



"A pet is the only thing on earth that will love you more than you love yourself."

**Humane Society for Inland Mendocino County
Board of Directors Meeting Minutes
July 16th, 6:00pm Grange**

Meeting called to order: 6:04pm

Attending: John King, Teresa King, Pein Ris-Yarbrough, Jaime Wilkes, Erin Moynahan, Tracey McNamara.

Absent: Kether Sprague, Julie Dauer, Myriah Surman, Wynona Idica, Jenny Hanzlik and Julie Allen

Fundraising Co-Chairs Present: Kelsey Radmilovic **Staff Members Present:** Becca Edwards **Guests Present:**, Joe Aplet

Revisions to Agenda: None

Approval of Agenda:

- A motion to approve the July 2025 agenda was made by Erin and seconded by Jaime.

Approval of Minutes:

- A motion to approve the June 2025 HSIMC board meeting minutes was made by John seconded by Pein.

Public Forum: No public comments, but lovely to have Joe's participation.

President's Comments:

- Teresa and Jenny made nametags for all board members. Board members will wear these at events and remember that they are representing HSIMC when they are at events.
- Moving forward, all events will need a lead. The lead person will complete the new fundraising document when it is finished being created by the fundraising co-chairs.

Financial Update Report: June 2025

- \$33.1k / \$40.1k expenses
- Bank account \$63.1k checking / \$31.0k in reserve
- LPL account \$1107.9k / \$4,655 monthly dividend payment
- Average expense per day: \$1743/ Revenue per day: \$1804
- We need \$52k-\$54k per month to break even
- Bank= 35 days of spend & Reserve = 18 days. Should shelter not have money coming in, we would have 53 days of finances to run the shelter.
- Fund raising- busy spring, quiet summer- need to strive for more balance throughout the year.
- Jaime picked up 4 donations boxes in Willits and there is over \$580 in donations. East Hill needs a new donation box and at this time it is full as well. We will work on being more diligent in picking them up. Tracey has offered to help with the pick ups.

Shelter Operations: June's Board Report has been emailed to all board members and uploaded to HSIMC website.

- Intake of animals continues to be lower than last year at this time due to the lack of spay and neuter appointments.
- Emotions are contagious for animals and humans. Encouraging staff to remember self-care. Board members can help by replenishing staff self-care basket. Teresa has a massage gift certificate she would like to donate. Erin will work on obtaining other items to donate to staff. Erin will also talk with staff about what they do for self-care to find things that will support them.
- Intake of animals has decreased but the intake of community members utilizing Pet Pantry has increased. Community members have been asking for food and wellness/preventative care for their animals more frequently. Pet Pantry needs more items. Becca and Jenny are working on utilizing some funds to support this need. Donations are most welcome.
- Becca would like to have support in having air conditioning in the shed. The hot days have been very difficult on animals and staff. Discussion surrounding mobile AC unit, swamp coolers (large fan that uses water to cool the room), and mini splits. Currently the heater uses propane, and we are trying to move away from propane. Tracey will come up with a cost analysis of each option and we will discuss it at our next meeting.

Fundraisers: Kesley and Julie A: (Please see meeting minutes from 7/10/2025 for full summary held on Google Meet.)

We had a busy and fun June!

- **New Fundraising Planning Sheet:** This is a work in progress, and it will be uploaded to shared drive. The person who contacts or is contacted by a potential community member wishing to support HSMC with a fundraiser will begin paperwork. We cannot take on new events until we ensure that we have a lead person to support. The form will be given to the fundraising lead once the fundraising committee and Shelter Operations Manager agree to the fundraiser.
 - We will add Social Media box to the fundraising document.
- **Strut your Mutt (June 14):** Great event! Would like to do this again next year and in a different month. Raised \$570 + donation from McNab. Maybe do this around Halloween.
- **Father's Day event at Friedman's (June 15):** Very fun day. Friedman's was very excited to have us. Great exposure. 1 dog was adopted. They built a great photo booth and will be making a smaller version for the shelter. We had lots of volunteers and made \$248.00.
- **Vine De Paws: Toxqui wine launch (Jun 21):** Well attended, great event. Good food and wine. Collected a lot of donations. Clay will send a check over when he has solid figures from the evening. Met Sonoma Shelter Director and scheduled a time to tour the facility.
- **Vibes and Vines at Mia Bea (June 29):** Very good event, sold out! Mia Bea would like to do more events but does not want to be so involved in the planning. HSMC will do more of the planning moving forward. We need paper tickets as that went well. Consider selling paper tickets at "Sundays in the Park" next year.
- **Kritter Karnival and Volunteer Appreciation Event (September 28):** Erin will take the lead on this and Pein will support.
 - Will have planning committee. Erin will send a few dates to Pein and from there we will alert the planning team: Kelsey, John, Tracey, and Teresa. Charging for partner booths? Only if they are selling something, otherwise no.
 - Oscar's place would like to bring their coffee and tea truck.
 - We will work on food items. Volunteers will receive tickets for food and raffle. Community members will purchase food and raffle tickets. Food will be a low cost to the community. Volunteer booth for check-in. We will have an acknowledgment wall that highlights volunteers who spend the most time at the shelter. We will ask Mary if she would like to be involved. More to come.
- **Tractor Supply?** Have not heard from them yet, we will reach out.
- **August TBD-Doggonit Event- Kyla Iverson lead-** Will be in Cloverdale and similar to I.See event. More to come.
- **August TBD-Flourish & Flow fundraiser in Willits- Kelsey to lead:** Erin, from Flourish & Flow Yoga, approached Kelsey about HSMC being highlighted in her August events to receive donations. Not much needed from HSMC. More to come. May be able to sell Swag.
- **Texas Hold 'Em Tournament (October 11):** Jaime and John taking the lead and working with Spare Time. Spare Time will work on marketing material in mid-August. More to come.
- **Yard Sale- Date TBD?:** Personal items. Donated items in the fundraising shed. Other items?
 - Joe can help. We are thinking about next spring. Items that are donated and not sold must be picked up by the donater.

Construction Projects –

- **Status barn update:** 2 layers of brick wall need to go up. Original wall must be deconstructed to build solid wall. Will upgrade electrical panel. Cora will help and will need around \$1000.00 to complete.
- **Container Inventory:** Need to consider moisture and heat control. Possibly Solar light? Need to power wash and mouse-proof. Need vents. Tracey will do cost analysis for the board to consider. Pien has offered an attic fan that she has to possibly work.
- **Playhouse Delivery:** The playhouse will hold offsite event items, so they are easy to grab and go. We will need a whiteboard in the playhouse, and we will need to decide who is responsible for replenishing supplies. Stacey Rohrbach is building a rack that will hold 5 tubs and a corral for our banners.
- **Corn Hole Raffle:** Being built right now. Will be ready for auction at Kritter Karnival.
- **Little washer in cattery-** is broken. Tracey will contact Costco as it may still be under warranty.

Upcoming Meetings-

- **Fund Raising Committee Zoom Thursday, August 14th on Google Meet.**
- **BOD Meeting -Wednesday, August 20th – RV Grange @6pm**
- **Finance Committee- Sunday, October 12th – HSMC @10am**

Keep in View-

- **Community Presentations – Willits Lions Club – Red Hat Society – Ukiah Lions Club**
- **Grants – Nancy Gots**
- **Thrift Store – Judy Martin – Coast Humane Society**

AOB- Adjournment 7:49pm