

Policies and Procedures for K-5

1. Mask Policy

- Students and teachers are required to wear a mask at school.
- Cloth masks attached to a lanyard to prevent losing or dropping the mask.
- Maskless Minutes: brain break time, lunch, PE, recess

2. No parents are allowed in the building.

3. Arrival Procedures

- All students will have temperature checks at their designated entry door.
- K-1 grade will enter at the front door and sit at tables in the open area.
- 2-5 grade will enter on the side door by the gym and then go upstairs to their classroom.

4. Dismissal Procedures

- At 2:55 all students remaining for daycare will be dismissed to the gym.
- At 3:00 all students being picked up after school will go into the open area downstairs and wait using social distancing.
- A car pick-up line will form in the front of the building using the covered area as the loading spot for one student at a time.
- To expedite the line please have your child's name and grade level written in large letters on a poster board and displayed in the front windshield of the car.
- One student at a time will be called and loaded into a car.

5. Cleaning Procedures

- Daily cleaning of the room by the teacher
- After school cleaning of the building by the custodial staff
- School wide deep clean every nine weeks

6. Sickness

- If a student/staff is confirmed with Covid, the school will close for 48 hours.
- A deep clean will occur.
- The student/staff must have negative test results and no symptoms to return to school.

7. Instructional classes

- All students will remain in the same class for academic instruction.
- All special classes will be in small groups using the gym, computer room, and playgrounds.
- Lunch seating will follow social distancing by eating in the classroom, downstairs, or outside. **No microwave will be available**
- Teachers will always reinforce the use of social distancing and hand washing.
- Recess will be in small groups and students will wash hands before and after recess.

8. Meet and Greet the Teacher

- August 18-19 by appointment only.
- Only 1 parent may attend, no children
- Bring all school supplies