

Grizzly Lake Community Services District  
Minutes of the meeting of the Board of Directors

February 18, 2025

# DRAFT

## 1. Call to Order

A regular meeting of the Board of Directors for the Grizzly Lake Community Services District was held on Tuesday, February 18, 2025, beginning at 5:30 p.m. pursuant to the written Notice of Meetings. The meeting was held at 119 Delleker Drive in Portola, CA. Board members Sharon Castaneda, Darla Thompson, and Jeanne Collins were present. Charlotte Willis was absent. Bob Howell, General Manager, was also present. Joleen Cline recorded the minutes. Sharon Castaneda called the meeting to order at 5:02 p.m.

### A. Pledge of Allegiance

All Board members participated in the pledge.

### B. Roll Call

See attendees noted above.

## 2. Consent Agenda

### A. Approve minutes of the January 21, 2025, Board Meeting

*After review, upon motion duly made, seconded and unanimously carried, the Board approved the minutes of the January 21, 2025, Board Meeting as presented.*

## 3. Public Comment

Bob Howell reported the District received a letter of resignation from M. Corona (Operator in Training).

## 4. General Manager Reports

### A. Report on New Connections/Applications

none

### B. Update on Discharge

Bob Howell reported we have made progress with discharge. The repair work completed by McGarr has contributed to staff being able to lower the levels in the ponds.

### C. Update on Phase 1 of Great Basin Control Contract Project

Bob reported Phase 1 has been completed according to the contract agreement.

### D. Update on lead pipe replacement funding

Bob reported this item is in progress.

### E. Report on chemical purchases/inventory

Bob reported he ordered 6 chlorine drums, which should be delivered tomorrow.

### F. Update on Pond Repair Implementation grant application

Bob reported he is working with Nicole with SUSP to contact the State regarding our opportunity to submit a grant application for the implementation funding.

**G. Policy #50851 Surplus Equipment Disposal**

Bob reported we have equipment that we don't need. He will put together a list of the excess equipment for the Board's review.

**H. Fire Hydrant- McGarr**

Tyler McGarr has asked to install a fire hydrant in the line behind his home. Bob reported he would look into it and report back with details.

Joleen suggested they contact the attorney for a policy or conditions for hydrant requests.

**I. Update on Repairs at ponds: 2" water line to PFP, 1/3 HP sump, hand drum pump**

Bob reported he called Amaral Plumbing to repair the 2" line. They have since installed heat tape and insulation around the line. Bob reported he had to purchase a sump, and a hand pump related to this repair.

**J. Adopt Ordinance 2025-01: Rate for Water Shut off and Turn-on**

*After review, upon motion made by Jeanne, seconded by Darla, and carried, the Board Adopted Ordinance 2025-01 (attached).*

**K. Adopt Ordinance 2025-02: Requirement for Recreational Vehicle and Trailer Hard Connection to Water and Sewer Systems**

*After review, upon motion made by Jeanne, seconded by Darla, and carried, the Board Adopted Ordinance 2025-02 (attached).*

**L. Adopt Ordinance 2025-03: Repealing Ordinance No. 93-10 and adopting a crow-connection control program to protect public water system**

*After review, upon motion made by Jeanne, seconded by Darla, and carried, the Board Adopted Ordinance 2025-03 (attached).*

**M. Adopt Employee Policy**

Pending – this item will be brought back to the Board for review.

**N. Policy review:**

**i. Commercial sewage disposal**

pending

**ii. Employee Policy**

pending

**iii. Anti-syphon valve ordinance**

Adopted earlier this evening see item 4.K. above

**iv. Discontinuation of service for non-payment**

Jeanne reported we've received a draft from the attorney and are still working on this updated policy.

**O. Update on reimbursement for water used during the Gold Complex fire event- Pending**

**5. Financial Reports**

**A. Review of Financial reports for 01-31-2025**

Joleen Cline presented the financial reports for the period ending 01/31/2025. GLCSD currently has a balance in the Operations account of \$62,799.46 and \$101,024.04 in Reserve Savings

**B. Review plan action for delinquent accounts**

Joleen reported receivables for residential customers is currently \$16,899.77. She will be preparing shut-off notices for customers based on the criteria described in the collections policy.

**C. Update on SUSP and RCAC Rate Worksheets**

Joleen reported Bob gave her copies of the worksheets. One of the documents requires a 2-year budget which has not been created or adopted by the Board. This item will be addressed in a future agenda.

