



“A pet is the only thing on earth that will love you more than you love yourself.”

**Humane Society for Inland Mendocino County  
Board of Directors Meeting Minutes  
May 27th, 6:00pm @ HSIMC**

**Meeting called to order:** 6:10pm

**Attending:** Myriah Surman, Wynona Idica, John King, Teresa King, Jaime Wilkes, Tracey McNamara, Autumn Ehnou, Ronnie Richter

**Absent:** Julie Dauer, Pein Ris-Yarbrough, Erin Moynahan, Kether Sprague

**Staff Members Present:** Becca Edwards, Jenny Hanzlik **Guests Present:** Kelsey Radmilovic, Jen

**Revisions to Agenda:** Add VP Comments after President Comments. Correct Fargo Bros. Concert date to June 20<sup>th</sup>.

**Approval of Agenda:**

- A motion to approve the May 2026 agenda, with revisions, was made by Jaime and seconded by Tracey.

**Approval of Minutes:**

- A motion to approve the April 2026 minutes was made by Myriah and seconded by Tracey.

**Public Forum:** Welcome Kelsey and Jen

**President's Comments:**

- Balleets received to vote on incumbents and new board members were counted and results were:
  - 46 member balleets were received
  - All incumbents and new board members were voting in
  - Welcome Ronnie and Autumn to the board
- Next election will be for officers at the June board meeting. A copy of all officer duties was provided to all in attendance and encouraged to review to make an informed decision should they be nominated. All board members please return their nominations to Jaime by June 5<sup>th</sup>. Email with nomination form will go out. Nominated directors will be contacted to accept or deny the nomination. Official ballots will then be sent out via email prior to the June board meeting.
  - Teresa announced to the board that she will be stepping down as President and will not accept a nomination this coming term. She would like to just be a director for a little while.
  - Jaime indicated she may consider it IF she had a very active VP to assist her.
- Machiko's Celebration of Life will be held October 4<sup>th</sup> from 12-6 at the Blue Wing Saloon in Upper Lake. All are encouraged and invited to attend.
  - Would like to create a special plaque in her honor. Wynona agreed to help design it with Jenny.
  - Someone reached out to Jenny to create a fundraiser to raise funds in her honor for the shelter. This will fund the cost of the plaque.
- Teresa and Stacey spent time cleaning out the fundraising shed. Moved the wreath making tables outside the shed under the awning. Needs to be tarped. Suggested adding the custom wrapping paper to the wreath order forms. All agreed it was a good idea.
- Teresa was contacted by the Ukiah Boys and Girls club to do a presentation at their summer program. Sometime between June 11<sup>th</sup> and August 7<sup>th</sup>. Need to get more information.

**Vice President's Comments:**

- Presented the Board with a new Board of Directors Interaction & Onsite Engagement Policy. This will be added to Board of Directors' binder project that Jenny is working on. The binder project consists of the HSIMC mission statement, shelter history, communication guidelines and other policies that ensure the shelter runs efficiently. Identifying a clear line of governance and operations. A copy was provided to each director in attendance and will be emailed to those absent.

### Financials Update:

- \$33.7k/ \$39.5k expenses
- Bank account \$69.8 checking / \$43k in reserve
- Net operating -\$5.8k
- TRP MM: \$656.8k (\$61k Res)
- TRP Monthly Dividend: \$1,395 / YTD: \$5,300
- LPL account: \$1231.2k / \$4,806 monthly dividend payment
- This year's Gala FTN raised approx.\$31.4k. When do we want to start shopping. Jenny will start looking at what other shelters are using and put together a wants/needs list
- Finance committee agreed to move \$137k from TRP MM to LPL account to increase the dividend
- Markowitsch estate transferred to LPL, \$21k spread over 13 assets, F.C.
- AAPL holdings – as of today trading at \$310 per share. Cost of shares donated range from \$130-\$225 (\$40k), current value \$83.71

