

**MINUTES**  
**HUMANE SOCIETY FOR INLAND MENDOCINO COUNTY**  
**Board of Directors Meeting**  
**December 20, 2022**

The meeting was called to order at 6:17pm

In attendance: Jenny Hanzlik, Becca Edwards, John King, Teresa King, Jaime Wilkes, Tracey McNamara, Wynona Idica, Rhonda Hurlbut, Joe Hurlbut, Holly Bennett, Elizabeth Bohanan

Absent: Julie Dauer, Junanne Hayes, Kether Sprague

Special Guests: Elia Le'au, Chana Eisenstein, Luis Flores, Robin Ingram

Tonight's agenda was moved for acceptance by Tracy McNamara, 2<sup>nd</sup> by Joe Hurlbut, all approved.

Last month's minutes were moved for acceptance by Joe Hurlbut, 2<sup>nd</sup> by Tracey McNamara, all approved.

**Construction update:** Tracey McNamara

**New roofing for green barn** – B.A.S. roofing had to postpone new roofing on the barn due to weather and scheduling conflicts. The plan is for them to return on 12/22 to do installation. They will have a crew, so no need for volunteers.

**Cattery renovation** – Jenny and John to go buy paint and supplies needed for inside cattery. Emptying the cattery and painting will take place the week of December 26<sup>th</sup> and January 2<sup>nd</sup> to be completed by estimated January 9<sup>th</sup> date for flooring installation. Cattery likely be closed for 3 weeks.

**Budget update:** Joe Hurlbut, Jenny Hanzlik, and John King

**2023 Budget:** Distributed by Jenny to all board members on 12/19/22. Asked for input. Jaime is not okay with a negative balanced budget. Discussion followed with Jenny and John explaining that without significant fundraising plans on the calendar, we have to go with numbers backed up by activities in 2021 and 2022.

Joe would like to escalate the search for a new board treasurer. John and Jenny have a couple of people in mind that they will continue to work on.

We received an \$80k grant from Community Foundation (which was reported in the November meeting) which will need to be spent and monies tracked by September 2023.

John feels we will have a substantial cash position going into 2023.

**Shelter report update:** Becca Edwards

**2022 YTD numbers:** Live intakes 1,153 / Live outcomes 1,146

Dogs 527 / Cats 626

Losses Dogs 7 / Cats 52 (this was due to an outbreak of panleukopenia in the cattery)

**New Business:**

**Changes to the Board Meetings Schedule:** Teresa King

Teresa has been working with the Redwood Valley Grange to have an opportunity to hold our once-a-month Board of Directors meetings at the grange due to extreme weather conditions preventing the meetings from being held outdoors or in the big metal shed. The Grange has agreed to sponsor our meetings (meaning no rental fees) in exchange for us supporting them in kind with some of their activities, such as their road cleaning sponsorship and providing them with a gratis sponsorship in our annual calendar. They would also like to see several board members joining the Grange and participate in their monthly meetings.

The only caveat is that our meetings would have to be moved to the 3<sup>rd</sup> Wednesday of each month instead of Tuesday. This will have to be revised in our bylaws and announced on our social media pages of the changes. Teresa made the motion to accept the changes and move forward with meetings on Wednesdays. Tracey 2<sup>nd</sup> the motion. All in favor.

**Stock Grant:** John King

A benefactor from Sonoma County, Mary Doll, has given us a stock grant (75 shares of Apple stock). These stocks have been transferred into the accounting company that manages our LPL

account. This led to a discussion on how to have a bigger presence in Sonoma County where the donations might be greater. Becca suggested we connect with Jamison Humane in Napa County for fundraising opportunities.

We've received another estate donation from the Jack Hill Estate trust. There is cash, plus two houses in the estate. The one house is in Ceres and the trustee will sell that house and the proceeds will go into the trust. The other house is in Willits. The appointed trustee can either live in the Willits house, with the trust paying all expenses or can sell the house with the proceeds from the sale of the house being split 50/50 between the trust and HSIMC. When the appointed trustee passes, all remaining funds in the trust will revert to HSIMC.

**Fundraising:** Jenny Hanzlik

The wreathmaking fundraiser is completed. We made 134 wreaths and 34 swags. The total income from this activity was \$8,415.00. Last year raised closer to \$10k, but the organizers felt they could not support it on the same level as previous years, so we focused on getting new volunteers to learn how to make the wreaths and swags, so we'll have a good volunteer base for next year.

**New Accounting Firm:** Jenny Hanzlik and John King

Our current accounting partner, Wipfli LLP, has decided to terminate their relationship with us. John and Jenny have interviewed two additional accounting firms and have decided on Carol Stevens, CPA of Ukiah. She has agreed to support our accounting needs pro bono and would also like to make a donation and purchase an HSIMC membership.

**New branded items for online store:** Jenny Hanzlik and Elizabeth Bohanan

Jenny has found a new zip-up fleece and coffee mugs to add to our branded items for sale. She has been working with Elizabeth to develop an online store. We will have to do the shipping ourselves, determining how much labor and expense is involved in getting that done.

**Miscellaneous Items:**

We received an additional dividend from our LPL account in the amount of \$6,800.00.

We need to continue to review the budget as we expect our dividend to increase slightly in 2023.

Teresa contacted Downtown Dogs as an external retail resource to sell 2023 calendars. John to drop off calendars and donation box this week.

Round robin was initiated by John to have each person talk about their experiences in 2022. Lots of good feedback.

**Closed session was called at 6:55pm.**

**Meeting was adjourned at 7:10pm**