**6. New Business**

**A. Consider/Approve Proposal from SUPS for licensed contractor**

Bob reported we have not yet received a formal proposal.

**B. Consider/Approve Rate Study Proposal**

The rate study proposal was approved at a previous board meeting.

**7. Adjournment**

*After review, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 7:13 p.m.*

ORDINANCE NO: 2025-01

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE GRIZZLY LAKE COMMUNITY SERVICES DISTRICT REPEALING ORDINANCE NO. 93-1 AND ADOPTING A RATE and POLICY FOR SERVICE SHUT OFF AND TURN ON**

WHEREAS, the Grizzly Lake Community Services District ("District") is organized and operates pursuant to California Government Code Section 61000, et seq., and provides water and sewer services; and

WHEREAS, the Board of Directors desires to update the District's Service Shut off and Turn On Rate.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Grizzly Lake Community Services District, as follows:

1. Incorporation of Recitals. The Recitals set forth above are incorporated herein and made an operative part of this ordinance.
2. Service Turn-off and Turn-on.
  - (a) This Ordinance and the rates set forth herein shall take effect on February 18, 2025, and shall remain in effect until further action of the Board of Directors
  - (b) As of the effective date, the District shall charge \$50.00 for any turn off or turn on that the District shall make during normal business hours Monday – Friday between 9 a.m. and 5 p.m. 24 Hour notice is required by the homeowner. The District shall charge an additional \$100.00 for emergency turn on or off outside of normal business hours or on a holiday.
  - (c) Customers are never permitted to access the District shut off valve at the street and are subject to fees noted above as well as cost of any damages caused.
3. Severability. If any section, subsection, clause or phrase in this Ordinance or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Ordinance or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases, or the application thereof to any person or circumstance be held invalid.

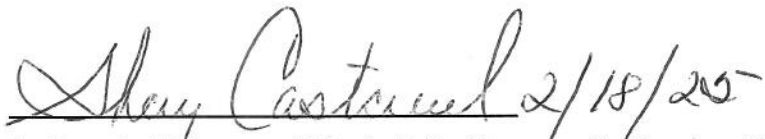
**PASSED AND ADOPTED**, by the Board of Directors of the Grizzly Lake Community Services District, on this 18<sup>th</sup> day of February, 2025.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

 Sherry Castaneda 2/18/25

Chair, Board of Directors Grizzly Lake Community Services District

This is to certify that the foregoing document is a true and correct copy of the Ordinance of the Governing Board of the Grizzly Lake Community Services District.

 Bob Howell

Bob Howell, General Manager

**ORDINANCE NO: 2025-02**

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE  
GRIZZLY LAKE COMMUNITY SERVICES DISTRICT  
REQUIRING RECREATIONAL VEHICLE AND TRAILER  
HARD CONNECTIONS TO WATER AND SEWER  
SYSTEM**

**WHEREAS**, the Grizzly Lake Community Services District (“District”) is organized and operates pursuant to California Government Code Section 61000, et seq., and provides water and sewer services; and

**WHEREAS**, section 6-6.03 of the Plumas County Code prohibits individuals to occupy or reside upon any private property or any public place for a period of seventeen (17) consecutive days or more unless it is served by an onsite wastewater treatment system that meets the requirements set forth in the County Code; and

**WHEREAS**, section 6-9.01 of the Plumas County Code prohibits the occupation of a place of human habitation for a period of seventeen (17) consecutive days or more in any thirty-day period without connecting to an approved water supply; and

**WHEREAS**, section 6-7.03 of the Plumas County Code prohibits an individual to occupy any camp space, trailer coach, or trailer site on public or private property for a period of seventeen (17) consecutive days or more unless such camp is served by an approved sewage disposal system and an approved water supply; and

**WHEREAS**, section 9-2.220 of the Plumas County Code defines “camping” as a means of habitation on a property in nonstructural shelters, or recreational vehicles which are further defined in section 9-2.279.01 of the County Code; and

**WHEREAS**, the District’s Board of Directors desires to adopt an ordinance requiring recreational vehicles and trailers to connect to the District’s water service as required by the Plumas County Code.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the Grizzly Lake Community Services District, as follows:

1. Incorporation of Recitals. The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

2. Recreational Vehicles Connection to District Water Services.

(a) All recreational vehicles and trailer coaches, as those terms are defined in the Plumas County Code, that are occupied as a place of habitation for a period of seventeen (17) consecutive days or more in any thirty (30) day period, shall install and maintain a hard connection to the District’s water and sewer system.

