



BAPTIST SCHOOL

Lichtenbrucherstrasse 17  
67661 Kaiserslautern

0631 318 7519

[www.fbseagles.com](http://www.fbseagles.com)

[school@faithbaptistchurch.de](mailto:school@faithbaptistchurch.de)

2022-2023 School Year

Welcome to Faith Baptist School!

We are so pleased that you have chosen Faith Baptist School for your child's education. At FBS, we **welcome** students into a Christ-centered learning environment, **equip** them with Biblically directed, quality, academic education, and **send** young adults as active, lifelong learners and influential Christian servant-leaders into the community and the world. As a staff, we are eager and prepared to strengthen your child's Christian foundation and character while providing him/her with the academic skills necessary to thrive as a productive citizen in today's world.

We are dedicated to embedding a strong biblical worldview in each of our students. With the use of rigorous curriculum, hands-on learning, focused small groups, engaging activities, and dynamic teachers, we immerse our students into a Christ-centered, loving, learning atmosphere. We maintain a structured environment with clear expectations and encourage our students to share what they learn at FBS in their homes and in their communities.

Following you will find the registration paperwork required to enroll your child at FBS. Please let us know if you have any questions.

In addition to the completed registration paperwork, please provide the following for us to scan/copy:

- Student's birth certificate or passport
- Student's immunization records
- Parent/guardian's military orders or letter from contractor

A non-refundable registration and supply fee of 200€ is due at the time you submit your registration. You may pay this deposit with cash, by electronic bank transfer (IBAN), or via Transferwise. Our banking information is on the back of this page.

Thank you for entrusting Faith Baptist School with the opportunity to enhance your child's academic and spiritual growth!

## What to know before your first day at FBS:

- ◆ To ensure the safety of our students, FBS adheres to a two-adult policy. We will always have at least 2 adults on-site and available during any school activities.
- ◆ Every new student will meet with his/her teacher before the school year begins. Students joining mid-year will set up an appointment to meet with their teacher prior to beginning classes.
- ◆ FBS uses **Sycamore School** as our online school management system. Parents will receive an invitation to join via email when their student's application is processed. Parents are then able to monitor student grades, check account balances, and volunteer for school activities.
- ◆ All of our teachers communicate with their classes and parents through **Class Dojo**, an app which can be installed on any smartphone or computer. Parents will be given login information to receive notifications about school and classroom activities and announcements and to communicate directly with the teacher.
- ◆ FBS shares a public Google calendar with all school events and activities. This calendar can be viewed at [www.fbs.eagles.com/resources](http://www.fbs.eagles.com/resources). The link to download the calendar is also available.
- ◆ FBS conserves resources whenever possible. We will send as many communications as possible electronically in order to save paper. Messages may be sent by Class Dojo or email.
- ◆ FBS embraces a **trashless lunch policy**. Students are encouraged to use reusable containers and to bring their own utensils whenever possible. ALL leftovers and any lunch trash will be sent home for disposal.
- ◆ Student drop-off is from 8:15 AM—8:30 AM, and pick-up is from 3:00-3:15 PM. Using the **Car Line** option, parents can in their cars and have staff assist their child(ren) to and from the building. Using the **Park & Walk** option, parents can walk their child(ren) into or out of school on their own. Students dropped off before 8:15 or picked up after 3:15 will be charged for childcare services.
- ◆ Tuition is due no later than the 1st of every month.
- ◆ There is a non-refundable enrollment/supply fee assessed yearly of 200€. If tuition payment is later than the 15th of the month a 25€ fee will be assessed.
- ◆ Students should bring a reusable water bottle or canteen every day.
- ◆ Students should wear athletic shoes on PE days.
- ◆ Students should come prepared to play outside for recess, even when the weather is cold.
- ◆ The safety of our students is of utmost importance to us. Uniforms are not permitted in the building. If you are wearing your uniform when dropping off or picking up your child(ren), please remain in your car, and call the school for assistance, if needed. For your convenience, we offer the car line option in both the morning and afternoon during drop-off and pick-up times.

## STUDENT HANDBOOK

The FBS Student Handbook is available at <http://www.fbseagles.com> or in the school office. Please take time to read the handbook in its entirety. Parents AND students are required to read and understand the handbook and affirm their covenant with FBS they pledge to uphold the principles contained within the handbook.

