subpanel.
 - i. Busch came in at \$19,500
 - ii. Wheeler at \$13,900 – with a discount
 1. Both are young guys, Busch are 3rd generation electrician. Wheeler is just getting business going, trying to build up his business base. John likes Wheeler as he went through all our buildings to gain an understanding of what is happening here. John told him this could lead to future business. Wheeler will use the best materials out there. Has extensive experience in solar installation.
 - c. Once PGE is gone, non permitted items are replacing the breaker by the office, replacing the outside panel in dog kennel, trench conduit or bring power to dog intake building.
 - i. Cesar Toxqui is willing to complete the nonpermitted work for \$60/hour plus materials with a suggested budgeting \$6K
 - d. We are looking at about \$20K, we budgeted about \$35K and looking at doing fundraising to help cover the costs.
 - e. Junanne makes a motion to approve, Jaime firsts approved, Holley seconds
- C. Wags & Wines, Teresa
- a. April 2 was at Thatcher Hotel, had a good show of employees and volunteers, the hotel donated a gift basket and waived tasting fee with a \$20 donation. Made about \$300 on donations and \$200 with raffle. Kelsey from Rivino booked up an event as well.
 - b. April 9 Hopland Doggy Days at Hopland Tap. Had raffle donation, we got about \$280 with donations and 3 puppy adoptions.
 - c. This Saturday is at Barra. They have Slam Dunk coming. Waiving tasting fee with \$20 donation. Also have the Tree seedlings for Earth Day. Looking for

suggestions on how to present them. With a \$20 donation, you get free tasting and a redbud tree.

- d. Following Saturday will be the event at Rivino. They have a private chef coming with 20% of his proceeds going to the shelter, Rivino is waiving the tasting fee and will have the dog charcutier board. Kelsey has also gone out and gotten donations for the raffle event.
 - e. May 21 will be at Toxqui winery, this is the same day as the Jeep event.
- D. Fundraising Committee updates, Robin
- a. Portrait for pets update – 64 donors Raising \$3,365 after deductions. We are projecting about \$5,300.
 - b. Appreciation event – emailed an overview and task allocation sheet. Hoping to have BBQ, games for adults and children and activities for younger children. Looking at having a raffle, being it is an appreciation event everyone who shows up will receive a ticket to the raffle. Anderson Valley Brewing Co is willing to donate beer, they just need a headcount, Kether has been in contact with them.
 - c. We have a proposed budget of \$550 for the appreciate event, relying heavily
 - i. After discussion, and agreeing, Robin makes the motion to spend \$1,000 for this event, Teresa seconds, all aye.
 - ii. Tracey received a message from Mary Miller wanting to be a part of this event.
 - d. Canceling quarter auction this year
 - e. Pending covid happenings, looking at maybe a dinner of some sort
 - f. May 21 the jeep event is happening in the JCP parking lot, proceeds from this event will come to us as we have been chosen as the non-profit. We will have a booth, not with dogs. 9-12, Junanne and Robin will be manning the booth, but looking for one more person.
 - g. Movie night in our field – something to think about.
- E. Future Estate, Kether
- a. We have a future home estate gift. Kether will have ongoing meetings with the donor monthly or every other month. Board members are welcome to join. Donar has been calling for a pond pickup. Alex and Tracey will work on this.
- F. Mac McAlister, VP, resigned
- a. Requested that BoD consider who we would like to serve as our VP, sending your choice to the “nomination committee” Holly, who has nominated Tracey to be on her committee. Holly asked who might be interested and Robin said she would be interested.
 - b. We also need to get together to go over the bylaws
 - c. Holly said we really should really do something for Mac’s service, we all agree

UNFINISHED BUSINESS

- a. May Election – Holly said we need officer ballots for next months meeting
 - a. All officers serve a one year term -Holly will create the ballot after nominations come through
- b. Long term goals. Care-A-Van.

- a. One of our applicants is in vet tech school now so we have potential to start building our medical team.

c. Upcoming events:

Wags & Wines @Barra, April 23, noon - 3pm; Wags & Wines @Rivino, Sat. April 30, noon - 3pm; Sat. May 14, 9a-noon, Tails on the Trail, Ukiah; ALSO on Sat. May 14, Doggie Days Hopland Tap House, noon - 3pm;

Sunday May 15, @Shelter, Appreciation Event, 2-6pm;

Sat. May 21, Jeep Event, Ukiah Kohls/JC Penny parking lot 9a-noon; ALSO on May 21, Wags & Wines @Toxqui, noon-3pm

(We have been invited to have a square in the Pastels on the Plaza, Ukiah, May 14, 10am-3pm)

Announcement and something to think about – our Zoom account has been sponsored and running through the Spague’s business account the past two years. The board should consider our own account moving forward if we want to continue with a hybrid meeting situation.

Announcements

Upcoming meetings:

- Finance Committee meeting, Thurs. May 12, 2022 @6p via Zoom
- Fundraising Committee Meetings: Second Tuesday on site at 5pm
- Our next Board meeting is our **REQUIRED ANNUAL MEETING Tuesday May 17, 2022 6pm AT THE SHELTER**

ADJOURNMENT @ 8:00pm