(b) The District shall inspect and approve all hard connections to the District's water and sewer system. The District shall charge a one-time inspection fee in the amount described in the District's Fee Schedule upon completion of the hard piping work.

(c) The owner-occupant of any recreational vehicle or trailer subject to this Ordinance shall comply with all District policies, regulations, and ordinances.

(d) The owner-occupant of any recreational vehicle or trailer subject to this Ordinance shall pay the District's monthly water and sewer rates and any connection fees as required by the District's Fee Schedule for water and sewer service.

3. Severability. If any section, subsection, clause or phrase in this Ordinance or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Ordinance or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases, or the application thereof to any person or circumstance be held invalid.

**PASSED AND ADOPTED**, by the Board of Directors of the Grizzly Lake Community Services District, on this \_\_th day of February, 2025.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**



Chair, Board of Directors  
Grizzly Lake Community Services District

This is to certify that the foregoing document is a true and correct copy of the Ordinance of the Governing Board of the Grizzly Lake Community Services District.

  
Bob Howell, General Manager

**ORDINANCE NO: 2025-03**

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE  
GRIZZLY LAKE COMMUNITY SERVICES DISTRICT  
REPEALING ORDINANCE NO. 93-10 AND ADOPTING A  
CROSS-CONNECTION CONTROL PROGRAM TO  
PROTECT PUBLIC WATER SYSTEM**

**WHEREAS**, the Grizzly Lake Community Services District (“District”) is organized and operates pursuant to California Government Code Section 61000, et seq.; and

**WHEREAS**, in compliance with state law, the District’s Board of Directors (“Board”) previously adopted Ordinance No. 93-10, An Ordinance of the Board Of Directors of the Grizzly Lake Community Services District Instituting a Cross-Connection Control Program To Protect the Public Water System; and

**WHEREAS**, in December 2023, the State Water Resources Control Board (“SWRCB”) adopted a Cross-Connection Control Policy Handbook (“CCCPH”), replacing State regulations governing cross-connection control set forth in Title 17 of the California Code of Regulations; and

**WHEREAS**, the Board now desires to update the District’s Cross-Connection Control Program in compliance with the CCCPH, which took effect on July 1, 2024.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the Grizzly Lake Community Services District, as follows:

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.
2. **Cross-Connection Control Program.** The Board hereby repeals Ordinance No. 93-10 and adopts the updated Cross-Connection Control Program, which is attached hereto as **Exhibit A** and incorporated herein by this reference.
3. **Severability.** If any section, subsection, clause or phrase in this Ordinance or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Ordinance or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases, or the application thereof to any person or circumstance be held invalid.

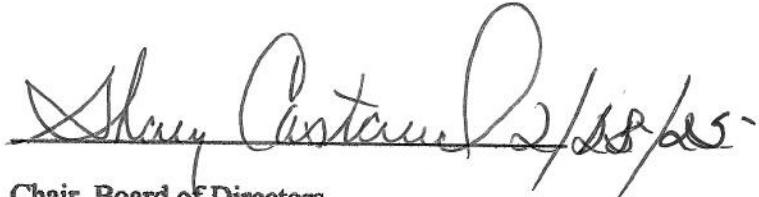
**PASSED AND ADOPTED**, by the Board of Directors of the Grizzly Lake Community Services District, on this \_\_\_th day of February, 2025.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

A handwritten signature in cursive script, appearing to read "Sherry Carter", followed by a horizontal line and the date "2/28/25".

Chair, Board of Directors  
Grizzly Lake Community Services District

This is to certify that the foregoing document is a true and correct copy of the Ordinance of the Governing Board of the Grizzly Lake Community Services District.

A handwritten signature in cursive script, appearing to read "Bob Howell", followed by a horizontal line.

Bob Howell, General Manager



## **EXHIBIT A**

### **Cross-Connection Control Program.**

#### **I. Purpose**

- a. This cross-connection control program ("Program ") is intended to comply with the State Water Resources Control Board's ("SWRCB") Cross-Connection Control Policy Handbook ("CCCPH"). To the extent anything in this Program conflicts with the provisions of the CCCPH, as amended from time to time, the provisions of the CCCPH shall control.
- b. This Program and the CCCPH are intended to protect the Grizzly Lake Community Services District ("District") system from the possibility of contamination or pollution, by isolating within customer systems such contaminants or pollutants which could backflow or back-siphonage into the District system. This Program is also intended to provide for the maintenance of a continuing program of cross-connection control which will systematically and effectively prevent the contamination or pollution of the District system.

