



Grizzly Lake Community Services District

Job Title: Water/Wastewater System Operator

Grizzly Lake Community Services District is seeking a highly motivated and experienced individual to fill the role of Water/Waste Water System Operator. In this capacity, you will work under the supervision of our General Manager and will operate, repair, and maintain the District's water and waste water distribution systems. Located in a peaceful forest setting, this small water and sewer utility supplies drinking water from two groundwater wells to a small residential community with about 400 potential connections, many of which are vacation homes rural Delleker California (near Portola), about 55 miles east and north of Reno, NV. The successful candidate will be responsible for assisting the General Manager with the overall operations, compliance and strategic direction of the Grizzly Lake Community Services District, ensuring the efficient delivery of essential services to the community.

Certifications:

Position requires a SWRCB CA Wastewater Treatment Operator Certification Grade I and SWRCB CA Water Distribution Operator Certifications Grade D1

Responsibilities:

- Performs daily tasks of monitoring the operations of the Company water distribution system, including wells, pumps, storage tanks, distribution lines and treatment plant facilities for proper, efficient, and safe function.
- Inspect equipment and facilities, such as wells, pumps, motors, valves, filters, meters, and related equipment, and perform repairs and regularly scheduled preventative maintenance, including flushing and exercising of valves.
- Conducts maintenance activities and reports to General Manager any needs identified for extraordinary maintenance and repairs.
- Adhere to all operational requirements stipulated by Regional, State and Federal regulatory agencies.
- Reads meters, shuts services off, seals services, and/or removes meters as directed.
- Schedule and test operating and auxiliary equipment.
- Record readings from meters, gauges, and recording charts.
- Make necessary system adjustments to maintain proper operating conditions.
- Inspect pump stations, pumps, motors, valves, filters, meters, and related equipment, and perform repairs and regularly scheduled preventative maintenance.
- Collect samples for laboratory tests.

- Check safety precautions and maintain safe working conditions.
- Keep accurate records and logs for submission of operations reports and input data into the plant computer systems.
- Respond to customer inquiries and reports about high or low water pressure and potential leaks in the distribution system. Perform repairs, as needed, on Company facilities.
- Maintains tools and equipment.
- Cleans, repairs, installs and/or replaces water meters and parts.
- Shuts down main lines in emergencies and notifies regulatory agencies, and Company Engineer, as required.
- Operates equipment and hand tools as needed.
- Is available for emergency call-outs on nights and weekends.
- Performs other duties as required.

Qualifications: - *the following achievements, certification and licenses are required:*

- High school diploma or general education degree (GED).
- Must possess a valid California Class C driver's license, have a satisfactory driving record, and be insurable by the Company to operate vehicles.
- SWRCB CA Wastewater Treatment Operator Certification Grade I
- SWRCB CA Water Distribution Operator Certifications Grade D1

Knowledge, skills and abilities:

The following is representative of the requirements necessary to perform the work. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of procedures for repairing, replacing, constructing, and maintaining facilities associated with water distribution and treatment.
- Knowledge of uses, purposes and maintenance of hand and power tools.
- Knowledge of operation and use of a wide variety of light and moderately heavy power-driven equipment.
- Knowledge of safety practices, safe work methods and safety regulations pertaining to the work.
- Ability to perform strenuous manual labor, often exposed to inclement weather conditions.
- Ability to establish and maintain cooperative and respectful working relationships.
- Ability to provide excellent customer service and maintain courteous relations.

Physical Demands:

The following is representative of the requirements necessary to perform the work. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sitting; standing; walking; walking over uneven ground; crawling, lifting, pushing, pulling and carrying (up to 50 lbs.), kneeling; stooping; bending; squatting; close and distance vision; use of hands to finger, handle, or feel objects, tools, controls, and input meter readings into data recording device; driving vehicle.

Environmental Demands:

Outside: Drives a vehicle with majority of work outside in a variety of weather conditions ranging from snow to 90+F.

Inside: Seldom works indoors in a temperature-controlled environment.

Fumes/Gases: Exposure to various vapors from internal combustion engines; exposure to dust generated during construction operations; exposure to fumes from weed control chemicals and waste treatment and collection.

Noise/Vibration: Moderate exposure to noise, and moderate vibration from tools and equipment.

Experience:

Experience in underground and above ground construction, working on installation, testing, maintenance and repair of pipelines and facilities or similar type work is desired. Operators must complete the designated number of contact hours (i.e., continuing education/training requirements) as determined by the State Water Resources Control Board (SWRCB) to maintain the required certifications. Certifications are required as a condition of the contract; failure to comply with SWRCB regulations pertaining to required certifications for the job will result in termination of contract.

Work Hours:

40 hours per week.
Rotating weekends

Compensation:

\$27.00 - \$32.00 per hour depending on experience

To Apply:

Please complete an application and submit a cover letter.