### Banking info—Faith Baptist Church/School

**Bank:** DE38 5009 2100 0000 1188 18

**BIC:** GENODE51 BH2

**Bank:** Spar-und Kreditbank Bad Homburg



<b>Office Use Only:</b>	
<input type="checkbox"/>	Birth Cert/Passport
<input type="checkbox"/>	Immunizations
<input type="checkbox"/>	Orders
<input type="checkbox"/>	Registration Fee
	Date Paid: _____
	Rec'd By: _____
	Method: Cash / EBT

## 2022-2023 Registration Form

### STUDENT INFORMATION

_____	_____	_____	_____
Last Name	First Name	Middle Name	Preferred Name
_____	_____	_____	_____
Date of Birth	Age on September 1st	Last Grade in School	Gender (M/F)
_____	_____		
DEROS—(REQUIRED)	Ethnicity		
_____			
Physical Address, City, Zip			
_____			
APO, AE			
_____			
APO Address			

### PARENT INFORMATION

_____		_____	
Father/Guardian (Last Name, First Name)		Personal Email	
_____			
Physical Address (if different from student)			
_____	_____	_____	
Home Phone	Cell Phone	Highest Education Completed	
_____	_____	_____	_____
Employer	Job	Unit/Office	Work Phone
_____	_____		
Supervisor's Name	Supervisor's Phone		
_____		_____	
Mother/Guardian (Last Name, First Name)		Personal Email	
_____			
Physical Address (if different from student)			
_____	_____	_____	
Home Phone	Cell Phone	Highest Education Completed	
_____	_____	_____	_____
Employer	Job	Unit/Office	Work Phone
_____	_____		
Supervisor's Name	Supervisor's Phone		

### EMERGENCY CONTACTS

1.	_____	_____	_____	_____
	Name	Relationship	Daytime Phone	Permitted to Pick Up Student?
2.	_____	_____	_____	_____
	Name	Relationship	Daytime Phone	Permitted to Pick Up Student?
3.	_____	_____	_____	_____
	Name	Relationship	Daytime Phone	Permitted to Pick Up Student?

### Nondiscrimination Statement:

Faith Baptist School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration or its educational policies, admissions policies, scholarship and loan programs, athletic or any other school-administered programs.

# Medical Information and Authorization Form

Student: \_\_\_\_\_ DOB: \_\_\_/\_\_\_/\_\_\_ School Year: \_\_\_\_\_

Known Allergies: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

Has the student taken any medication on a regular basis (to include behavior modifiers) within the last year?

Yes  No If yes, please explain \_\_\_\_\_

Has the student been diagnosed with ADD or ADHD?

Yes  No If yes, please explain \_\_\_\_\_

Does your child have any learning or behavior problems?

Yes  No If yes, please explain \_\_\_\_\_

Does your child have an existing IEP?

Yes  No If yes, please provide a copy.

Does your child require speech therapy?

Yes  No If yes, please explain \_\_\_\_\_

Additional Comments: \_\_\_\_\_

*\*Any prescription medications that may need to be administered at school require a separate form from FBS Admin.\**

## PARENT AUTHORIZATION FOR MEDICAL TREATMENT

I hereby authorize and consent that if I cannot be contacted, a representative of Faith Baptist School/Church may seek to obtain any and all emergency medical, hospital and dental care treatment, to include major surgery as deemed necessary by a duly licensed physician, for the health and well-being of my child.

\_\_\_\_\_  
Printed Name & Relationship

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

## PARENT AUTHORIZATION TO ADMINISTER OVER-THE-COUNTER MEDICATION

Over-the-Counter (OTC) medications are drugs that do not require a prescription and are purchased "over-the-counter." Permission is required for OTC medications to be administered at school. **Please initial each medication for which you are giving Faith Baptist School/Church permission to administer.** OTC medications will be administered at the manufacturer's recommended dosage.

### ORAL:

\_\_\_\_\_ **Ibuprofen** (i.e. Advil, Motrin)  
\_\_\_\_\_ **Acetaminophen** (i.e. Tylenol)  
\_\_\_\_\_ **Antihistamine** (i.e. Benadryl)  
\_\_\_\_\_ **Antacid** (i.e. Tums, Pepto Bismol)

### TOPICAL:

\_\_\_\_\_ **Antibiotic Cream** (i.e. Bacitracin Cream)  
\_\_\_\_\_ **Hydrocortisone Cream** (i.e. Cortaid)  
\_\_\_\_\_ **Benadryl Cream** (i.e. Caladryl, Diphenhydramine)  
\_\_\_\_\_ **Oral products containing benzocaine** (i.e. Oragel)

The medications indicated above may be administered to my student.

\_\_\_\_\_  
Printed Name & Relationship

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

NOTE: THIS AUTHORIZATION SHALL TERMINATE AT THE END OF THE SCHOOL YEAR.