#### **II. Plan for Cross-Connection Control**

- a. The District shall submit a written Cross-Connection Control Plan ("Plan") to the SWRCB in accordance with the requirements set forth in CCCPH Section 3.1.4 and other applicable sections of the CCCPH no later than July 1, 2025. The District will ensure its Plan remains updated and representative of its Program, and will resubmit the Plan to the SWRCB when substantive revisions are made.

#### **III. Definitions**

- a. Except as otherwise specified herein, the terms used in this Program shall have the meanings ascribed to them in Section 3.1.1. of the CCCPH.

#### **IV. Failure to Comply**

- a. Failure to comply with this Program or the CCCPH shall constitute a violation of the District's rules and regulations for service. The District may implement corrective actions in the event a water user fails to comply in a timely manner with the District's provisions regarding installation, inspection, field testing, or maintenance of a backflow prevention assembly ("BPA") required by this Program. Such corrective actions include, but are not limited to: (1) denial or discontinuation of water service; (2) installation, inspection, field testing, or maintenance of a BPA at a water user's premises at the water user's cost; and (3) instituting legal action to require compliance.

- b. Notwithstanding any other provisions for the discontinuance or termination of water service available to the District, the District may discontinue or terminate water service in accordance with the following:
  - (i) Immediate. The District may discontinue or terminate water service without advanced notice anytime a condition exists which creates an immediate health risk to the public water system.
  - (ii) Forty-Eight-Hour Notice. The District may discontinue or terminate water service for violations of this Program that do not create an immediate health risk to the public water system after providing 48 hours' notice of the scheduled discontinuance. The District will post such notice in a conspicuous location on the property and make a good faith effort to contact an adult person at the residence by telephone or in person.
- c. Service will not be restored until the backflow prevention device has been installed or repaired at the customer's expense and is in good working order, the cross-connection is abated to the satisfaction of the District, or the violation is otherwise corrected or remediated. The District may require a fee to reinstate service after such a turnoff.

**V. Coordinator**

- a. (BOB HOWELL) is hereby designated as the Program Coordinator ("Coordinator"), responsible for being involved in the development of, and the reporting, tracking, and other administrative duties of the Program. The Coordinator shall maintain status as a cross-connection control specialist.
- d. The Coordinator and the General Manager (or designee) are authorized to administer and enforce this Program.

**VI. Hazard Assessments**

- a. The District will survey its service area and conduct a hazard assessment as required by Chapter 3, Article 2 of the CCCPH.

**VII. Backflow Prevention**

- a. Backflow Prohibited. No person is permitted to cause, permit, facilitate or maintain an actual or potential cross-connection or any type of connection that permits an actual or potential backflow of water to the District's system. All installations are subject to inspection and regulation by the District for the purpose of avoiding the possibility of backflow. Backflow prevention devices shall be installed by customers when required by State law or regulation, the State Health Department, or by the District, in accordance with this Program and State

law or regulation (including the CCCPH). The cost thereof shall be borne by the customer.

- b. **Installation of Approved BPA.** Any person who is required to install an approved BPA pursuant to this Program must install, maintain, inspect and test such assembly in accordance with all applicable state laws and regulations and with this Program at the customer's own expense and within the time specified for installation. Every BPA required by law, regulation, or this Program must be of model and size approved by the District. Failure, refusal, or inability on the part of the customer to install said assembly or assemblies constitutes grounds for discontinuing water service to such metered or non-metered water service connections until such assembly or assemblies have been properly installed.
- c. **Discontinuance of Service.** No person is permitted to install, maintain, or allow a metered water service connection to any premises served by the District unless the District system is protected in conformance with all applicable state laws and regulations and the rules and regulations in this Program. If an approved backflow prevention assembly required by these rules and regulations is not installed, tested and maintained, or if it is found that a backflow prevention assembly has been removed, by-passed, or if an unprotected cross-connection exists on the premises, service of water to any premises may be discontinued by the District. Service will not be restored until such conditions and defects are corrected to the specifications of the District.