### Shelter Operations Report: was emailed to all board members.

- Week 2 without Suzanne, they are making do and figuring it all out. Becca will be training and educating staff as needed. Michelle is wonderful.
- Accident insurance coverage is not renewing. Cost was \$100/yr. Jenny will be contacting them to find out why and what we need to do. This portion of the policy covers volunteers onsite, fosters and events. Our MCO policy is a backup for this coverage.
- Cattery Intake Condo project – In order to bring the cattery intake up to ASV guidelines these need to be upgraded. Total cost for the upgrade is approx. \$12,292. Jenny was able to secure a full sponsorship for this project from Eddie Alexander. Eddie has donated \$15k to complete the project.
- Legal case regarding Nacho – Meet with attorneys today. Rosa gave her statement. Next step is to file with the court.
- Becca wants to do an unveiling ceremony of the rainbow bridge and invite the community in memory of the lives lost @ Miranda's Rescue and any others that the community would like to honor. Becca will give a small speech. Scheduled **June 12<sup>th</sup>** from **7:00 – 8:00pm**. Small refreshments will be served.

### Construction Projects:

- Back lot cleanup – John has a guy helping haul stuff away. Lots of progress has been made. Alex pulled stuff out of the brush with the tractor. Will bring in a dumpster to haul off the rest.
- Kennel Rehab Project – Received the Pardini quote. Other contractors either don't have time or didn't submit a quote.
  - Pardini quote includes welded fence upgrade for additional \$10k. Tracey feels it will add longevity to the life of the kennels, in addition to safety for the animals.
  - After much discussion – John motioned to approve the Pardini quote with the upgrade totaling approx. \$35k for the project. Autumn seconded the motion. Teresa called for a vote, all present voted aye. Motion carried.
- John would like to find a consistent handy man. A go-to guy for all the projects to be done. Need to have the ability to pay cash to this type of person. There was discussion and there is a way to do so as long as a board member documents and fills out a receipt.
- High school volunteer group leader will be onsite tomorrow at 4pm to confirm some final details for the project. Tracey will make sure she attends the meeting. They will be building housing for the feral cats close to the south fence near the shed. If time and materials allow, they will build a “bus stop” in Play yard #2 for volunteers when exercising dogs.

### Fundraising:

Kelsey has moved away and is stepping down as fundraising chair. The role is now open for anyone that has the time and passion to help raise money for the shelter.

- **Family Fun Day:** Sunday 11-3. Set up Saturday at 10 am. Lots of stuff for kids to do. Bounce house, planting station, face painting etc. \$10 per child up to 2. Family pass \$25 for 3 or more kids. Mia Bea is pouring wine only. Eddie's Hotdogs will provide food and non-alcoholic drinks.
- **Fargo Brothers Concert “Vibes & Vines”:** June 20<sup>th</sup>. Doors will open at 5pm, music from 7-9pm. Same day as Taste of RV, encourage friends to end the day at Mia Bea. Paper tickets for sale as well as on the event page. \$25 in advance; \$30 at the door. Beer and Wine for sale, Slam Dunk Pizza. Wrist bands for 21+.
- **Texas Hold'em:** July 25<sup>th</sup>. Jaime will start the flyer to post. Need to meet to decide on food. Jaime will take lead and get the ABC permit for the event.
- **Gala Update:** Will have final numbers soon. Should we consider last Saturday of April next year? First Saturday of May conflicts with the Hopland Fire BBQ each year. After discussion, we will leave it as is for now.

**Upcoming Meetings-**

- **Fund Raising Committee Zoom Wednesday, May 14th on Google Meet.**
- **BOD Meeting -Wednesday, June 17<sup>th</sup> – RV Grange @6pm**
- **Finance Committee- Sunday June 21<sup>st</sup> – HSIMC @10am**

**Keep in View-**

- **Wags & Wines**
- **Spring Rummage Sale**
- **Spears Transportation Gala**

**AOB- Adjournment 7:59pm**