## Education Expense Contract (Full Year)

Faith Baptist School is a self-supporting ministry whose financial obligations and commitments are based on a fixed number of students enrolled at the school. Please initial beside each paragraph below:

\_\_\_\_/\_\_\_\_ I/We agree and consent to pay the full contract amount of **6500€** per child for the school year. After the first child, a 10% discount will be given per child to families with multiple children enrolled at FBS. Tuition can be paid in 10 equal payments of 650€ each from September through June. Payments may be made by IBAN or Transferwise. Tuition and before/after-care payments are due no later than the 10th of each month. A late fee may be charged for payments not received by the 15th of each month. The required yearly 200€ enrollment/supply fee is non-refundable.

\_\_\_\_/\_\_\_\_ I/We will be notified if this account becomes past due. Failure to pay past-due tuition may result in FBS contacting my supervisor, chain of command, or company. Grades and/or school records will not be released for any student whose account is past-due. After two late payments, a conference may be scheduled to determine if the student may continue attending classes at FBS. Adjustments in tuition cannot be made for vacation days or days that a student is out due to an illness.

\_\_\_\_/\_\_\_\_ This contract is binding for the full school year with an exception for official orders only. In the event of an employer-mandated move prior to 1 April, tuition will be adjusted on a pro-rated amount. Any departure from 1 April through the remainder of the school year will require payment of the full year's tuition. In either case, a copy of official PCS orders or a civilian contract, a completed withdrawal form, and payment of any outstanding tuition or fees is required prior to the release of school records.

\_\_\_\_/\_\_\_\_ Throughout the school year there may be other optional expenses such as special projects or field trips. Before-care and after-care costs are additional and are not included in tuition.

<b>Please choose ONE payment method and initial beside it</b>	
____/____	Payment in full before 1 September
<b>OR</b>	
____/____	10 monthly installments (September—June)

\_\_\_\_/\_\_\_\_ Before- and After-Care services are billed separately at the end of each month. I/we agree to pay the following, as charged, for before- and after-care services used:

**Before-Care:** Drop-off between 6:45—8:15 AM, 5 € per day, maximum 80 € per month.

**After-Care:** Pick-up between 3:15—5:30 PM, 10 € per day, maximum 150 € per month.

**Please print and sign (both parents as applicable).**

\_\_\_\_\_  
Printed Name & Relationship

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name & Relationship

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

# Permissions & Student/Parent Pledges

Student: \_\_\_\_\_

School Year: \_\_\_\_\_

## PERMISSIONS

\_\_\_\_\_/\_\_\_\_\_  
**Walks:** I hereby give permission for my child to go on accompanied walks in the local area during the school day. A separate permission slip will be issued for organized field trips. If my child is not able to go out on a certain day, I will send a note to school.

\_\_\_\_\_/\_\_\_\_\_  
**Photographs:** I hereby give permission for my child to be photographed by Faith Baptist School staff during school activities and for my child's photograph to be published in:

- Yes No FBS publications (i.e. printed or digital newsletters, yearbook)
- Yes No FBS Website, Sycamore, FBS Facebook page
- Yes No Stars & Stripes / Kaiserslautern American

**NOTE: THESE PERMISSIONS SHALL TERMINATE AT THE END OF THE SCHOOL YEAR, BUT PHOTOS TAKEN WITH PERMISSION DURING THE SCHOOL YEAR MAY BE RETAINED BY FBS FOR USE AT A LATER DATE.**

## STUDENT/PARENT PLEDGES

\_\_\_\_\_/\_\_\_\_\_  
I/We, together with the above-named student, have read and understand the FBS Student Handbook. We have discussed and understand the behaviors expected at FBS. Together, we agree to adhere to the policies and procedures contained within the FBS Student Handbook which include, but are not limited to attendance, behavior, appearance, academic integrity, and computer usage.

\_\_\_\_\_/\_\_\_\_\_  
I/We, as parent(s), pledge:

- ◆ To cooperate fully in the educational and spiritual functions of Faith Baptist School.
- ◆ To pay all of my/our financial obligations to Faith Baptist School on or before the due date.
- ◆ To attend meetings and parent functions of the school regularly.
- ◆ To undertake volunteer duties and responsibilities for Faith Baptist School as opportunities arise and I/we am/are able to commit.
- ◆ To be supportive of Faith Baptist School students, teachers, and administration, spiritually, academically, physically, socially and emotionally.
- ◆ To be supportive of the school's Christian ministry and values.

\_\_\_\_\_/\_\_\_\_\_  
As Faith Baptist School parent(s), I/we recognize my/our responsibility and privilege to diligently support the school, staff, and my child's education. If I/we become dissatisfied with the school in any respect, I/we will seek to resolve the matter with the person or persons involved rather than spread criticism or hold a negative attitude in my/our heart(s). (Matthew 18: 15-19)

\_\_\_\_\_  
Parent's Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date