In addition to the other grounds for discontinuation of service set forth in this Program, water shall be discontinued if District or County Health Department personnel determine that any of the following have occurred:

- i. The District's water system is being polluted or is in immediate danger of contamination from a cross-connection;
  - ii. The backflow prevention device has not been installed after due notice has been given;
  - iii. A defect found in the backflow prevention device has not been corrected after due notice has been given to make repairs;
  - iv. The owner of the property has failed to submit, in writing test results after receipt of the District's letter requesting annual certification of the backflow prevention device.
- d. **Entry and Inspection.** All customer systems and premises shall be open for inspection at all reasonable times to authorized representatives of the District to enable the District to ascertain the existence of cross-connections or other structural or sanitary hazards, including violations of the cross-connection rules and regulations in this Program. When such a condition becomes known, the General Manager or designee shall deny or discontinue service to the premises, in

accordance with this Program. Water service will be discontinued until the customer has corrected the condition(s) in conformance with State laws and District requirements relating to plumbing and water supplies, and with regulations adopted pursuant thereto.

e. Levels of Protection Required.

- i. Customers shall install BPAs as required in this Section. BPAs installed must be no less protective than that which is commensurate with the degree of hazard at a user premises, as specified in this Program and the CCCPH (see CCCPH Appendix D) and as determined based on the results of the hazard assessment conducted pursuant to CCCPH section 3.2.1. The hazard assessment conducted pursuant to CCCPH Section 3.2.1, once complete, is incorporated herein by reference to establish hazard levels customers must account for.
- ii. Customers shall at all times protect the District system from high hazard cross-connections through premises containment, through the use of an Air Gap separation ("AG") or Reduced Pressure principle backflow prevention assembly ("RP"). Customers shall comply with any additional requirements or degrees of protection for particular high hazard cross-connections set forth in CCCPH Appendix D.
- iii. A swivel-ell may be appropriate for use instead of an AG, subject to District approval at District's discretion, if all of the criteria listed in CCCPH section 3.2.2(d) are met.
- iv. Unless an exception applies, customers shall protect the District system with no less than Double Check valve backflow prevention assembly ("DC") protection for a user premises with a fire protection system, within 10 years of adoption of the CCCPH.
  - 1) Exceptions.
    - a) A high hazard cross-connection fire protection system (including those that may utilize chemical additions or an auxiliary water supply) must have at least RP protection.
    - b) A BPA is not needed for a low hazard fire protection system on a residential user premises if the District determines all of the criteria listed in CCCPH section 3.2.2(e)(3) are satisfied.

- c) If the District identifies alternatives in its Plan, pursuant to CCCPH section 3.2.2(e)(2), for existing premises that cannot timely comply with DC protection requirements, such alternatives may apply unless the SWRCB disapproves.

f. Backflow Prevention Assemblies

i. Standards.

- 1) Each AG must meet the requirements in Table 1, Minimum Air Gaps for Generally Used Plumbing Fixtures, page 4 of the American Society of Mechanical Engineers (ASME) A112.1.2- 2012(R2017) (See Appendix B of CCCPH).
- 2) Each replaced or newly installed Pressure Vacuum Breaker backsiphonage prevention assembly ("PVB"), Spill-resistant Pressure Vacuum Breaker backsiphonage prevention assembly ("SVB"), DC, and RP must be approved through both laboratory and field evaluation tests performed in accordance with at least one of the following: (1) Standards found in Chapter 10 of the Manual of Cross-Connection Control, Tenth Edition, published by the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research; or (2) certification requirements for BPAs in the Standards of ASSE International current as of 2022 that include ASSE 1015-2021 for the DC, ASSE 1048-2021 for the DCDA & DCDA-II, ASSE 1013-2021 for the RP, and ASSE 1047-2021 for the RPDA & RPDA-II and must have the 1YT mark. BPAs must not be modified following approval. A BPA tester shall notify the District if a BPA has been modified from the CCCPH section 3.3.1(b) approval.

ii. Installation Criteria.

- 1) BPAs must be installed in accordance with any and all criteria set forth in CCCPH Section 3.3.2
- 2) Except as otherwise provided and required by the CCCPH, approved BPAs shall be installed and located as close as practical to the customer's service connection, or at a location approved by the General Manager or designee, and all approved BPAs shall be installed before the first branch line leading off the service.

iii. Certification of Specialists and Testers

- 1) All BPA testers and cross-connection control specialists shall be certified per CCCPH Chapter 3, Article 4.

iv. Backflow Prevention Assembly Testing

- 1) Through implementation of this section, the District will ensure compliance with CCCPH section 3.3.3, governing field testing and repair of BPAs and inspection of AGs. The District will also comply with and ensure compliance with the procedures for testing identified in its Plan.

