

Residential Rental Inspection Checklist

Property details

Residential rental property primary address:

 Additional address(es) – Add page if more space is needed:

 Zip: _____

Property owner/manager name: _____
 Email: _____
 Phone: _____

Inspection details

Type of inspection
 Inspection
 Re-inspection
 Inspection date: _____
 Total number of units: _____
 Number of units inspected: _____

Inspected by – Include name and company
 (If multiple inspectors, list all)

 Email: _____
 Phone: _____

**** An application must be submitted within 90 days of the initial inspection.**

- The number of units inspected is 10% of the total units randomly selected by the inspector for the residential rental property plus any checklist items related to shared utilities or common areas. Note: For any residential rental property where there is a below grade unit, item 5.3 must be verified for all below grade units. Single unit properties require an individual license. For multiunit properties, a single license can be issued for multiple units, addresses, or structures if they are all located on a single or contiguous parcels and under the same ownership.
- I certify that all items have been marked as compliant/correct or not applicable. Leave this box blank if items are non-compliant. Inspections submitted with checklist items marked non-compliant will be considered incomplete. Non-compliant items must be resolved and documentation submitted within one year of application

By signing this form, the licensed inspector certifies that they performed the housing inspection for the rental property indicated following the requirements instructed in the checklist. The inspector also certifies that they have no financial interest in the property & is not related in any way to the owner/agent or tenant.

Inspector signature: _____ Date: _____

Inspection report

List the address and unit numbers inspected. This section must be completed.

If inspecting more than 12 units, please add additional page and list all additional units inspected.

Legend:

C = Compliant/Correct **NC** = Non-compliant **NA** = Not applicable

Item	Section 1 – Egress	C	NC	NA
1.1	Egress to Ground Level, Stairs in Good Condition & Emergency Exits Clear (RH, 2-202 A-C)			
1.2	Lighting of Halls & Stairways – Multi-Unit Dwellings (RH, 2-205 C)			
Item	Section 2 – Water Systems	C	NC	NA
2.1	Dwelling connected to Municipal or approved Water System (RH, 2-203 A 1)			
2.2	Hot Water Minimum Temperature 110°F (RH, 2-207 C 1)			
2.3	Gas-Fired Water Heater Location (RH, 2-207 C 3)			
2.4	Water Heater provided with Pressure/Temp Relief Valve (RH, 2-207 C 8)			
2.5	Toilet Working Properly & Connected to Approved Water & Sewer System (RH, 3-301 B 1)			
2.6	Bathtubs & Showers in Good Condition (RH, 3-301 D 2)			
Item	Section 3 - Electrical	C	NC	NA
3.1	Outlets & Fixtures Installed Properly (RH, 2-206 A 1)			
3.2	Total Circuitry Limits; No Make-Shift Outlets; Wiring in Good Condition (RH, 2-206 B 1-2)			
3.3	At least 1 GFCI Outlet in All Bathrooms (RH, 2-212 C)			
3.4	Free of Unsafe Extension Cords & Makeshift Wiring (RH, 2-206 B 4-5)			
Item	Section 4 – Fire Safety	C	NC	NA
4.1	Smoke & CO Detector; Fire Extinguisher Present (DRMC, 27-195)			
4.2	Furnace Room Door Requirements are Met – Basement (RH, 2-201 C)			
4.3	Boiler/Furnace have approved Safety Devices (RH, 2-207 A 3-4)			
4.4	Gas Supply Pipes in Good Condition (RH, 2-207 A 1)			
Item	Section 5 – Walls, Roof & Foundation	C	NC	NA
5.1	Free of Holes in Walls or Roof; Deteriorating Paint (RH, 2-208 A)			
5.2	Free of Lead Hazards & Hazards Associated with Water Intrusion (RH, 2-209 A 2)			
5.3	Free of Leaks in Below Grade Units – Basement (RH, 2-201 B 1)			
5.4	Foundation Secure & Free of Visible Decay (RH, 2-208 B)			
Item	Section 6 – Trash	C	NC	NA
6.1	Regular Trash Removal; Free of Excessive Odors & Accumulation (RH, 2-214 D-F)			
Item	Section 7 – Pest Control	C	NC	NA
7.1	Free of Pest Infestation (RH, 2-215 A)			
7.2	Regular Pest Removal & Control Devices as Necessary (RH, 2-215 C)			
Item	Section 8 – Required Utilities, Equipment and Services	C	NC	NA
8.1	Capable of Maintaining Minimum Room Heating Temperature of 70°F (RH, 2-207 B 1)			
Item	Section 9 – Safe & Sanitary	C	NC	NA
9.1	Safe & Sanitary for Human Habitation (DRMC, 27-21)			

