**GRIZZLY LAKE COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**MINUTES**

**REGULAR MEETING**

**JULY 11, 2018**

**5:30 P.M**

**CALL TO ORDER**

Chairman Larry Terrill called the meeting to order at 5:35 p.m.

**ROLL CALL**

Chairman Larry Terrill calls for roll call Vice-Chair Brendan Finch is present, Director Pat Guillory is present, Director Trish Work is present, Director Linda Van Dahlen is present also attending is General Manager John Streeter, Secretary Doris Housel, Water Operator Tiffany Barron, Water Operator Rob Hawkins and Temporary Employee Amber Cravens.

**PUBLIC COMMENT**

Mr. Salvador Ramos from 1221 Grizzly road is present and asks to address the board. His concern is 2 water boxes located in the middle of a utility easement behind his property. He express’s that GLCSD has repaired the leaky boxes 3 times in the past but they continue to leak due to in his opinion the traffic on the easement, He proposes moving the boxes to the outer limit of the easement this will hopefully avoid any further leaks and costly repairs. Our Operators have contacted contractors but have failed to locate one with enough time to come out and give an estimate. We will continue to locate contractors and hope to have issue settled by fall. We will also look into what the cost of our operators with equipment rental would be.

**CONSENT CALENDER**

1. **Minutes-**  for June 13,2018 not available
2. **Accounts Payable** - No Bills or Warrants
3. **Payroll**- June 1, 2018 – June 30, 2018 Motion to accept made by Director Linda Van Dahlen second by Director Pat Guillroy. Motion carried unanimous

 **ORDER OF BUISNESS**

1. Presentation by Director Linda Van Dahlen motion to extend office hours and days to Monday thru Friday 9:00 am to 5:00 pm
2. Linda Van Dahlen motion to give Doris Housel a pay raise plus additional office hours. Chairman Terrill seconds extension of office hours but proposes keeping Doris current hours and hiring temporary employee Amber Cravens for remainder of week with Doris and Amber overlapping and both working Wednesday. New office hours approved and motion to raise Doris Housel’s pay set for closed session.
3. New Truck discussed and moved to next meeting when hopefully John Streeter can present a New truck. Will keep old truck for snow removal.
4. Motion to hire temporary Employee Amber Cravens as Part time Employee, Director Linda Van Dahlen motions, Director Pat Guilory, Director Trish Work, and Chairman Larry Terrill all second the motion and it is Unanimous Amber Cravens is now a Part time Employee of GLCSD.

 **CHAIRMANS REPORT**

1. Chairman Terrill is not available for Plumas County Special Districts meeting on August 15 , 2018 at 1:00 pm located at the planning department he appoints Vice-Chair Brendan Finch to fill in for him and Brendan accepts
2. Discussion of Article in Newspaper concerning Special District has been replaced with a ad from a soda company and nothing more will be relevant until 2030

 **GENERAL MANAGERS REPORT**

1. Waiting for Far West Engineering regarding Regionalization of septic systems

 **OPERATORS REPORT**

1. Deadlines for specs on wells: Engineers are still working with Well Drillers. Bids open August 17, 2018 and a meeting is not required

 **AJOURNMENT**

 Meeting is adjourned after 47 min and 12 seconds