v. Customer Testing

- 1) Testing by Customer. The customer will own the approved backflow prevention assembly and will have the full responsibility for annual testing (or more often if required by the District) and other testing, for maintenance, repair and retesting, and for providing the District with proper records and test data. The customer shall also field test all BPAs following installation, repair, depressurization for winterizing, or permanent relocation. AGs must be visually inspected at least annually. Testing and inspection reports must be submitted on District test forms.
- 2) Service is Contingent. The District will not provide continuous water service to a water user with a newly installed BPA until the District receives passing field tests. The water user is responsible for providing the District with passing field tests to receive service.
- 3) Annual Testing Notices. Annual testing/inspection notices will be mailed to the District's customers giving them sixty (60) days to test/inspect, and repair their assembly, if necessary, and furnish the test/inspection and repair data to the District. After thirty (30) days, if no test/inspection data is furnished to the District, the District will mail a second notice of the due date. If no test/inspection data is furnished to the District within the sixty (60) day period, the District will commence proceedings to terminate water service in accordance with this Program. Nothing in this section precludes the District from terminating service without notice, where the District determines that a condition exists, which creates an immediate health risk to the public water system.



- 4) **Certified Testers.** AGs must be visually inspected by certified backflow prevention assembly testers or certified cross-connection control specialists. Other tests required by this section must be conducted by certified backflow prevention assembly testers approved by the District.
- 5) **Additional Tests.** Additional tests shall be conducted as frequently as necessary to ensure the effectiveness of the backflow prevention assemblies and in any event not less frequently than once a year.
- 6) **Failed Tests.** In the event a backflow assembly is found to be unsatisfactory, the General Manager or his/her designee shall take immediate steps to ensure that corrective measures are accomplished and/or service terminated in accordance with the provisions of this Program. BPAs that fail field tests/inspections must be repaired or replaced by the customer within thirty (30) days of notification from the tester of the failure. The District may allow extensions if included as part of the District's Plan.
- 7) **Backflow Incidents.** BPA testers shall notify the District as soon as possible (within 24 hours maximum) if a backflow incident or an unprotected cross-connection is observed at the BPA or prior to the user premises during field testing. The District will immediately conduct an investigation and discontinue service to the user premises pursuant to this Program if a backflow incident is confirmed, and water service will not be restored to that user premises until the District receives a confirmation of a passing BPA field test from a backflow prevention assembly tester and the District determines the assembly is protecting the District.

**g. Approved Testers**

- i. The District shall maintain a list of approved certified backflow prevention assembly testers ("Approved Tester List"). Only testers from the Approved Tester List may be used for any testing and inspection. Only test results received from testers on the Approved Tester List will be considered valid. Any other testing results will not be accepted.
- ii. For a tester to be eligible for inclusion on the Approved Tester List, a tester must meet all of the following criteria:

- 1) Possess sufficient qualification and certification to be considered a certified backflow prevention assembly tester under the CCCPH.
  - 2) Possess a current valid Backflow Prevention Tester's Certificate issued by the CA/NV Section of the American Water Works Association/ABPA/ASSE.
  - 3) Maintain a valid business license.
  - 4) Provide accurate test results.
  - 5) File with the District a signed acknowledgment of these listed requirements and compliance with this Program, the CCCPH, and other applicable law.
- iii. BPA testers must maintain eligibility at all times in order to remain on the Approved Testers List.
- h. Customers shall ensure all BPAs are installed and field tested in compliance with this Program and CCCPH section 3.3.3. Any and all costs related to installation, inspection, testing, maintenance, and repair shall be the customer's responsibility as the owner of the BPA.
- i. The District will discontinue service if an incident of backflow occurs or if an unprotected or underprotected cross-connection is observed at the BPA or prior to the customer's premises during field testing. Water service will not be restored until all applicable field tests are passed and the District is satisfied the BPA is protecting the District.
- j. Each customer who is required to install, test, inspect, maintain, or repair an approved backflow prevention device must maintain records of such tests, inspections, repairs and overhaul for three (3) years and must provide a copy of the records to the District on request.
- k. Recordkeeping
- i. The District will maintain records in accordance with CCCPH Section 3.5.1.
- l. Backflow Incident Response, Reporting and Notification
- ii. Pursuant to Chapter 3, Article 5 of the CCCPH, the District will include backflow incident response procedures in its Plan, and the District will comply with such procedures.



- ii. **If an appeal involves a new meter installation, the District will not commence water service until after a written decision is made. The written decision of the General Manager will be final.**
  
- iii. **If an appeal concerns a matter involving an immediate health risk to the public water system, the District shall be entitled to take any action authorized by this Program, its rules and regulations, or State law for the benefit of the public water system while such appeal is pending and proceeding.**